

**University of North Texas at Dallas  
Spring 2016 8W1 SYLLABUS**

<b>HSML 4350 Community Organizing, Development and Collaboration</b>		<b>3Hrs</b>
<b>Department of</b>	<b>Counseling and Human Services</b>	<b>Division of</b>
		<b>Education, Counseling and Human Services</b>
<b>Instructor Name:</b>	Joy D. Patton, PhD, LMSW, MA	
<b>Office Location:</b>	Founders Hall, Room 326	
<b>Office Phone:</b>	972-338-1382	
<b>Email Address:</b>	joy.patton@unt.edu	
<b>Office Hours:</b>	<b>By Appointment – Virtual Office Hours Only (via email or Skype)</b>	
<i>Response Time: I check email and Blackboard regularly and try to respond to all emails and questions posted on Blackboard within 48 hours. I grade discussions and assignments and provide feedback to students within two weeks after the due date.</i>		
<b>Classroom Location:</b>	Online- Blackboard Course	
<b>Class Meeting Days &amp; Times:</b>	<b>Course Week on Blackboard will Run from Mondays to Sundays</b>	
<b>Course Catalog Description:</b>	This course analyzes systems that measure community assets and resources. It explores the means of identifying and approaching potential collaborative community partners, and focuses on the development of joint proposals and/or business plans. Provides an overview of the role of agency leadership in community organizations that provide resources in the development of a collaborative, capacity building community. An ecological approach is used to analyze the full range of human service agency services: health, social, educational, diagnostic, enrichment, religious, civic and legal.	
<b>Required Text:</b>	<b>Robinson, J. W. &amp; Green, G. P. (2011). <i>Introduction to Community Development: Theory, Practice and Service Learning</i>. Sage Publications, Inc. ISBN: 9781412974622</b>	
<b>Access to Learning Resources:</b>	UNT Dallas Library: phone: (972) 780-3625; web: <a href="http://www.unt.edu/unt-dallas/library.htm">http://www.unt.edu/unt-dallas/library.htm</a> UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: <a href="mailto:1012mgr@fheg.follett.com">1012mgr@fheg.follett.com</a>	
<b>Course Goals or Overview:</b>		
	The goal of this course is to provide students with the basic skills for community organizing, development and collaboration.	
<b>Learning Objectives/Outcomes:</b>		
At the end of this course, the student will be able to:		
1	Discuss basic concepts of community as a system and how it influences problems, perspectives, behaviors and thoughts.	
2	Explain values, principles and ethical dilemmas underpinning asset assessment	
3	Develop an analytical framework and methods for asset assessment and community mapping.	
4	Compare and contrast community development approaches.	
5	Describe community development strategies.	
<b>Course Format</b>		
This course is a 100% online course taught via Blackboard (BB). All course handouts and assignments will be given and received only on BB. <b><i>All email correspondence must be routed through the BB system in order to be acknowledged and receive a response.</i></b> It is your responsibility to check BB for announcements, assignment due dates and correspondence with the instructor. The course relies heavily on participation and as such, being prepared for class is imperative. Multiple methods will be used to		

ensure preparedness and participation. These methods include lecture, assigned readings and quizzes, various learning activities, and multimedia sources to prepare final projects.

## Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated on Blackboard via the Announcement tab and/or Blackboard email. Additional readings and activities may be added, these will be noted in the Learning Modules each week.

Course Week Each Course Week Begins on Monday	Topics
01/19/16 – 1/24/16	Introductions, Syllabus Review, Assignment Review; History, Elements and Boundaries of Community Asset Assessment
01/2/16 – 1/31/16	Analytical Framework for Undertaking Asset Assessments and Community Asset Assessment Methods and Mapping Strategies
02/01/16 - 2/07/16	Technical Assistance, Self-Help and Interactional Approaches to Community Development
02/08/16 – 2/14/16	Principles of Working Together: Developing Relationships that Support Community Development Initiatives
02/15/16 – 2/21/16	Community Assessment and Resource Map Paper Presentations
02/22/16 – 2/28/16	Peer Assessments of Community Assessment and Resource Map Papers
02/29/16 – 03/06/16	Catch Up Week
<b>FINAL EXAM</b> OPENS - 03/07/16 @ 12:30am CLOSSES - 03/11/16 @ 11:59pm	

1. Initial Posts for discussion boards are due on Fridays by 11:59pm and Response Posts are due on Sundays by 11:59pm each week.
2. Reading Quizzes are due on Sundays by 11:59pm each week.
3. Community Assessment and Resource Map Paper Presentations are to be submitted to the discussion board on Friday by 11:59pm in the week they are assigned.
4. Peer Assessment Papers should be submitted to the assignment link on Sunday by 11:59pm in the week they are assigned.
5. No Community Assessment and Resource Mapping Papers and/or Peer Assessments will be accepted after 11:59pm on the last Sunday before *Catch Up Week*.
6. No reading quizzes or discussion boards will be accepted after 11:59pm on the last Sunday before Final Exams begin.

## Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

**Reading Quizzes** – Four (4) reading quizzes will be given over required readings in the class.

**Blackboard Discussions** – Five (5) discussions will be given that contributes to the knowledge of the topic being studied in each learning module.

**Community Assessment and Resource Map Assignment** – One individual assignment, broken into three (3) parts due over the course of the semester, will be given to develop a community assessment and resource map from a community of the student's choosing. The community assessment and resource map will be presented to the class for a peer review at the end of the semester as part of a discussion board assignment.

**Final Exam** – One test will be given designed to measure knowledge of presented course material. This exam will be taken on Blackboard.

**Grading Matrix:**

<b>Instrument</b>	<b>Point Calculations</b>	<b>Total</b>
Reading Quizzes	4 Reading Quizzes @ 20 points each	80
Discussion Board Assignments	5 Class Discussions @ 20 points each	100
Community Resource Map and Presentation	1 Community Assessment and Resource Map Assignment @ 100 points This assignment is broken into three parts and due throughout the semester. These parts include: <ul style="list-style-type: none"> <li>(1) Google map and description of community.</li> <li>(2) Community observations and resource map.</li> <li>(3) Community development area using community resources.</li> </ul>	100
Final Exam	1 Final Exam @ 100 points	100
<b>Total:</b>		<b>380</b>

**Grade Determination:**

- A = 342 – 380 pts; 90% or better
- B = 304 – 341 pts; 80 – 89 %
- C = 266 – 303 pts; 70 – 79 %
- D = 228 – 265 pts; 60 – 69 %
- F = 227 pts or below; less than 60%

**University Policies and Procedures**

**Students with Disabilities (ADA Compliance):**

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untDallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untDallas.edu or at Building 2, room 204.

**Blackboard Learn Accessibility Statement:**

University of North Texas at Dallas is committed to ensuring it’s online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. Blackboard Learn course management system's accessibility statement is also provided:

<http://www.blackboard.com/Platforms/Learn/Resources/Accessibility.aspx>

**NOTE:** Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

**Student Evaluation of Teaching Effectiveness Policy:**

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

**Make Up Work Policy:**

*Students will be given one (1) week before the presentation of proposals to complete certain missing assignments – this includes reading quizzes and discussion board assignments only. Reading quizzes can be made up without penalty however, discussion board assignments will have a significant point loss when made up during the catch up week of the class.*

**Assignment Policy:**

*All Blackboard Assignments must be saved in one of the following formats: .doc, .docx, or .rtf*  
*Assignments may not be emailed – all assignments must be submitted via the Assignments tab on Blackboard.*

**Exam Policy:**

*Exams will be taken on Blackboard during a specified period of time. Exams should be taken as scheduled. No makeup examinations will be allowed (See Student Handbook).*

**Academic Integrity:**

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at

[http://www.untDallas.edu/sites/default/files/page\\_level2/pdf/policy/7.002%20Code%20of%20Academic Integrity.pdf](http://www.untDallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic%20Integrity.pdf) for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

**Online Attendance and Participation:**

The University attendance policy is in effect for this course. Class attendance in the Blackboard classroom and participation is expected because the class is designed as a shared learning experience, and because essential information not in the textbook will be discussed in the discussion board. Online presence and

participation in all class discussions is essential to the integration of course material and your ability to demonstrate proficiency. .

Attendance for this online or hybrid course is considered when you are logged in and active in Blackboard, i.e., posting assignments, taking quizzes, or completing Discussion Boards. To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to <http://www.untDallas.edu/registrar> for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course

**Inclement Weather and Online Classes:** Online classes may or may not be effected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

**Online “Netiquette:**

In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper “netiquette” (i.e., no writing in all caps (usually denotes yelling), no curse words, and no “flaming” messages (angry, personal attacks).

Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind.

Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University's policies and procedures. Refer to the Student Code of Student Rights Responsibilities and Conduct at <http://www.untDallas.edu/osa/policies>. Respect is a given principle in all online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

**Diversity/Tolerance Policy:**

Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

**Technology Requirements:** In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements.

Blackboard Learn 9.1 is the platform software for this course. Blackboard Learn supports major web browsers such as Windows Internet Explorer, Apple Safari, Mozilla Firefox, and Google Chrome. However, since the latter two are updated continually, some recent versions may not be compatible. If you experience difficulty accessing or using components of the course, try using Internet Explorer. Also, no matter what browser you use, always enable pop-ups. For more information see:

- <http://www.untDallas.edu/dlit/ecampus/requirements>
- [https://help.blackboard.com/en-us/Learn/9.1\\_SP\\_12\\_and\\_SP\\_13/Student/040\\_Browser\\_Support\\_for\\_SP\\_13](https://help.blackboard.com/en-us/Learn/9.1_SP_12_and_SP_13/Student/040_Browser_Support_for_SP_13)
- [https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check\\_full.html](https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check_full.html)