

University of North Texas at Dallas
Spring 2016
SYLLABUS

FINA 3770D 001 /// Financial Management // 3hrs	
Department of	Finance
Division of	Business
Instructor Name:	Dr. Randall Hahn
Office Location:	Dal 2 235
Office Phone:	972-338-1806 (email is preferred and results in faster reply)
Email Address:	Randall.Hahn@untdallas.edu
Office Hours:	Tuesdays: Noon-7 PM beginning 01/19/16, and by appointment
Virtual Office Hours:	M-Th, 1:00-5:00
Classroom Location:	Dal 2 307
Class Meeting Days & Times:	T: 7:00-9:50 PM
Course Catalog Description:	An introduction to the Finance function and to problems confronting Financial Managers. Topics include: financial analysis, time value of money, financial decisions, working capital management and performing a fundamental activity of finance.
Prerequisites:	Completion of pre-business requirements, including ACCT 2010D and ACCT 2020D or equivalent with grades of C or better, or consent of department.
Co-requisites:	None
Required Text:	Foundations of Finance, Keown, Martin, and Petty, 8th Edition (Pearson), MYFINANCE LAB (mandatory). The text can be purchased in hard copy along with MyFinanceLab, but may be cheaper if purchased completely digitally. Either form is acceptable, but YOU ARE REQUIRED TO HAVE MyFinanceLab ACCESS.
Recommended Text and References:	Calculator: HP 12C, (recommended) or any other calculator or app with time-value-of-money, IRR, and NPV functions.
Access to Learning Resources:	UNT Dallas Library: phone: (972) 338-1616; web: http://www.untdallas.edu/our-campus/library UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fhcg.follett.com
Course Goals or Overview:	
	The goal of this course is to provide students with the knowledge to converse effectively on the topics common to financial management and to apply the analytical tools that are used in making managerial finance decisions.
Learning Objectives/Outcomes: At the end of this course, the student will be able to:	
1	Summarize the goals, organization, and management of business organizations.
2	Evaluate the financial health of a firm.
3	Describe financial markets and how firms use them to raise capital.
4	Compute investment returns and interest rates
5	Apply time value of money concepts to the valuation of securities.
6	Apply capital budgeting techniques to project selection.
7	Evaluate working capital management policy.

Course Outline*

Date	<u>Material</u>	<u>Chapter</u>	<u>Assignment</u>
1/19	Overview, Foundations of Financial Management	1	See MyFinanceLab
1/26	Financial Markets and Interest Rates	2	See MyFinanceLab
2/2	Financial Statements and Cash flows	3	See MyFinanceLab
2/9	Exam: Chapters 1-3 Evaluating Firm Financial Performance	4	See MyFinanceLab
2/16	Time Value of Money: Concepts and Applications	5	See MyFinanceLab
2/23	Exam: Chapters 4,5		
3/1	Meaning and Measurement of Risk and Return	6	See MyFinanceLab
3/8	Bonds (Debt) Characteristics & Valuation	7	See MyFinanceLab
3/15	Spring Break!		
3/22	Exam: Chapters 6,7		
3/29	Stocks (Equity) Characteristics & Valuation	8	See MyFinanceLab
4/5	Cost of Capital	9	See MyFinanceLab
4/12	Exam, Chapters 8,9		
4/19	Capital Budgeting	10	See MyFinanceLab
4/26	Determining the Financing Mix	12	See MyFinanceLab
5/3	Dividend Policy and Internal Financing	13	See MyFinanceLab
5/10	Final Exam: Chapters 10,12,13		

***The instructor reserves the right to make changes to (delete, add, or modify) this Syllabus as the semester progresses. Any changes to this schedule will be communicated by class announcement as well as posting on Blackboard and MyFinanceLab as soon as the change is determined.**

Course Evaluation Methods

Grading Matrix:

Assessment Instrument	Value (points)	Total
Exams	5 exams at 100 points	500
Quizzes	12 quizzes at 10 points each, with drop of 2 lowest	100
Attendance/Preparation	100	100
Total		700

Grade Determination:

- A = 630 – 700 pts (90% or better)
- B = 560 – 629 pts; (80 – 89%)
- C = 490 – 559 pts; (70 – 79%)
- D = 420 – 489 pts; (60 – 69%)
- F = 419 points or below (less than 60%)

Exams

Exams will be 70%-80% objective and 20%-30% problems/essays. The final exam will generally be over the current material but will necessarily incorporate earlier concepts. See [Calendar](#) on MyFinanceLab for dates and times. Any required make-ups will be administered during the week prior to the final exam. Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Quizzes

There will be a quiz (on MyFinanceLab) after each chapter. Each quiz (12 in total) will be worth 10 points and the student must drop the lowest 2 quizzes. You will have 2 attempts to complete the quiz. **Quizzes are important in that they help the student review the chapter material and will be of a nature similar to exam questions.** These chapter quizzes will be due no later than 1 class day AFTER the chapter material is completed. See [Calendar](#) at MyFinanceLab for dates and times. There are no make-ups for these quizzes once due.

Attendance/Required Study

Attendance and preparedness is expected and required for all classes. Points are allocated for attendance and preparedness. **Class will be conducted on the assumption that all reading and written assignments have been studied and have been completed to the best of the student's ability prior to the class for which assigned. (Preparation for class by reading the chapters and working the homework problems is essential.)** Attendance/Preparedness will be graded daily. Each day attendance will be taken, either orally or with an attendance sheet. **STUDENTS ARE TO ANSWER "PREPARED", OR SIGN THE SHEET ONLY IF PREPARED FOR THE DAY'S ASSIGNMENT. STUDENTS UNABLE TO GIVE A RECITATION ON CURRENT MATERIAL WHEN CALLED UPON WILL BE CONSIDERED ABSENT FOR THAT DAY. STUDENTS ARE RESPONSIBLE FOR SIGNING THE DAILY ATTENDANCE/PREPAREDNESS SHEET BY THE END OF THE CLASS PERIOD.** If you do not wish to be called upon (using one of your available absences-see below), please give me a note to that effect prior to the beginning of class for that day.

POINT SCALE

- 0-2 Absences 100 points
- 3-4 Absences 90 points
- 5 Absences 80 points
- 6 Absences 70 points
- 7 Absences 60 points
- 8 Absences 50 points
- 9 Absences 40 points
- >9 Absences 0 points

(This policy will go into effect starting the 3rd week of class.)

University Policies and Procedures

Students with Disabilities (ADA Compliance):

The University of North Texas at Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Students with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. Grades assigned before an accommodation is provided will not be changed as accommodations are not retroactive. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call Laura Smith at 972-780-3632.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class. A total of 5 points will be awarded as extra credit upon submission of evidence of completion of the survey.

Assignment Policy:

You must submit assignments when they are due. If you must be absent, you will still be expected to submit assignments on time. It is your responsibility to contact someone (either your instructor or a classmate) to find out what you missed when you are absent.

Exam Policy:

Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at <http://www.unt.edu/unt-dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic%20Integrity.pdf> for complete provisions of this code. In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement:

On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.

Bad Weather Policy (not applicable for online courses):

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.

Eagle Connect Account:

All students should activate and regularly check their EagleConnect (email) account. EagleConnect is used for official communication from the University to students. Many important announcements for the University and College are sent to students via EagleConnect. For information about EagleConnect, including how to activate an account and how to have EagleConnect forwarded to another e-mail address, visit <https://eagleconnect.unt.edu>