

UNIVERSITY OF NORTH TEXAS AT DALLAS
Spring 2014 - COURSE SYLLABUS

EDEE 3320:Foundations of Education: The School Curriculum 3 Hrs			
Section 091			
Department of	Teacher Education	Division of	Education & Human Sciences
Instructor Name:	Dr. Ratna Narayan		
Office Location:	Dallas 1 room 210 N		
Office Phone:	972 780 1340 cell: 806 252 5277 Phone calls/texts to my cell are welcome between 9AM and 10 PM daily and replies can be expected within no more than 24 hours.		
Email Address:	Ratna.narayan@unt.edu		
Office Hours:	Monday 1-3 pm Wednesday 1-6 pm, Thursday 3 - 5 pm, or by appointment		
Classroom Location:	UNT-Dallas BLDG 1 248		
Class Meeting Times:	Wednesday 7 – 9:50pm		
Course Catalog Description:	Standards and foundations of curriculum for grades EC–8 in public schools. Includes the study of professional ethics/responsibilities, educational philosophies, the history of American education, schools and society, school and community/parent relationships, legal/political control and financial support, school/classroom organizational patterns, and curriculum development/alignment.		
Prerequisites:	Admission to the teacher education program (includes participation in a field-based program), a child/adolescent/lifespan development course, and an educational-application computer course.		
Required Texts:	Kauchak, D. & Eggen, P. (2011). <i>Introduction to teaching: Becoming a professional</i> . (4 th ed.) Upper Saddle River, NJ: Pearson.		
Required Tools:	TK20 http:// www.coe.unt.edu/tk20 (One time purchase of TK20 access is required for this course. Student subscriptions are effective for 7 years from date of purchase.)		
Access to Learning Resources:	UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: <u>Location:</u> 7300 Houston School Road, Dallas, TX 75241 Building 1 First Floor <u>Phone:</u> 972-780-3652 Texas Education Agency Website http://www.tea.state.tx.us/		
Course Goals or Overview:			
	The goal of this course is to... 1. Illustrate the rewards and challenges of teaching, teaching as a profession and how it is shaped by the current reform movement and dimensions of learner diversity. 2. Analyze how cultural, linguistic, gender, and ability differences influence student		

	<p>learning.</p> <ol style="list-style-type: none"> 3. Identify teacher response to changes in the American family, to socioeconomic differences, and to risk factors that influence elementary school children. 4. Identify important people, events, and movements in the history of American education. 5. Apply knowledge of educational philosophies in constructing a personal teaching philosophy. 6. Compare and contrast the overall organization of schools with that of effective schools. 7. Construct models of school governance and school funding. 8. Examine ethical and legal issues in schools and predict their implications for teachers and students in elementary schools. 9. Define curriculum and interpret forces that influence its development in public elementary schools. 10. Infer influences in the development of productive learning environments. 11. Exemplify effective instruction and assessment as they relate to children's learning. 12. Illustrate uses of technology and analyze issues in the use of educational technology.
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Learning Objectives The student will...	INTASC Standards
Explain how developmental differences influence students as well as teachers	Standard 2: Student Development
Explain how cultural diversity and gender differences influence learning and how effective teachers respond to this diversity	Standard 3: Diverse Learners
Describe instructional strategies and identify applications of these in learning activities	Standard 4: Multiple Instruction Strategies
Describe how effective teachers plan for classroom management	Standard 5: Motivation and Management
Describe basic steps in planning for instruction	Standard 7: Planning
Describe the process of assessment and explain how it promotes student learning	Standard 8: Assessment
Describe career-long professional development opportunities available to teachers	Standard 9: Reflective Practice: Professional Development

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by class announcement, through email notification, and posted in BlackBoard

Date	TOPICS	Homework Assignment
Jan 15 th	Introduction to INTASC standards Teacher Interview questions	Read Chapter 1
Jan 22 nd	Writing a Resume And cover letter Chapter 1 discussion The Teaching Profession	Create a resume and a cover letter Read Chapter 2
Jan 29 th	Chapters 2 discussion	Read Chapter 3

	Developing as a professional	
Feb 5 th	Chapter 3 discussion Changes in American Families The Influence of Socioeconomic Factors	Teacher Interview Read chapter 4
Feb 12 th	TK 20 workday	Upload resume, cover letter, teacher interview on TK 20 Read Chapter 5
Feb 19 th	Chapter 4 & 5 discussion Student Diversity culture, language, gender, development , ability and expectations	Read chapter 6
Feb 26 th	Chapter 6 discussion Historical roots of Education in the United States.	Upload artifacts and reflection for 1 st INTASC standard Read Chapter 7
March 5 th	Educational philosophy	Upload artifacts and reflection for 2 nd INTASC standard
March 12 th	Spring Break March 10 th – 16 th	Upload artifacts and reflection for 3 rd INTASC standard Read chapter 8 Draft of Philosophy of Teaching statement
March 19 th	Organization of American Schools	Upload artifacts and reflection for 4 th INTASC standard Read chapter 9
March 26 th	Governance and Finance	Read chapter 10 Upload artifacts and reflection for 5 th INTASC standard
April 2 rd	School Law	Upload artifacts and reflection for 6 th INTASC standard Read chapter 11
April 9 th	School curriculum in an era of standards and accountability	Upload artifacts and reflection for 7 th INTASC standard Read chapter 12
April 16 th	Creating productive learning environments	Upload artifacts and reflection for 8 th INTASC standard Read chapter 13
April 23 th	Instruction in today's schools	Upload artifacts and reflection for 9 th INTASC standard Read chapter 14
April 30 th	Assessments, standards and accountability	Upload artifacts and reflection for 10 th INTASC standards All assignments due / uploaded on TK 20 by May 5 th

Please Note: The topics assigned to these dates might be shifted depending on the availability of a computer lab ☺ I will keep you updated.

Final Presentation:

The final presentation will be an individual oral presentation of no more than 8 minutes followed by 2-3 minutes question and answers. Each of you will be assigned a topic that I think it is important that every beginning teacher should know about. You will research the topic and present it to the class on the dates assigned. (We will talk about this in class as to if you want all presentations on 3 days towards the end of the semester or want to do 2 presentations a day throughout the semester.) You will also produce a detailed handout (format will be given) along the lines of “What every beginning teacher should know about...” and email it to me before your presentation. I will make copies for you to distribute to your peers.

TK 20 uploads

I will set due dates and remind you of them for each of the documents to be uploaded on TK 20. PLEASE DO NOT UPLOAD ANYTHING ON TK 20 UNLESS I TELL YOU TO. You will send me a rough draft, I will read it , give you suggestions as to how to fix it and tell you how to proceed. If I tell you to upload, I expect to see the document on TK 20 within a week at the maximum. Once you get used to writing the TK 20 reflections, I expect you to be able to upload one every week. If I find you are late in uploading, I will let you know and deduct points for each late upload.

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Assignments –

- **Cover Letter / Why I want to be a teacher** – A one page introduction of yourself for the portfolio (and prospective employers) explaining your reason for choosing teaching as a profession and outlining some of your strengths for the teaching job. The cover letter is one document for the Introduction section of the TK20 portfolio.
- **Resume** – Develop a resume including professional objectives, relevant teaching and work experience, education, awards, etc. An example resume is provided in the Kauchak and Eggen textbook on page 42. The resume will become a document in the introductory section of the portfolio in TK20.
- **Philosophy of Education** – After reading Chapter 7 in Kauchak and Eggen and following class discussion, write an essay that illustrates and defines your philosophy of education and teaching. The philosophy will be a document in the introductory section of the portfolio in TK20.
- **Portfolio artifacts** – For each INTASC standard you will be expected to upload relevant artifacts and the corresponding reflection.
- **Class Discussions** – You will be assigned chapter discussions and you are responsible for initiating and conducting a discussion with your peers on the assigned material.
- **Teacher Interview** – This is a required assignment for EDEE 3320. You will interview a teacher about important issues relevant to teaching and present your findings in a paper. The teacher interview is one document for the Introduction section of the TK20 portfolio.
- **Final Presentation-** Your final presentation will be on a topic assigned to you, important for pre-service teachers to know about relevant to our course discussions. You will present to the class and provide handouts for each student.

Please Note:

This is a course that involves several writing assignments (17 per student to be precise). If I find several grammatical errors in your papers, I will recommend you schedule a session with a tutor in the Language lab in Dallas 1 prior to submitting your work to me. The tutor will catch grammatical errors so I can focus on the actual content of the document.

All assignments must be submitted by email to ratna.narayan@unt.edu by the required date. I will give you detailed feedback and once I am satisfied with the end result will ask you to upload to TK 20. Please expect that I will ask you to make changes in your written assignments. I will use track changes in MS Word to make changes and add comments. Please familiarize yourself with track changes, how to accept and make changes using it. Each time I give you feedback I expect you to incorporate it and resend me an updated clean document to review.

If you have a presentation / discussion and are absent for it and do not produce the necessary paperwork you will lose points as well as the absence be counted as an unexplained absence.

IMPORTANT: Your portfolio assignments are not complete unless they are properly uploaded to TK 20 and they are visible to me on TK 20. Merely sending me a copy on BB is not enough. Please make sure the reflections and artifacts are uploaded to TK 20 in a timely fashion. You might have got 10 points on BB for your reflection, but if it is not uploaded to TK 20 in the time frame as required you will lose points.

Grading Matrix:

Instrument	Total
Why I Want to Be a Teacher (Cover letter)	25
Resume	25
Class discussions	100
Philosophy of Education	100
Portfolio Artifacts and reflections	100*
Teacher Interview	100
Final presentation	50
Total:	500

Grade Determination:

A = 90% or better (500-450)

B = 80 – 89% (449 – 400)

C = 70 – 79% (399 – 350)

D = 60 – 69% (349 – 300)

F = less than 60% (less than 299)

***Failure of the Portfolio constitutes failure of the entire course.**

University Policies and Procedures

Students with Disabilities (ADA Compliance):

The University of North Texas Dallas is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 – The Rehabilitation Act of 1973 as amended. With the passage of new federal legislation entitled Americans with Disabilities Act (ADA), pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call 972-780-3632.

The Department of Teacher Education is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the department will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course. If you have a disability, it is your responsibility to obtain verifying information from the Office of Student Life and to inform me of your need for an accommodation. Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNTD Policy 7.004, [Disability Accommodations for Students](#), and by visiting Student Life, building 2, Suite 200. 972-780-3632, studentlife@unt.edu.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Assignment Policy:

All work is expected to meet collegiate standards. Written work should be prepared using word processing technology with a regular 12pt font. Work containing excessive errors in grammar, punctuation, spelling, or typographical errors or work that does not reflect the assignment expectations will be returned ungraded.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of conduct and Academic Dishonesty policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Conduct at http://www.unt.edu/csrr/student_conduct/index.html for complete provisions of this code.

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Class attendance and participation is essential because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is necessary to the integration of course material and your ability to demonstrate proficiency. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent. Late arrivals (more than 15 minutes after class begins) or early departures (any time before the class ends) will be considered absences with a pro-rated deduction in discussion points. Students are responsible to notify the instructor by email or cell phone/text if they are missing class and for what reason; the only excused absences are those due to the observance of a religious holiday or participation in university sponsored events (with proper documentation.)

Class Participation – *Regular attendance and active participation in class discussions is essential to the successful achievement of the course objectives. I will deduct 10 discussion points for each class session missed.*

Students are responsible to notify the instructor if they are missing class and for what reason. If I have not heard from you and receive supporting documentation for your absence, I shall consider it an unexplained absence. Two such absences will reduce your overall grade by a letter grade irrespective of the points you might make. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent. If you have missed a class, please make an appointment to meet me so we can determine what needs to be done to make up the lost time.

*Only in **documented** emergency situations will make-up work be defined in order to earn back the deducted points. This course is designed around interaction and in-class activities that are essential to the learning process; these in-class activities, by nature, cannot be replaced by an individual, out-of-class, assignment. Regular attendance is a minimum expectation.*

Cell Phone Use: *Please silence cell phones during class time. It is disrespectful of others in the class and unprofessional behavior to use cell phones during class for calls and/or texting. In the event of an emergency, place the cell phone on vibrate. NO calls may be taken in the classroom; in a true emergency, step into the hall to take calls. Excessive cell calls during class will be considered absences and the attendance policy will be applied. If I see you texting in class I will drop your grade by a letter grade.*

Laptop Use: *The use of laptop computers during class is allowed and encouraged for note-taking and tracking assignments through websites. However, chatting, checking email, visiting websites unrelated to*

the class activities are examples of inappropriate and unprofessional use of this technology. Students will be redirected or asked to close the laptop if inappropriate use becomes an issue.

Diversity/Tolerance Policy: *Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Center for Student Rights and Responsibilities as the instructor deems appropriate.*

TK20 Requirement: *This course requires assignments (Portfolio; Teacher Interview, and the Teacher Disposition Index) that will be uploaded and graded in the UNT TK20 Assessment System. All students in this course must purchase access to TK20. This one time purchase provides access to TK20 for 7 years. Please go to the following link for directions on how to purchase TK20. Announcements regarding training on the use of the TK20 system will also be posted on this website. <http://www.coe.unt.edu/tk20>*

Grade of Incomplete, “I”

A grade of incomplete, “I” will be given only under extenuating circumstances.