



DEPARTMENT OF THE NAVY
CHIEF INFORMATION OFFICER
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

10 April 2014

MEMORANDUM FOR DISTRIBUTION

Subj: DEPARTMENT OF THE NAVY TASK AND RECORDS MANAGEMENT SYSTEMS

Prototype design is underway on a Department of the Navy (DON) enterprise-wide task management (TM) and records management (RM) system: the DON Tasking, Records, and Consolidated Knowledge Enterprise Repository (TRACKER). DON TRACKER will provide one auditable and compliant RM and TM system for all DON shore-based commands and organizations.


DON TRACKER will reduce the network complexity and costs associated with existing duplicative RM and TM systems. Other benefits include eliminating the manual intervention required to move taskers between our disparate, incompatible systems; providing a single application on which DON personnel are trained; and enabling simplified and compliant Department RM.

The Program Executive Office for Enterprise Information Systems Sea Warrior Program (PMW 240) is leading the program management of this effort. The DON/Assistant for Administration (DON/AA) and the DON Chief Information Officer (DON CIO) are the functional sponsors. In addition to DON/AA and the DON CIO, the DON TRACKER functional requirements document was approved by the Director, Navy Staff and the Director, Marine Corps Staff.

Deployment of DON TRACKER will begin during spring 2015. A Secretary of the Navy (SECNAV) Instruction is forthcoming that will establish policy for Department-wide implementation of the new system and the retirement of legacy systems and applications. Initially, DON TRACKER will be used only on unclassified networks.

From this point forward, no DON investment shall be made for new RM or TM systems or applications or for upgrades to such systems and applications without approval from DON/AA for Secretariat organizations, DON Deputy CIO (Navy) for Navy organizations and programs, or Director Marine Corps Staff via DON Deputy CIO (Marine Corps) for Marine Corps organizations and programs.

The DON CIO point of contact for this effort is Mr. Jim Knox, who can be reached at jim.knox@navy.mil or 703-695-1901.


Terry A. Halvorsen
Department of the Navy
Chief Information Officer

Distribution: (See Pages 2 and 3)

Subj: DEPARTMENT OF THE NAVY TASK AND RECORDS MANAGEMENT SYSTEMS

Distribution:

VCNO
ACMC
ASN (RD&A)
ASN (FM&C)
ASN (M&RA)
ASN (EI&E)
GC
DON/AA
DUSN (PPOI)
DUSN/DCMO
DON Deputy CIO (Navy)
DON Deputy CIO (Marine Corps)
NAVIG
JAG
CHINFO
AUDGEN
DASN (C4I/IO/Space)
DASN (Air)
DASN (Ships)
OPNAV (DNS, N091, N093, N095, N1, N2/N6, N3/N5, N4, N8, N9)
NCIS
HQMC (AR, Aviation, C4, CD&I, DIVPA, HS, IGMC, I&L, JA, MCCDC, M&RA, OLA,
PP&O, P&R,)
PEO TACAIR
PEO Carriers
PEO EIS
PEO C4I
PEO IWS
PEO JSF
PEO LS
PEO LCS
PEO Ships
PEO Space Systems
PEO Subs
PEO ASWASM
PEO UAVNSTRKWPNS
COMUSFLTFORCOM
COMPACFLT
BUPERS
COMNAVAIRSYSCOM
COMFLT CYBERCOM
COMUSNAVCENT
COMUSNAVEUR USNAVAF

Subj: DEPARTMENT OF THE NAVY TASK AND RECORDS MANAGEMENT SYSTEMS

Distribution: (Continued)
COMNAVSEASYS
COMNAVSUPSYS
COMSPA WARSYS
CNIC
COMNAVRESFOR
COMNAVSPECWAR
COMNAVFACENG
BUMED
DIRSSP
CNR
ONI
FLDSUPPACT
NETC
NAVPGSCOL
NAVWARCOL
COMNAVLEGSVC
COMNAVDIST
NAVHISTHERITAGE
COMSC
MARCORSYS
MARFORCYBER