

University of North Texas at Dallas
Fall 2015
SYLLABUS

| LSCM 4810 PURCHASING AND MATERIALS MANAGEMENT 3 HRS | | | |
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| Department of | MGMT/Management | Division of | Division of Urban and Professional Studies |
| Instructor Name: | Khuzaima Haider | | |
| Email Address: | Khuzaima.haider@gmail.com | | |
| Office Hours: | Virtual | | |
| Virtual Office Hours: | Khuzaima.haider@gmail.com | | |
| Classroom Location: | Virtual | | |
| Class Meeting Days & Times: | Virtual | | |
| Course Catalog Description: | Every organization needs suppliers. Therefore, the organization's approach to suppliers, its acquisition processes and policies, and its relationships with suppliers will impact not only the performance of the suppliers, but also the organization's own performance. | | |
| Prerequisites: | n/a | | |
| Co-requisites: | n/a | | |
| Required Text: | Purchasing and Supply Management, Fifteenth Edition. Fraser Johnson and Anna Flynn. ISBN# 978-0-07-802409-2 | | |
| Recommended Text and References: | Additional readings may be assigned to various topics throughout the semester. | | |
| Access to Learning Resources: | UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fhg.follett.com | | |
| Course Goals or Overview: | | | |
| | If the CEO and management team can say "Because of the kinds of suppliers we have and the way we relate to them, we can outperform our competition and provide greater customer satisfaction", then the supply function is contribution to its full potential. This is the ambitious goal of this course: to provide insights for those who wish to understand the supply function better. | | |
| Learning Objectives/Outcomes: | | | |
| | To help the student gain an exposure to the spectrum of Purchasing and Supply Management. | | |

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by announcement in the blackboard.

| | Submission Deadline |
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| Introduction – preparation | 8/24 |
| Reading: chapter 1, chapter 4 Assignment: <ul style="list-style-type: none"> • Chapter 1:- Questions 3,4, 6, 9, 10 • Chapter 4:- Questions 1, 2, 3, 7, 8, 9 Case Submission: <ul style="list-style-type: none"> • 4-2 Eastern Pharmaceuticals Ltd. | 9/7 |
| Reading: chapter 5 Assignment: <ul style="list-style-type: none"> • Chapter 5:- Questions 1, 2, 3, 5, 6, 7, 8, 9, 10 Case Submission: <ul style="list-style-type: none"> • 5-3 Alicia Wong | 9/21 |
| Reading: chapter 6 Assignment: <ul style="list-style-type: none"> • Chapter 6:- Questions 1,2,3,4,5,6 | 10/5 |
| Reading: chapter 7 Assignment: <ul style="list-style-type: none"> • Chapter 7:- Questions 1, 5, 8, 10 | 10/19 |
| Reading: chapter 8, chapter 9 Assignment: <ul style="list-style-type: none"> • Chapter 8:- Questions 1, 2, 3, 4, 5, 6, 8, 10, 11 • Chapter 9:- Questions 1, 2, 3, 5, 8, 12 • Case Submission: <ul style="list-style-type: none"> • 9-1 Penner Medical Products | 11/2 |
| Reading: chapter 10 Assignment: <ul style="list-style-type: none"> • Chapter 10:- Questions 1, 3, 5, 9 Case Submission: <ul style="list-style-type: none"> • 10-1 Wedlock Engineered Products | 11/16 |
| Reading: chapter 12, chapter 13 Assignment: <ul style="list-style-type: none"> • Chapter 12:- Questions 6, 9, 10 • Chapter 13:- Questions 1, 2, 3 Case Submission: <ul style="list-style-type: none"> • 12-3 Plastic Cable Clips • 13-3 Northeastern Hospital | 11/30 |
| Reading: chapter 14, chapter 15 Assignment: <ul style="list-style-type: none"> • Chapter 14:- Questions 1, 6, 8, 10 • Chapter 15:- Questions 3, 7, 8, 11, 14 | 12/7 |

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| Case Submission: | |
| • 14-2 Marc Biron | |
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Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Assignments – Write your answers for each questions.

Case Submission – cases are provided in the end of the chapters.

Grading Matrix:

| Instrument | Value (points or percentages) | Total |
|------------------|-------------------------------|-------|
| Assignments | 50 | 50 |
| Case Submissions | 50 | 50 |
| Total: | | 100 |

Grade Determination:

A = 100 – 90 pts; i.e. 90% or better

B = 90 – 80 pts; i.e. 80 – 89 %

C = 80 – 70 pts; i.e. 70 – 79 %

D = 70 –60 pts; i.e. 60 – 69 %

F = 60 pts or below; i.e. less than 60%

University Policies and Procedures

Students with Disabilities (ADA Compliance):

The University of North Texas Dallas is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 – The Rehabilitation Act of 1973 as amended. With the passage of new federal legislation entitled Americans with Disabilities Act (ADA), pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call 972-780-3632.

The Department of BLANK is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the department will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Student Life and to inform me of your need for an accommodation. Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNTD Policy 7.004, Disability Accommodations for Students, and by visiting Student Life, building 2, Suite 200. 972-780-3632, studentlife@unt.edu.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Exam Policy:

Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at <http://www.unt.edu/unt->

[dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic Integrity.pdf](https://www.unt.edu/dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic%20Integrity.pdf) for complete provisions of this code.

In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement:

On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is essential to the integration of course material and your ability to demonstrate proficiency. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.

Optional Policies:

- Use of WebCT/Blackboard
- Use of Cell Phones & other Electronic Gadgets in the Classroom
- Food & Drink in the Classroom
- Use of Laptops
- Grade of Incomplete, "I"