



**DEPARTMENT OF THE NAVY**  
CHIEF INFORMATION OFFICER  
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WASHINGTON DC 20350-1000

27 February 2012

**MEMORANDUM FOR THE DEPARTMENT OF DEFENSE CHIEF INFORMATION  
OFFICER**

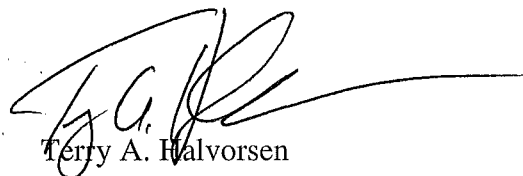
**SUBJECT:** Department of Navy (DON) Plan for Optimizing Use of Employee Information Technology (IT) Devices and Other IT to Achieve Efficiencies

- References: (a) DoD Chief Information Officer (CIO) memo of 17 February 2012, Optimizing Use of Employee Information Technology (IT) Devices and Other IT to Achieve Efficiencies
- (b) UNSECNAV memo of 3 December 2010, DON Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment
  - (c) DON CIO memo of 20 December 2010, DON Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment Tasking
  - (d) DON CIO memo of 19 July 2011, DON Information Technology Expenditure Approval Authorities (ITEAA)
  - (e) DON CIO memo of 20 July 2011, DON Data Center Consolidation (DCC) Policy Guidance
  - (f) DON CIO memo of 15 December 2011, DON Information Technology Policy Guidance for Fiscal year 2012

In response to reference (a) and in accordance with references (b) through (f), the Department of the Navy (DON) is actively optimizing use of employee Information Technology (IT) devices and other Information Technologies to achieve efficiencies. Specifically, in reference to employee IT devices, the DON has taken savings of \$100M over the FYDP(13). This is a subset of the \$2B in IT efficiencies the DON has booked over the FYDP(13). These numbers surpass the budget goals provided in RMD 700 A2.

The DON has deployed tools that enable commands to track zero-use devices, minute optimization, air card costs, and roaming costs down to the individual level. These tools have greatly enhanced the DON's ability to track cost and number of devices. We are finalizing the metrics that the DON will use to enable governance, oversight, and compliance of this effort.

The DON is continuing to evaluate new methods and processes with a focus on business transformation and cutting waste. My point of contact on this matter is Mr. Dan DelGrosso. He can be contacted at 703-695-2900 or [dan.delgrosso@navy.mil](mailto:dan.delgrosso@navy.mil) should you have any questions.

  
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