

**University of North Texas at Dallas**  
**Fall 2011**  
**SYLLABUS**

<b>ENGL 1313D-91 Computer Assisted College Composition I 3 hrs</b>			
Department of	Language and Communication	Division of	Liberal Arts and Sciences
<b>Instructor Name:</b>	Kate Warrington		
<b>Office Location:</b>	DAL 2, 258		
<b>Office Phone:</b>	(972) 338-1537		
<b>Email Address:</b>	kate.warrington@unt.edu		
<b>Office Hours:</b>	Tuesday/Thursday 10-12:30, Monday/Wednesday 3:00-5:00		
<b>Virtual Office Hours:</b>			
<b>Classroom Location:</b>	DAL 1, 201D		
<b>Class Meeting Days &amp; Times:</b>	Tuesday/Thursday 1:00-2:20pm		
<b>Course Catalog Description:</b>	Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required. May be substituted for ENGL 1310.		
<b>Prerequisites:</b>			
<b>Co-requisites:</b>			
<b>Required Text:</b>	<i>Picturing Texts</i> by Lester Faigley, Diana George, Anna Palchik, and Cynthia Selfe <i>The Little Seagull Handbook</i> by Richard Bullock and Francine Weinberg		
<b>Recommended Text and References:</b>			
<b>Access to Learning Resources:</b>	UNT Dallas Library: phone: (972) 780-3625; web: <a href="http://www.unt.edu/unt-dallas/library.htm">http://www.unt.edu/unt-dallas/library.htm</a> UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: <a href="mailto:1012mgr@fheg.follett.com">1012mgr@fheg.follett.com</a>		
<b>Course Goals or Overview:</b>	<ul style="list-style-type: none"> <li>• Students will produce 5,000 words of “final draft” writing (about 20 double-spaced pages of text) over the course of the semester</li> <li>• Students will complete quizzes, discussion questions, in-class writing prompts, and other assignments and activities in order to exercise and extend their abilities to write effectively and thoughtfully</li> <li>• Students will spend time planning their writing and will write outlines, drafts, and multiple versions of their texts, developing strong editing and revision habits</li> <li>• Students will participate each week in a variety of modes of instruction including lectures, collaborative activities, class discussions, individual writing, and small group editing sessions</li> <li>• Students will incorporate other perspectives into the texts they are writing by reflecting on their own personal experiences, by interviewing and observing other people and places, and by exploring outside sources (which may include a variety of media and modes)</li> <li>• Students will read a number of outside essays and texts, focusing critical attention on the unique</li> </ul>		

	writing strategies that writers use in order to communicate effectively with audiences
General Education Learning Objectives/Outcomes that this course addresses:	
1a	The UNT Dallas graduate will explore English, the arts and humanities, math, the natural sciences, and social and behavioral sciences.
2a	The UNT Dallas graduate will be able to locate, evaluate and organize information including the use of information technologies.
2b	The UNT Dallas graduate will think critically and creatively, learning to apply different systems of analysis.
2c	The UNT Dallas graduate will develop problem solving skills that incorporate multiple viewpoints and differing contexts in their analysis.
3a	The UNT Dallas graduate will engage with a variety of others in thoughtful and well crafted communication.
3b	The UNT Dallas graduate will broaden and refine his/her thinking as a part of the give and take of ideas, seeking to better understand other's perspectives as well as his/her own.
4a	The UNT Dallas graduate will deepen his/her understanding of the variety of human experience and gain the capacity to see situations from another's viewpoint.
5f	The UNT Dallas graduate will gain leadership skills that prepare him/her for active citizenship.
<b>ENGL 1313 Learning Objectives/Outcomes:</b>	
1	Analysis and production of discourse according to the rhetorical model <ul style="list-style-type: none"> <li>• Understand and accommodate the needs of different audiences</li> <li>• Analyze and address different rhetorical situations</li> <li>• Identify a purpose for writing</li> </ul>
2	A repertoire of styles and strategies for writing <ul style="list-style-type: none"> <li>• Exercise a range of styles (considering Voice, Humor, Tone, Formality, and Point of View)</li> <li>• Learn to use common writing strategies as "building blocks" for writing: reader cues (signposts), narration, description, definition, classification, comparing/contrasting, organization</li> </ul>
3	Core literacy skills <ul style="list-style-type: none"> <li>• Proficiency with: Surface features (syntax, mechanics, grammar); Paragraph and sentence strategies; Organization and cohesive devices</li> </ul>
4	Proficiency using established writing strategies and genres and adapting conventions of genre to academic and professional writing situations <ul style="list-style-type: none"> <li>• Familiarity and experience with the following genres: observation, personal narrative, exploratory writing, informative writing, analytical writing, response essays, field research analysis, analysis of images, synthesis</li> <li>• Ability to make use of conventions of genre in new writing situations</li> </ul>
5	Metacognitive (reflective) recognition of writing moves and strategies <ul style="list-style-type: none"> <li>• Reflecting on completed writing and readings</li> <li>• Thinking critically about writing skills employed</li> <li>• Considering larger civic and social dimensions of writing</li> </ul>
6	Encourage effective communication with visual and other non-textual (or multi-textual) modes of communication
7	Provide students with frequent opportunities to interact collaboratively with others
8	Extend students' familiarity with proven processes of writing: Invention/prewriting, writing, revision, editing, reflection
9	Challenge students to think critically about relationships among language, knowledge, and power

## Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by UNTD email or during class time.

TOPICS	TIMELINE
Course introduction, discussion of parts of an essay (introduction, body, conclusion)	8/25-9/2
Discussion of personal narrative writing, the writing process, and productive peer review	9/6-9/16
Essay 1 due	9/20
Discuss communities, stereotypes, observational writing and begin field research	9/20-10/6
Essay 2 due	10/6
Group collaboration and individual conferences	10/10-10/14
Discuss rhetorical analysis, genre, and visual rhetoric	10/17-11/4
Essay 3 due	11/8
Group collaboration on radical revision assignment	11/8-11/18
Group project presentations	11/22
Discussion of source credibility and MLA documentation	11/28-12/6
Portfolios due (final exam day)	12/15

## Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

**Reading Response Journal** - responses to assigned readings or in-class discussions that allow students to share their understanding of the course material

**Writing Portfolio** – a compilation of written assignments students will work on throughout the semester to practice and apply course material

**Participation**– Participation includes in-class writing assignments, preparation for and participation in peer-review workshops, and performance on reading quizzes

### Grading Matrix:

Instrument	Total
Reading Response Journal	10%
Participation	10%
Writing Portfolio	80%
<b>Total:</b>	<b>100%</b>

### Grade Determination:

A = 90 - 100%

B = 80 - 89 %

C = 70 - 79 %

D = 60 - 69 %

F = less than 60%

## **University Policies and Procedures**

### **Students with Disabilities (ADA Compliance):**

The University of North Texas Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Students' with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. Grades assigned before an accommodation is provided will not be changed as accommodations are not retroactive. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call Laura Smith at 972-780-3632.

### **Student Evaluation of Teaching Effectiveness Policy:**

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

### **Assignment Policies:**

#### **Assignment Format**

All assignments must meet the following requirements:

- Be typed or printed on a word processor
- Be double-spaced (unless otherwise specified)
- Use a 12-point font in Times New Roman
- Use one-inch margins on the top, bottom and sides
- Use correct MLA format and documentation

I understand that when posting essays online via Blackboard, formatting may be compromised. I will take this into consideration when evaluating all online assignments in this course. However, failure to submit assignments in the appropriate format could result in a 5-10 point reduction in the grade for that assignment.

#### **Late Assignments**

I do not accept late assignments. You will receive a 0 for all assignments not submitted on time. Opportunities to make-up missed assignments will be considered on a case-by-case basis.

#### **Reading Response Journals**

You will be asked to keep an online journal using Blackboard. Each journal entry should be 250 words or more in order to be eligible to earn credit.

#### **Participation**

Participation includes in-class writing assignments, preparation for and participation in peer-review workshops and performance on reading quizzes. If you miss class with an unexcused absence, you will not be offered the opportunity to make-up missed participation assignments.

#### **Portfolio**

On the scheduled exam day, your portfolio will be due, which consists of essays 1, 2, 3, your group project and your annotated bibliography. All drafts and revisions must be turned in for me to see the progress of your writing, so make sure to keep all drafts and peer review comments written throughout the semester.

#### **Email and Blackboard**

Students should expect to log-in to Blackboard at least twice a week to post assignments and access course material. I will use Blackboard email and/or UNTD email to communicate messages to students. Therefore, you are responsible for checking these email accounts on a regular basis or making sure that your UNTD email account is forwarded to your personal email account.

#### **Cell Phones:**

Cell phone use is not permitted during class time. This includes talking on the phone, texting, emailing, checking for messages, or playing games. You should turn your ringer **off** during class time (not on vibrate) because ringing/

vibrating cell phones may disrupt class activities. If you must have your cell phone on during class time, please inform the instructor. Otherwise, if your cell phone rings in class, or if you use your phone during class time (even if you leave the classroom to do so), you will lose participation points for that day.

### **Students' Rights, Responsibilities and Conduct**

All students must abide by the guidelines for behavior outlined in Chapter 7 section 7.001 of the Policy Manual <http://www.unt.edu/unt-dallas/policies/#students>. Please familiarize yourself with these guidelines.

### **Exam Policy:**

There is not a final exam in this course, but your writing portfolio is due during the scheduled exam period (Thursday, December 15 from 1:00-3:00pm).

### **Academic Integrity:**

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at [http://www.unt.edu/unt-dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic\\_Integrity.pdf](http://www.unt.edu/unt-dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic_Integrity.pdf) for complete provisions of this code.

In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement: **On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.**

### **Bad Weather Policy:**

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website [www.unt.edu/dallas](http://www.unt.edu/dallas). Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

### **Attendance and Participation Policy:**

The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is essential to the integration of course material and your ability to demonstrate proficiency. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

### **Diversity/Tolerance Policy:**

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.