

University of North Texas at Dallas
Fall 2014
SYLLABUS

FINA 3770D // 090 & 091: Financial Management 3hrs			
Department of	Finance	Division of	Business and Public Leadership
Instructor Name:	Dr. Jeffrey A. Manzi		
Office Location:	Founders Hall #235		
Office Phone:	972-338-1807		
Email Address:	Please Use Blackboard message		
Office Hours:	T&H: 2PM - 6 PM // Other times by appointment		
Virtual Office Hours:	Appointment only		
Classroom Location:	Section 090: Founders Hall (DAL 2) #241 Section 091: Founders Hall (DAL 2) #339		
Class Meeting Days & Times:	Section 091: Tuesday, 10:00AM-12:50PM Section 090: Tuesday, 7:00-9:50PM		
Course Catalog Description:	An introduction to the Finance function and to problems confronting Financial Managers. Topics include: financial analysis, time value of money, financial decisions, working capital management and performing a fundamental activity of finance.		
Prerequisites:	Completion of pre-business requirements, including ACCT 2010D and ACCT 2020D or equivalent with grades of C or better, or consent of department.		
Co-requisites:	None		
Required Text:	CFIN 4, by Besely and Brigham		
Recommended Text and References:	Calculator: BA II PLUS by Texas Instruments (recommended) or any calculator capable of time-value-of-money calculations.		
Access to Learning Resources:	UNT Dallas Library: phone: (972) 338-1616; web: http://www.untdallas.edu/our-campus/library UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fhq.follett.com		
Course Goals or Overview:	The goal of this course is to provide students with the knowledge to converse effectively on the topics common to financial management and to apply the analytical tools that are used in making managerial finance decisions.		
Learning Objectives/Outcomes:	At the end of this course, the student will be able to:		
1	Summarize the goals, organization, and management of business organizations.		
2	Evaluate the financial health of a firm.		
3	Describe the primary financial markets and how firms use them to raise capital.		
4	Compute investment returns and interest rates		
5	Apply time value of money concepts to the valuation of securities.		
6	Categorize and apply the common capital budgeting techniques.		

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class and/or Blackboard announcements and postings. Specific dates and details for activities, assignments, assessments, and items will be posted in Blackboard.

Week	Topic Covered	Text Reference
1	An Overview of Financial Management	Chapter 1
2	Analysis of Financial Statements & Ratios	Chapter 2
3	The Financial Markets, Institutions, & Investment Banking Time Value of Money Concepts	Chapter 3 & 4
4	Time Value of Money Concepts	Chapter 4
5	Time Value of Money Applications The Cost of Money (Interest Rates)	Chapter 4 & 5
6	Bonds (Debt): Characteristics & Valuation	Chapter 5 & 6
7	Bonds (Debt): Characteristics & Valuation Stocks (Equity): Characteristics & Valuation	Chapter 6 & 7
8	Stocks (Equity): Characteristics & Valuation	Chapter 7
9	Midterm Exam (Chapters 1-7)	
10	Capital Budgeting	Chapter 9
11	Capital Budgeting Project Cash Flows and Risk	Chapter 9 & 10
12	Project Cash Flows and Risk Working Capital Management	Chapter 10 & 14
13	Working Capital Management Managing short term assets	Chapter 14 & 15
14	Managing Short Term Assets	Chapter 15
15	Managing Short Term Liabilities	Chapter 16
	FINAL (Chapters 9, 10, 14-16)	

Course Evaluation Methods

This course will utilize multiple choice quizzes and exams to measure students' mastery of the learning outcomes for the course and to determine grades.

Grading Matrix:

Assessment Instrument	Value (points)	Total
Quizzes	13 quizzes at 30 points each	390
Midterm Exam	300 points	300
Final Exam	310 points	310
Total		1000

Grade Determination:

- A = 900 – 1000 pts (90% or better)
- B = 800 – 899 pts; (80 – 89%)
- C = 700 – 799 pts; (70 – 79%)
- D = 600 – 699 pts; (60 – 69%)
- F = 599 points or below (less than 60%)

University Policies and Procedures

Students with Disabilities (ADA Compliance):

The University of North Texas at Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Students with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. Grades assigned before an accommodation is provided will not be changed as accommodations are not retroactive. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call Laura Smith at 972-780-3632.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Assignment Policy:

You must submit assignments when they are due. If you must be absent, you will still be expected to submit assignments on time. It is your responsibility to contact someone (either your instructor or a classmate) to find out what you missed when you are absent.

Exam Policy:

Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at <http://www.unt.edu/unt-dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic%20Integrity.pdf> for complete provisions of this code. In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement:

On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is essential to the integration of course material and your ability to demonstrate proficiency. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.

Eagle Connect Account:

All students should activate and regularly check their EagleConnect (email) account. EagleConnect is used for official communication from the University to students. Many important announcements for the University and College are sent to students via EagleConnect. For information about EagleConnect, including how to active an account and how to have EagleConnect forwarded to another e-mail address, visit <https://eagleconnect.unt.edu>