

FEDERAL ENERGY REGULATORY COMMISSION
Office of Enforcement
Washington, DC 20426

February 29, 2016

**TO OIL PIPELINE COMPANIES
FILING FERC FORM NOS. 6 AND 6-Q**

Enclosed are instructions and other pertinent information for use in preparation and submission of FERC Form No. 6, Annual Report of Oil Pipeline Companies for the reporting year ending December 31, 2015; and Supplemental Form No. 6-Q, Quarterly Financial Report (FERC Form No. 6-Q) for the 2016 reporting year.

HIGHLIGHTS

- The deadline for filing the reporting year 2015 FERC Form No. 6 is **April 18, 2016**.
- The 2015 FERC Form No. 6-Q filing deadlines are: Quarter 1 – June 10, 2016; Quarter 2 – September 9, 2016; and Quarter 3 – December 9, 2016.
- All software and technical questions regarding submission and accessing FERC Form No. 6 data should be directed to FERC Online Support toll free at 1-866-208-3676, locally at 202-502-6652 (or 202-502-8659 for TTY), or email ferconlinesupport@ferc.gov.
- Questions concerning reporting and filing requirements should be directed to the Office of Enforcement's Division of Energy Market Oversight, at form6@ferc.gov.

WHO MUST SUBMIT FERC FORM NOS. 6 AND 6-Q

Each oil pipeline company must submit FERC Form No. 6 as described in 18 C.F.R. § 357.2 (2014). Oil pipeline companies with jurisdictional revenues less than \$500,000 must file certain FERC Form No. 6 pages as specified in 18 C.F.R. §357.2(a)(2) and (a)(3). Newly established companies must use projected data to determine whether a full FERC Form No. 6 must be filed. (18 C.F.R. § 357.2(a)(1)(2014)).

WHEN AND HOW TO SUBMIT FERC FORM NOS. 6 AND 6-Q

Companies filing FERC Form No. 6 must file electronically by April 18, 2016. The FERC Form No. 6-Q filing deadlines are listed below.

Quarter	Filing Deadlines	Reporting Period for Year-to-Date Information
Q1	June 9 th , 2016	January 1 – March 31
Q2	September 8 th , 2016	January 1 – June 30
Q3	December 9 th , 2016	January 1 – September 30

The electronic submission must be created by using the FERC Form No. 6/6-Q submission software provided free of charge by the Commission on its website <http://www.ferc.gov/docs-filing/forms/form-6/elec-subm-soft.asp>. The software is used to submit the electronic filing to the Commission via the Internet. Paper copies are not accepted.

FERC FORM NOS. 6 AND 6-Q SUBMISSION SOFTWARE AND ELECTRONIC FILING

All questions about how to install the software or resolve issues with the software should be referred to FERC Online Support toll free at 1-866-208-3676, locally at 202-502-6652 (or 202-502-8659 for TTY), or email ferconlinesupport@ferc.gov. New companies filing for the first time must first register by sending an email to ferconlinesupport@ferc.gov containing the following information: company name, company address, point-of-contact name, point-of-contact email address, and point-of-contact phone number. After receiving this information, FERC Online Support will provide the requestor with instructions on how to set up the software application and an access number (PIN) to permit electronic filing via the forms submission software. The point-of-contact list will be used to disseminate any future information on the software. Once a company has been assigned an access number, it does not need to obtain a new one for subsequent annual or quarterly filings unless the form of the entity changes, such as through a merger or acquisition.

RESUBMISSIONS OF FERC FORM NOS. 6 OR 6-Q FILINGS

Resubmit any revised FERC Form Nos. 6 or 6-Q data using the FERC Form No. 6 submission software only. Revised schedules should be noted in the remarks section of the List of Schedules. Explain the reason for the resubmission in a footnote for any revised data fields.

OTHER REPORTING MATTERS

If it is necessary to request an extension of time to file a Form No. 6 or Form No. 6-Q then the time period needed and reason for the extension must be specified in the extension request. Questions concerning reporting and filing requirements should be directed to the Office of Enforcement's Division of Energy Market Oversight at form6@ferc.gov.

Sincerely,
Chris Ellsworth
Chief
Market Oversight Branch 4