

University of North Texas at Dallas
Fall 2016
SYLLABUS

Course Abbreviation/Number/Title/Semester Hours	
ENGL 1313-007: Computer Assisted College Writing I 3 HRS	
Department of Languages and Communication	School of Liberal Arts and Sciences
Instructor Name:	Timothy Treder
Office Location:	7400 Building 302A
Office Phone:	
Email Address:	Timothy.treder@untdallas.edu
Office Hours:	Tuesday/Thursday 11:30am-12:30pm or by appointment
Course Format/Structure:	Face to Face
Classroom Location:	Dal 2, 242
Class Meeting Days & Times:	Tuesday/Thursday 10:00am-11:20am
Course Catalog Description:	Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required.
Prerequisites:	None
Co-requisites:	None
Required Text:	Journal Articles, Short Stories, other Handouts and Blackboard Uploads
Recommended Text and References:	<i>The Purdue Online Writing Lab (OWL)</i> , found online at https://owl.english.purdue.edu/owl/
Access to Learning Resources:	UNT Dallas Library: (Founders Hall) phone: (972) 780-1616 web: http://www.untdallas.edu/library e-mail: Library@untdallas.edu UNT Dallas Bookstore: (Building 1) phone: (972) 780-3652 web: http://www.untdallas.edu/bookstore e-mail: untdallas@bkstr.com
Course Goals or Overview: The goals of this course are as follows -	
<p>English 1313 is an introductory level writing course that seeks to empower students in becoming stronger, more flexible writers who have the skills, strategies, and awareness to write adeptly across many fields and genres, including academic writing. Students will learn to critically investigate their own use of language and writing, as well as the language and writing of other groups, communities, and professions. In doing so, students will come to understand how rhetorical and discourse strategies are employed to effectively inform and persuade audiences. This course seeks to bestow writing knowledge and skill that will make students insightful writers, preparing them for the work they will do in their academic career.</p>	

Learning Objectives/Outcomes: At the end of this course, students will be able to:	
Critical Thinking	Understand and utilize rhetorical principles in the analysis, evaluation, and creation of written, oral, and visual texts
Communication	Identify and implement writing and genre conventions from various disciplines
	Utilize flexible and robust writing processes and composing strategies for creating effective, written, oral, and visual texts
Teamwork	Collaborate effectively with their peers in composing and feedback processes
Personal Responsibility	Develop habits of monitoring, evaluating, and refining their work to meet the expectations of various writing situations.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class or via class email or Blackboard announcement. Additional readings and activities may be added; these will be noted in the Readings and Activities/Assignments sections.

Timeline	Topics	Related SLO	Readings/Activities/Assignments
Week 1 Aug23/25	Course Introduction Syllabus/Policies Defining Literacy Communication	1, 2	Anne Lamott "Shitty First Drafts" Quiz 1
Week 2 Aug 29/Sept 1	Gaining Literacy and Evolution Importance of Literacy in Community	1,2,3	Malcolm X, "Literacy Behind Bars" Tanya Barrientos, "Se Habla Español" Quiz 2
Week 3 Sept 6/8	Techniques of Narrative Defining Genre and its Expectations	1,2,3,4	Denis Johnson, "Emergency" Stuart Dybek, "Ralston" Quiz 3
Week 4 Sept 13/15	One-on-One Conferences	2,4	Project 1: Literacy Narrative
Week 5 Sept20/22	Begin Project 2: Community Discourse Rhetorical Analysis Effective Communication	1,2,4	Readings TBA Quiz 4
Week 6 Sept 27/29	Defining Discourse Analysis How we Communicate	1,2,3,4	John Swales, "The Concept of Discourse Community" Other Readings TBA Quiz 5
Week 7 Oct 4/6	Defining Effective Communication Demands of Communicative Situations.	1,2,3,4	Keith Grant-Davie, "Rhetorical Situations and Their Constituents" Other Readings TBA Quiz 6
Week 8 Oct 11/13	One-on-One Conferences	2,4	Project 2: Discourse Communities Analysis
Week 9	Begin Project 3: Entering	1,2,4	Readings TBA

Oct 18/20	New Discourse Communities Community Analysis		Quiz 7
Week 10 Oct 25/27	Choices and the Community Media and Community	1,2,3,4	Readings TBA Quiz 8
Week 11 Nov 1/3	One-on-One Conferences	2,4	Project 3: Entering New Discourse Communities
Week 12 Nov 8/10	Begin Project 4: Academic Discourse Essay Essay as Genre	1,2,4	Readings TBA Quiz 9
Week 13 Nov 15/17	Thesis/Organization Paragraph Development	1,2,3,4	David Bartholomae, "Inventing the University" Quiz 10
Week 14 Nov 22	Beginning/Body/Ending Citations	1,2,3,4	Readings TBA
Week 15 Nov 29/Dec 1	One-on-One Conferences	2,4	Project 4: Academic Discourse Essay
Week 16 Dec 6/8	Finals Week		

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Writing Projects: Students will complete four major writing projects to understand and practice the skills and strategies of effective writing in the course

Low-Stakes Writing: Students will compose a number of low-stakes writing assignments to reflect upon and understand their work in the class, course concepts, and readings

Quizzes: Students will be quizzed over course concepts and/or readings

Participation: Includes class preparation and contribution to discussions, group work, and in-class activities.

Grading Matrix:

Instrument	Measures SLO	Value (points or percentages)	Total
Project 1: Literacy Narrative		200 points	
Project 2: Discourse Communities Analysis		200 points	
Project 3: Entering New Discourse Communities		200 points	
Project 4: Academic Discourse Essay		200 points	
Quizzes		50 points	
Participation		50 points	

Revised April 2016 supersedes all previous versions

Low-Stakes Writing		100 points	
TOTAL:			1000 points

Grade Determination

A = 1000-900 pts

B = 800-899 pts

C = 700-799 pts

D = 600-699 pts

F = 599 pts or below

Course and University Policies and Procedures

Late Work

No late work is accepted in the course. If you feel you are falling behind in the course or struggling to meet deadlines, please come speak to me **before** assignments are due.

Attendance

Attendance in class is required. In each 15-week semester, students may have up to four (4) unexcused absences. After these four unexcused absences, a student's final grade may be reduced at the discretion of the instructor. After six (6) unexcused absences, the student may fail the class due to an absence failure.

In each 8-week semester, students may have up to two (2) unexcused absences. After these four unexcused absences, a student's final grade may be reduced at the discretion of the instructor. After four (4) unexcused absences, the student may fail the class due to an absence failure.

Absences may be considered excused only if 1) students have made pre-arranged plans with the instructor for events and circumstances that are appropriate for missing class or 2) the student has documentation (timestamped picture, official note, dated materials) of extenuating circumstances.

Writing Center Bonus Points

Good writers do not write in a vacuum; rather, they seek feedback and assistance from many people and groups. One of the best resources to use on campus is the Writing Center, where a trained writing consultant can help students review and revise their papers, no matter what stage they're at.

Students who voluntarily visit the Writing Center beyond any instructor or course requirements will receive a bonus equivalent to 1% of their total final grade, and may receive a maximum of 5% of their total grade in bonus through these voluntarily visits.

Revision Policy

For each major project in the course, students have the option to revise and resubmit the project one more time after the instructor has given feedback and a grade on it. Revisions that substantially improve the project will earn new grades, and those grades will replace the older score.

To qualify, revisions must change the paper in significant and substantial ways; revisions that only correct mechanical errors will not be eligible for new grades.

Participation

Participation includes coming to class on time, coming to class prepared to critically discuss outside readings, and coming to class with written assignments and drafts in hand. But, also, think of participation broadly, since some of us are more vocal than others, and the less vocal do not always gain less. Think also of our class as that which is set aside for useful collaborative learning; participation concerns honoring the space and time we share together. Disruptions in its myriad forms will not be tolerated, and will reduce your participation grade accordingly. The bulk of our class sessions will consist of critical discussion, group activities, the discussion of the work of well-established writers. Participation demands attention. Cellphone use is prohibited for these reasons and will significantly affect your participation grade. Please note that the participation grade is worth 5% of your final grade; those on the line between an A and a B, a B and a C, etc. can benefit from attentive and respectful participation.

Classroom Etiquette/Demeanor

I personally view that classroom as a forum of guided production. I encourage you to think of the University, and everything affiliated with it (including myself, your peers, and our class) as a resource for the improvement of your own work. There is a lot to be learned, but that choice is yours to make. I make myself available every time I step into the classroom or my office hours, and I expect you to do the same. If you need a behavior monitor, then you may need to reconsider this section. I conduct a pretty casual atmosphere, but disrespectful behavior or a hostile classroom environment will not be tolerated. So please turn off your cell phones, open your minds, and do not interrupt or speak out of turn. If you cannot be respectful and come to learn on a given day, then don't come. Repeated disturbances and problems will likely affect your grade. That being said, let's create a positive environment where we can all experience the enrichment that a university setting has to offer. Please don't hesitate to see me about anything that you think would improve your experience

Students with Disabilities (ADA Compliance)

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untDallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untDallas.edu or at Founders Hall, room 204. (UNT D Policy 7.004)

Course Evaluation Policy

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Academic Integrity

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity (Policy 7.002) at http://www.untDallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf Refer to the Student Code of Student Rights, Responsibilities and Conduct at

http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/7_001_student_code_of_conduct_may_2014.pdf Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. In addition, all academic work turned in for this class, including exams, papers and written assignments must include the following statement: "*On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.*"

Bad Weather Policy

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information please refer to <http://www.untdallas.edu/police/resources/notifications>

Diversity/Tolerance Policy

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)