

Bonneville Power Administration
Tribal Capacity Building Grant Program
Solicitation/Request for Applications
September, 2016

Program Goals and Objectives

The Bonneville Power Administration's Tribal Capacity Building Grant program was established to provide funding assistance for federally recognized tribes and tribal non-profit organizations related to BPA programs.

Bonneville Power Administration (BPA) is requesting proposals from federally recognized tribes, tribal organizations and educational institutions serving tribes located within the BPA service territory that support tribal education programs in science, technology, engineering, math, and natural and cultural resource management. Proposals should be designed to strengthen the capacity of tribes, promote government-to-government relationships, and increase opportunities for partnerships in the operation of the Federal Columbia River Power System, Federal Columbia River Transmission System, or the integrated Fish and Wildlife Program.

Projects should focus on electrical generation and transmission, energy efficiency, hydropower, environmental stewardship of the Columbia River basin, and projects that study habitat and ecosystems.

Up to \$100,000 is available for grants for projects to be completed in 2017. Individual grants awarded will not exceed \$20,000.

Eligibility Criteria

- Application must be submitted by a federally recognized tribe, tribal nonprofit 501(c)(3) or educational institutions providing services to tribes. Grants cannot be awarded to individuals.
- To be eligible, the tribe must demonstrate that the grant will be used in a BPA-related area.
- Grant applicants will be excluded from consideration if found to be debarred, suspended or otherwise ineligible to receive federal funding.

Instructions to Applicants

Complete the Tribal Capacity Building Grant Application and submit to tribalaffairs@bpa.gov by **February 28, 2017**. Please ensure your application is complete prior to submission.

Grants selections will be announced in April 2017.

Unless publicly available or otherwise available under the Freedom of Information Act, information submitted shall be used for evaluation only and shall not be disclosed outside of BPA without the applicant's approval.



Applicants must include the following information in the attached application:

- Contact information
- Project/event description
- Statement of need
- Total project budget
- Amount of BPA assistance being requested
- Amounts and sources of other contributions
- Estimated start and completion dates

Proposal Evaluation

Applications will be evaluated in a timely and objective manner by the Tribal Affairs financial assistance committee. Recipients shall be selected on the likelihood of successfully meeting the Fiscal Year 2017 goals of the Tribal Affairs office, specifically in accordance with the criteria stated below.

Terms and Conditions of Award

BPA may fund all or part of a proposed project. Payment will be made upon award of the grant. Award recipients will be asked to file a progress report halfway through the project as well as a statement of completion at the end. Grants are awarded on annual basis and are not intended to provide ongoing program funding. Recipients should acknowledge BPA as appropriate on public materials such as press releases, web sites, handouts, signage, etc. Recipients may be required to work with BPA Public Affairs to highlight their project via newspaper articles, video clips or other media.

Time Schedule and Point of Contact

Applications will be accepted until **February 28, 2017**. Please contact the Tribal Affairs Account Executive, Jason Hairston, at (503) 230-3782 or jlhairston1@bpa.gov for questions. Send completed applications to tribalaffairs@bpa.gov.

Cost Share Preference

Applications identifying additional cost share partners are preferred.

Evaluation Criteria

Applications will be evaluated on each of the following criteria and rated on a scale of 1-5 by the evaluation team.

- The proposed event maximizes impact and effectiveness of the agency to build and maintain strong government-to-government relationships.
- The proposed activity supports one or more of BPA's strategic objectives.
- The proposed project promotes excellence in education and provides activities that are implemented in a culturally appropriate manner.
- The proposed capacity building project encourages volunteerism and giving back to the community.
- The proposed capacity building project adds value to the federally recognized tribes we serve and reflects positively upon BPA.

REGULATIONS APPLICABLE TO BPA FINANCIAL ASSISTANCE (4-1)

(BFAI 4.10) (JUL 13)

The Bonneville Power Administration's financial assistance function is managed and executed solely in accordance with the Bonneville Financial Assistance Instructions (BFAI). The BFAI is available without charge on the Internet at <http://www/bpa.gov>. Copies are available from the Head of the Contracting Activity- DGP, Bonneville Power Administration, P.O. Box 3621, Portland, OR 97208. Subscriptions are not available.

NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS (4-2)

(BFAI 4.10) (SEP 04)

The recipient shall comply with 10 CFR Chapter II, Section 600.39 which provides that "...no person shall on the ground of race, color, national origin, sex, handicap, or age be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment, where the main purpose of the program or activity is to provide employment or when the delivery of program services is affected by the recipient's employment practices, in connection with any program or activity receiving Federal assistance from ..." BPA.

EXAMINATION OF RECORDS (4-3)

(BFAI 4.10) (SEP 04)

- (a) The recipient shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all direct and indirect costs of whatever nature claimed to have been incurred and anticipated to be incurred for the performance of this award. The Financial Assistance Officer or a representative shall have the right-of-access to any books, documents, papers, or other records of recipients and sub-recipients which are pertinent to the award, in order to make audits, examinations, excerpts and transcripts.

- (b) Such material shall be made available at the office of the recipient, at all reasonable times, for inspection, audit or reproduction, until the expiration of 3 years from the date of final payment under this award or for such longer period, if any, as is required by applicable statute. If any litigation, claim, negotiation, audit or other action involving the records has been started prior to the expiration of the 3 year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3 year period whichever is later.

ACKNOWLEDGMENT OF SUPPORT (4-9)
(BFAI 4.10)(SEP 10)

Publication of the results of this award is encouraged. The recipient shall include in any article or other announcement that is published an acknowledgment that the project was supported, in whole or in part, by BPA (award number may be included), but that such support does not constitute an endorsement by BPA of the views expressed therein.

PROJECT TECHNICAL REPRESENTATIVE (4-13)
(BFAI 4.10)(SEP 04)

- (a) The Project Technical Representative (PTR) is the authorized representative of the Financial Assistance Officer (FAO) for technical actions performed in relation to the award. This includes the functions of (1) review of work performed; and (2) interpretation of technical program requirements.
- (b) The PTR is not authorized to act for the FAO in the following matters: (1) modifications that change the amount of award, technical requirements or time for performance; (2) suspension or termination of the recipient's right to proceed; and (3) final decisions on any matters subject to appeal.

REQUIREMENT FOR AUDIT (4-21)
(BFAI 4.10)(JAN 13)

The recipient shall comply with the provisions of OMB Circular A-133 and apply provisions of the circular concerning program levels requiring audits and audit scope. If an audit is required, a copy of the audit report shall be sent to the BPA Internal Audit Staff, Mail Stop DN-7, Bonneville Power Administration, PO Box 3621, Portland, OR 97208, and other distribution of the report as required by the circular.