



## DEPARTMENT OF THE NAVY

CHIEF INFORMATION OFFICER  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

20 July 2011

### MEMORANDUM FOR DISTRIBUTION

Subj: DEPARTMENT OF THE NAVY (DON) DATA CENTER CONSOLIDATION (DCC) POLICY GUIDANCE

- Ref:
- (a) Under Secretary of the Navy memo of December 3, 2010, Subj: Department of the Navy (DON) Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment
  - (b) Department of the Navy (DON) Chief Information Officer (CIO) memo of December 20, 2010, Subj: Department of the Navy (DON) Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment Tasking
  - (c) Department of the Navy (DON) Chief Information Officer (CIO) memo of April 15, 2011, Subj: Department of the Navy (DON) Enterprise Information Technology Standard Business Case Analysis (BCA) Template
  - (d) Department of the Navy (DON) Chief Information Officer (CIO) memo of May 5, 2011, Subj: Department of the Navy (DON) Information Management/Information Technology/Cyberspace Campaign Plan for Fiscal Years 2011-2013

Pursuant to references (a) thru (d), this memorandum formally establishes the following Department of the Navy (DON) Data Center Consolidation (DCC) guidance.

- A moratorium is established to halt all DON investment (to include individual program of record resources) in increased data storage capacity without first determining that existing DON data center capacity is insufficient to meet the storage requirements, and secondly determining it is not more cost effective to expand capacity in an existing DON owned Space and Naval Warfare Systems Command (SPAWARSSYSCOM), Navy Marine Corps Intranet (NMCI), or Marine Corps enterprise or regional data center. Approval to make investments in data storage must be obtained from the DON Chief Information Officer (CIO) for Secretary of the Navy (SECNAV) organizations and DON enterprise programs; DON Deputy CIO (DDCIO) Navy for Navy organizations and programs; or DON Deputy CIO (DDCIO) Marine Corps for Marine Corps organizations and programs.
- First priority for all DON Data Center Consolidation (DCC), Continuity of Operations (COOP), and Disaster Recovery (DR) efforts will be to consolidate into DON owned SPAWARSSYSCOM, NMCI, or Marine Corps enterprise or regional data centers. Second priority will be to consolidate into Department of Defense (DoD) or commercial enterprise data centers that meet or exceed the standards of the DON data centers identified in the preceding sentence.

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- All DON DCC, COOP and DR initiatives not already approved by the DON CIO or respective DDCIO (Navy or Marine Corps) as of the date of this memorandum will undergo a full Business Case Analysis (BCA) using the approved DON Enterprise Information Technology BCA Template provided by reference (c). All completed BCAs will be submitted to and approved by the DON CIO for SECNAV organizations and DON enterprise programs; DDCIO Navy for Navy organizations and programs; or DDCIO Marine Corps for Marine Corps organizations and programs.
- DON CIO, DDCIO Navy, and DDCIO Marine Corps will work collectively to generate and maintain a single, complete and current DON Data Center inventory that meets all DON, DoD, and Office of Management and Budget (OMB) requirements
- DDCIO Navy and DDCIO Marine Corps shall report DCC progress to the DON Information Enterprise Governance Board (IGB). The appropriate DDCIO will provide a detailed report of actual cost savings to the DON IGB within 30 days after the completion of a data center consolidation or closure initiative. A report template will be developed and promulgated through separate correspondence.
- Exceptions to this policy, on a case by case basis, will be considered for storage requirements supporting operational mission requirements when urgency does not allow a full BCA to be completed and/or operational mission bandwidth constraints make it impractical to utilize existing DON owned SPAWARSSYSCOM, NMCI, or Marine Corps enterprise or regional data centers without incurring unacceptable risk to data availability.

I appreciate your support and look forward to our continued collaboration as we move forward with IT/cyberspace efficiencies. My point of contact at DON CIO for DON DCC is CDR Randy Darrow, [randy.darrow@navy.mil](mailto:randy.darrow@navy.mil), 703-695-1986.



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