

WORK HISTORY

2013-Present Dual Language Instructional Coach, Dallas ISD

2012-2013 Bilingual Language Arts Coach, CFB ISD

- Improving the quality of instruction via the coaching process
- Provide instructional leadership for implementation of the curriculum
- Providing formative feedback to teachers regarding instructional practice
- Provide leadership during professional development in the area of language arts in conjunction with campus and districts needs
- Providing model teaching at the campus level
- Diagnosing district, campus and student achievement through state and local assessments
- Promoting the improvement of instruction through activities such as assisting teachers in designing and implementing learning experiences for students

2009-2011 District Bilingual/ESOL Specialist, Grapevine Colleyville

Major Responsibilities and Skills:

- Support bilingual teachers in the implementation of district curriculum
- Meet with bilingual teachers to plan lessons, observe and model lessons, and prepare/gather material as needed to promote best teaching strategies
- Provide staff development for bilingual teachers that will enhance the learning of all bilingual students
- Work collaboratively with each bilingual campus to facilitate the use of best teaching practices for English Language Learners
- Disaggregate data to plan and develop intervention plans for students
- Monitor student progress and assist campus staff in developing interventions and enrichments as needed
- Host/implement parent education services that will enable parents to help their children in the area of literacy.
- Write Curriculum and translate curriculum in Science, Math and Spanish Language Arts.

2007-2009 Dual language Instructional Facilitator, Arlington ISD

- Responsible for Dual Language Program Development and Implementation
- Model effective teaching strategies through demonstration teaching in classrooms.

- Provide assistance and support to both new and experienced teachers through on-site individual and group staff development.
- Assist the administration in planning and conducting staff development sessions for subject area teachers.
- Research innovative programs and strategies.
- Assist the administration in evaluating programs.
- Oversee program-specific curriculum planning, writing, development and implementation and seek to create integration with the mainstream curriculum.
- Foster strong school – home relations for parents of students in Bilingual/ESL classrooms.
- Assist with LPAC training and monitoring of LPAC documentation.

2005-Present University of North Texas, Texas Tech University and TWU Adjunct,

- Adjunct Professor UNT, Texas Tech University and Texas Wesleyan University

2005-2007 University of North Texas ESEA Title III Bilingual/ESL Coordinator

- Responsible for coordination, development, planning, supervision, training and evaluation of program and grants.
- Coordinated Department of Education Title III 5 million dollar grant.
- Coordinated the THECB Roberto Alonzo grant \$300,000 biennium.
- Develop, plan, implement and evaluate local, state and Federal Grants.
- Fiscal management, logistic support and supervision of projects.
- Mentor and advise future Bilingual ESL Teachers
- Adjunct Faculty Undergraduate Bilingual ESL courses

2003-2005 GPISD Bilingual/ESL District Dual Language Literacy Facilitator

- Responsible for district staff development
- Assist with Title III budget management
- Make purchases for instructional supplies
- Oversee dual language teachers and program development and implementation
- Responsible for Parental Involvement program for DOE grant, including GED class, Parenting Education class, after school enrichment programs.

2001-2003 Project Manager and Grant Coordinator for Department of Education Title VII grant, Grand Prairie, ISD.

- Responsible for coordination of dual language grant.
- Staff Development, Budget, and Program Development
- Responsible for budget for Department of Education grant
- Responsible for TEA Capital Investment Grant

1998-2001 Dual language/Two way immersion teacher, Grand Prairie

- First grade Dual Language Teacher
- Grade Level Team Leader

1997-1998 Bilingual Teacher, Dallas Public Schools

- First grade self contained bilingual classroom

1996--1997 Research Assistant, CMAS UTA

- Responsible for all bilingual transcriptions to display at the UTA Main Libraries

EDUCATION

Doctoral Student UNT Curriculum and Instruction

MA Education Administration and Leadership Studies, 2004

BA, Spanish 1997

BA, Elementary Education, 1997

A.A.S., Mountain View College, 1995

AWARDS AND HONORS RECEIVED

- UNT outstanding employee nominee 2007
- UNT Bilingual/ESL BESO Recognition 2007
- Region 10 Teacher of the Year Nominee 2001
- Grand Prairie ISD District Teacher of the Year 2000
- Crockett Elementary Grand Prairie ISD Teacher of the Year 2000
- Bilingual Teacher of the year (BEAM) Bilingual Education Assoc. of the Metroplex 2001
- Texas Assoc. Bilingual Education (TABE) Bilingual Teacher of the year Nominee 2002
- Outstanding Volunteer Services Greater Dallas Head Start
- McNair Scholar 1996-1998
- Kappa Delta Pi Honor Society in Education 1997
- Published in the McNair Research Journal
- Mountain View Outstanding Student of the Year Award 1994
- Mountain View College Phi Theta Honor Society
- HOPE Hispanic Organization of Postal Employees Scholar 1995
- SER Scholarship 1996
- UTA University Scholar 1997-98
- Who's Who Among Students in American Universities and Colleges 1998
-

CERTIFICATIONS

Mid Management Certification/Principal Certification

Secondary Spanish Certification

Elementary School Certification

Bilingual Education Certification
Peer mediation Certification 2000

Areas of Concentration

Literacy Acquisition in one or more languages, Public Relations, Cultural Diversity, Family Literacy, Bilingual/ESL Education, Curriculum and Instruction.

Professional Organizations

BEAM (Bilingual ESL Association of the Metroplex) President 2009-2010
TABE Executive Board Member 2010-Present
NABE member
DLNM Dual Language New Mexico presenter
ARA Arlington Reading Association Treasurer 08-09
TSRA Texas State Reading Association
TACHE Texas Association Chicanos in Higher Education

Strengths

Proficient in English ,Spanish. (Listening Speaking Reading, Writing).
Team Builder, Program Evaluation, Grant Writing and Acquisition.
Funded grants include Department of Education Title VII Dual Language,
Capital Investment Grant, and the Foreign Language Incentive Program.

Committee Membership

NABE 2012 National Conference Planning Committee
TABE 08 State Conference committee member 2008
Speer Elementary SBDM member
UNT Bilingual/ESL Student Organization Advisor
Campus Improvement Committee 2000-2002
PTA Executive Board 2000-2005
Parent Involvement Chair Crockett Elem. 1998-present
Cinco de Mayo Campus Chair 1997-present
GPISD Mentor Teacher 1999-2000
Greater Dallas Head Start Executive Board 2000-2001
Grand Prairie Head Start Policy Council Representative 1999-2001
LPAC (Language Proficiency) Committee 1997-present
Dual Language Chairperson 2000-2001
Title VII Grant Writer 1999-present
At Risk Committee 1997-present
Peer Mediation Committee 2000-present

Community Involvement

LULAC member Grand Prairie Chapter
Crockett Elem. PTA Treasurer
GPISD PTA Council member Parent Educator
Our Special Children volunteer
Parent Educator/Facilitator Padres con poder Crockett
Smart Discipline Facilitator
Merrill Gardens Retirement Home Christmas Caroling
HACE Hispanic Association for Cultural Education member
Grand Prairie Head Start Translator
Greater Dallas Head Start Board of Directors
Grand Prairie Head Start Policy Council Representative
Traders Village Christmas 1997-2000
Nuestra Navidad Aztlan Academy
Aztlan Academy Music Director
Semana de Cultural Parents Night UTA
AHAC (Arlington Hispanic Advisory Council) Family and Youth Day
1997
Tutor at Nichols Junior High
AMAS (Association of Mexican American Students) Chair for
Scholarships 1
UTA Hispanic Alumni Banquet volunteer
Noche de Padres live Radio Program (to inform the community on the
importance of an education)
Migrant Farm Workers volunteer and speaker
TAMACS Tejano Student Unity Weekend volunteer
Hispanic Community UTA
LULAC youth conferences volunteer
Adamson High School PTA speaker and volunteer
Kennedy Middle School speaker and volunteer