

DEPARTMENT OF THE NAVY

FOIA REQUESTER SERVICE CENTERS

If you file a FOIA request with a DON activity, the DON activity that received your request will send you an acknowledgement letter (via mail, email, fax, etc.) within 5 business days, providing you with the date your request was received, assigning it a case tracking number, and identifying a point of contact and a telephone number to address any questions you may have.

If you are unable to discern the status of your request, call one of the DON FOIA Requester Service Centers for status or contact the DON FOIA Public Liaison, Ms. Robin Patterson (202) 685-0412

PLEASE NOTE: Not every Command is a FOIA REQUESTER SERVICE CENTER

The following activities are identified as DON FOIA Requester Service Centers:

BUMED FOIA REQUESTER SERVICE CENTER

POC: Della Garcia
Telephone: (703) 681-8970
Fax:
Email: della.garcia@med.navy.mil

Address:
BUMED-Bureau of Medicine & Surgery
Medical-Legal Affairs Office
7700 Arlington Blvd Ste 5214
Falls Church, VA 22042-5124

Website: <http://www.med.navy.mil/Pages/Default.aspx>

CNO / SECNAV FOIA REQUESTER SERVICE CENTER & DON FOIA PUBLIC LIASON

POC: M. Phyllis Shaw
Telephone: (202) 685-0412
Fax: (202) 685-6580
Email: DONFOIA-PA@navy.mil

Address: Chief of Naval Operations (DNS-36)
2000 Navy Pentagon
Washington, DC 20350-2000
Website: <https://foia.navy.mil/>

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JUDGE ADVOCATE GENERAL FOIA REQUESTER SERVICE CENTER

POC: LCDR Delicia Zimmerman
Telephone: (703) 614-5360
Fax: (703) 614-9400
Email: delicia.zimmerman@navy.mil

Address: Judge Advocate General (Code 13)
1322 Patterson Avenue, SE Ste 3000
Washington Navy Yard, DC 20372-5066

MARINE CORPS ACTIVITIES FOIA REQUESTER SERVICE CENTERS

POC: Ms. Sally A. Hughes
Telephone: (703) 614-4008
Fax: (703) 614-6287
Email: smbHQMCFOIAREQSVCTR@usmc.mil

Address: Commandant of the Marine Corps (ARSF)
Headquarters USMC, FOIA/PA Section
Federal Building #2
Navy Annex, Room 3134
Washington, DC 20380-1775

Website: <http://hqinet001.hqmc.usmc.mil/FOIA/index.htm>

MILITARY SEALIFT COMMAND FOIA REQUESTER SERVICE CENTER

POC: Lorna Taylor
Telephone: (202) 685-5156
Fax: (202) 685-5052
Email: lorna.taylor@navy.mil

Address: Commander, Military Sealift Command (FOIA)
914 Charles Morris Court SE
Washington Navy Yard, DC 20398-5540

Website: <http://www.msc.navy.mil/>

NAVY INSTALLATIONS COMMAND FOIA REQUESTER SERVICE CENTER

POC: John Dickinson
Telephone: (202) 433-2923
Fax: (202) 433-3396
Email: CNI_HQ_FOIA@navy.mil

Address: Commander, Navy Installations Command
716 Sicard Street, SE, Suite 1000
Washington Navy Yard, DC 20374

Website: http://www.cnic.navy.mil/CNIC_HQ_Site/index.htm

NAVAL AIR SYSTEMS COMMAND FOIA REQUESTER SERVICE CENTER

POC: Ms. Tonya Fuentes
Telephone: (301) 342-9564
Fax: (301) 342-1292
Email: tonya.fuentes@navy.mil
Address: Commander, Naval Air Systems Command (FOIA)
Bldg 435, Ste A
47046 Lilijencratz Road
Patuxent River, MD 20670-1550

Website: <http://www.navair.navy.mil/>

NAVAL CRIMINAL INVESTIGATIVE SERVICE (NCIS) FOIA REQUESTER SERVICE CENTER

POC: LT Shaka Thorne
Telephone: (571) 305-9092
Fax: (571) 305-9867

Email: NCISFOIA@navy.mil

Address: Naval Criminal Investigative Service Headquarters (Code 00LJF)
27130 Telegraph Road
Quantico, VA 22134-2253

Website: <http://www.ncis.navy.mil/AboutNCIS/Pages/default.aspx>

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NAVAL FACILITIES COMMAND FOIA REQUESTER SERVICE CENTER

POC: Kathleen Cohen
Telephone: (202) 685-9018
Fax: (202) 685-1483
Email: kathleen.cohen@navy.mil

Address: Commander, Naval Facilities Engineering Command
Freedom of Information Act Coordinator
Building 212, Code 09C
1314 Harwood Street, S.E.
Washington Navy Yard, DC 20374-5018
Telephone 202 685-3231
Facsimile 202 433-5759

Website: <https://portal.navfac.navy.mil/portal/page/portal/navfac/>

NAVAL HISTORIC & HERITAGE COMMAND FOIA REQUESTER SERVICE CENTER

POC: Daniel A Jones
Telephone: (202) 433-9677
Email: NHHC-FOIA-public-liaison@navy.mil

Address: Commander, Naval Historic & Heritage Command
Freedom of Information Act Coordinator
805 Kidder Breeze St SE # 1
Washington, DC 20374-5055
(202) 433-4882

Website: <http://www.history.navy.mil/>

NAVAL INSPECTOR GENERAL FOIA REQUESTER SERVICE CENTER

POC: Pat Chase-Ramsey
Telephone: (202) 433-2186
Fax: (202) 433-3277
Email: patricia.chaseramsey@navy.mil

Address: Naval Inspector General (Code OOK)
1254 9th Street SE
Washington Navy Yard, DC 20374-5006

Website: <http://www.ig.navy.mil/>

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NAVAL SAFETY CENTER FOIA REQUESTER SERVICE CENTER

POC: Nancy Jones
Telephone: (757) 444-3520 ext. 6055
Fax: (757) 445-9125
Email: Safe-FOIA@navy.mil

Address: Commander, Naval Safety Center
Attn: FOIA Service Center
375 A Street
Norfolk, VA 23511-4399

Website: <http://www.safetycenter.navy.mil/>

NAVAL SEA SYSTEMS COMMAND FOIA REQUESTER SERVICE CENTER

POC: Donna Hamlin
Telephone: (202) 781-4124
Fax: (202) 781-4719
Email: NAVSEAFOIA@navy.mil

Address: Commander, Naval Sea Systems Command
1333 Isaac Hull Avenue
Washington Navy Yard, DC 20376-1080

Website: <http://www.navsea.navy.mil/default.aspx>

NAVAL SUPPLY SYSTEMS COMMAND FOIA REQUESTER SERVICE CENTER

POC: Norma Crowther
Telephone: (717) 605-1798
Fax: (717) 605-1694
Email: foianavsuphq@navy.mil

Address: Commander, Naval Supply Systems Command (Code 939P)
5450 Carlisle Pike
P.O. Box 2050
Mechanicsburg, PA 17055-0791

Website: <http://www.navsup.navy.mil/navsup>

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NAVY PERSONNEL COMMAND (NPC) & BUREAU OF NAVAL PERSONNEL (BUPERS) FOIA REQUESTER SERVICE CENTER

Also services the Enlisted Placement Management Center, Naval Education and Training Command and Naval Reserve Personnel Center.

POC: Dave German
Telephone: (901) 874-3165
Fax: (901) 874-2615
Email: npc_foia@navy.mil

Address: Commander, Navy Personnel Command (Code Pers 00J6)
5720 Integrity Drive
Millington, TN 58055-0600

Website: <http://www.public.navy.mil/bupers-npc/reference/foia/Pages/default.aspx>

OFFICE OF CIVILLIAN HUMAN RESOURCES FOIA REQUESTER SERVICE CENTER

POC: Alison Gray
Telephone: (202) 685- 6411
Fax: (202) 685-6616
Email: alison.gray@navy.mil

Address: Director, Office of Civilian Human Resources (OOC)
614 Sicard Street SE Ste 100
Washington Navy Yard, DC 20374-5072

Website: <http://www.donhr.navy.mil/>

OFFICE OF NAVAL INTELLIGENCE FOIA REQUESTER SERVICE CENTER

POC: Jeana Watson
Telephone: (301) 669-2048
Fax: (301) 669-3509
Email: jwatson@nmic.navy.mil

Address: Commander, Office of Naval Intelligence ()
Staff Judge Advocate ONI-22
4251 Suitland Road Rm 4A116
Washington, DC 20395-5720

Website: <http://www.oni.navy.mil/Media/foia.htm>

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OFFICE OF NAVAL RESEARCH FOIA REQUESTER SERVICE CENTER

POC: Holly Adams
Telephone: (703) 696-0171
Fax: (703) 696-6909
Email: FOIA@onr.navy.mil

Address: Office of Naval Research
Office of Counsel Attn: FOIA
875 North Randolph Street Room 627
Arlington, VA 22203-1955

Website: <http://www.onr.navy.mil/>

SPACE AND NAVAL WARFARE SYSTEMS COMMAND FOIA REQUESTER SERVICE CENTER

POC: Susan James
Telephone: (619) 524-7052
Fax: (619) 524-7054
Email: SPAWAR.FOIA@navy.mil

Address: Commander, Space and Naval Warfare Systems Command (Code 3.5)
4301 Pacific Highway OT-4
San Diego, CA 92110-3127

Website: <http://www.public.navy.mil/spawar/Pages/default.aspx>

COMMANDER U.S. FLEET FORCES COMMAND FOIA REQUESTER SERVICE CENTER

Also services Naval Forces Europe, Naval Forces Central Command, and Operational Test and Evaluation.

POC: Linda Alvers
Telephone: (757) 836-3630
Fax: (757) 836-3603
Email: linda.alvers@navy.mil

Address: Commander, U.S. Fleet Forces Command (Code N00P1)
1562 Mitscher Avenue Ste 250
Norfolk, VA 23511-2487

Website: <http://www.cffc.navy.mil/>

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U.S. PACIFIC FLEET FOIA REQUESTER SERVICE CENTER

POC: Lisa Aguon
Telephone: (808) 474-6792
Fax: (808) 474-6791
Email: PRLH_CPF_EFOIArequest@navy.mil

Address: Commander, U.S. Pacific Fleet (N00JPL)
250 Makalapa Drive
Pearl Harbor, HI 96860-3131

Website: <http://www.cpf.navy.mil/misc/foia/>