

University of North Texas at Dallas
Fall 2014
SYLLABUS

SPAN1010/Basic Spanish I/3Hrs			
Department of	Languages and Communications	Division of	Liberal arts and Life Sciences
Instructor Name:	<i>Maria Ciriza</i>		
Office Location:	<i>Dal 2 262</i>		
Office Phone:	<i>972-3381540</i>		
Email Address:	<i>Maria.Ciriza-Lope@unt.edu</i>		
Office Hours:	Office Hours: Mondays and Wednesdays from 1-5:30 p.m.		
Virtual Office Hours:			
Classroom Location:	Dal 2-213		
Class Meeting Days & Times:	Mondays and Wednesdays from 11:30 to 12:50		
Course Catalog Description:	Grammar, composition, oral and aural practice and readings		
Prerequisites:	No pre-requisites needed for this class.		
Co-requisites:			
Required Text:	<ol style="list-style-type: none"> 1. Blanco and Donley. <i>Panorama</i> (4th edition). Vista Higher learning. ISBN 978-1-61767-907-0 2. The book should include access to the SUPERSITE, WEBSAM AND LAB. This is very important. <i>Please do not buy books without the access to the SUPERSITE. Be careful with Amazon as they will sell you the book but the password for the supersite will not work.</i> 3. Please buy it through the UNTD bookstore as it is a custom-set book. 4. To access the website please go to www.vhlcentral.com. 		
Recommended Text and References:			
Access to Learning Resources:	UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fheg.follett.com		
Course Goals or Overview:	This is an basic course designed for students who have never taken Spanish:		
Learning Objectives/Outcomes:	At the end of this course, the student will be able to:		
	<ol style="list-style-type: none"> 1. Converse in authentic communicative activities employing basic Spanish grammar and vocabulary; 2. Understand conversations at a low speed rate; 3. Practice and correct basic Spanish grammar and vocabulary; 4. Read texts that employ basic vocabulary and grammar; 5. Identify and describe important information about Hispanic cultures and develop appreciation towards them. 		

Course Outline

THERE WILL BE ONLINE ASSIGNMENTS EVERY MONDAY AND WEDNESDAY.

**This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by email and during class.

COURSE EVALUATION METHODS

Week	Monday August 25th	Wednesday August 27th
1	Introduction to the course Saludos y despedidas	Saludos y despedidas Nouns and articles
2	Monday September 1st No class-labor day	Wednesday September 3rd Nouns and articles
3	Monday September 8th Quiz 1 Nouns and articles	Wednesday September 10th Present tense of ser
	Monday September 15th Quiz 2 Telling time	Wednesday September 17th Telling time
5	Monday September 22nd Review	Wednesday September 24th Exam 1 Las clases
6	Monday September 29th Las clases	Wednesday October 1st Present tense of <i>-ar</i> verbs
7	Monday October 6th Quiz 3 Present tense of <i>-ar</i> verbs	Wednesday October 8th The present tense of <i>estar</i>
8	Monday October 13th Oral exam The present tense of <i>estar</i>	Wednesday October 15th Oral exam
9	Monday October 20th Quiz 4 Numbers 31-100 Review	Wednesday October 22nd Review
10	Monday October 27th Exam 2	Wednesday October 29th La familia
11	Monday November 3rd La familia	Wednesday November 5th Descriptive adjectives
12	Monday November 10th Descriptive adjectives Composition 1	Wednesday November 12th Possessive adjectives
13	Monday November 17th Quiz 5 Possessive adjectives	Wednesday November 19th Present tense of regular <i>-er</i> and <i>-ir</i> verbs
14	Monday November 24th Present tense of regular <i>-ar</i> and <i>-ir</i> verbs	Wednesday November 26th Present tense of <i>tener</i> and <i>venir</i>
15	Monday December 1st Present tense of <i>tener</i> and <i>venir</i>	Wednesday December 3rd Review
16	Final exam : December 6th-12th	

WE START WITH
THE SUPERSITE

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

1. **Class participation:** Participation in class discussions and attendance will be graded every week (starting week 2). Attending class late, making constant use of the cell-phone (or other devices i.e. computer) will result in a lower grade. See rubric below for participation. (15%)
2. **Homework:** This is a web-enhanced course. Students will have to complete homework before coming to class. Homework will be graded every-week after the third week (20%)
3. **Composition (1):** Students will have to write 1 in-class composition designed to apply the grammatical structures and vocabulary learnt in the class (200 words). (5%).
4. **Chapter Exams (2):** There will be two major written examinations during the semester designed to measure the student's capacity to apply grammar and knowledge of vocabulary covered in class. (20%).
5. **Quizzes (5):** There will be five quizzes during the semester. (10%)
6. **Oral Exam (1):** There will be an oral exam during the course. (10%)
7. **Final exam (1):** The final exam for this class will be comprehensive and will be designed to evaluate the overall understanding and knowledge of grammar, vocabulary and their capacity to write short compositions with accuracy in the language. (20%)

B. GRADING MATRIX

Instrument	Weight	Notes
Class participation	15%	See rubric below. Graded every week of the semester
Homework	20%	From the supersite
Compositions	5%	1 at 5%
Chapter exams	20%	2 at 10% each
Quizzes	10%	5 at 3% each
Oral exam	10%	1 at 7%
Final Exam	20%	Comprehensive

C. PARTICIPATION GRADING RUBRIC LEVEL OF PARTICIPATION

Description	Points
Uses only Spanish; exhibits excellent, cooperative behavior; always comes to class prepared	9-10
Uses Spanish often; exhibits good, cooperative behavior; usually prepared for class	7-8
Uses Spanish and exhibits good, cooperative behavior sometimes; adequate preparation.	5-6
Frequent use of English, average participation, adequate preparation.	3-4
Uses more English than Spanish, minimal participation, unprepared.	1-2

D. GRADE DETERMINATION

- A = 90% or better
 B = 80 – 89 %
 C = 70 – 79 %
 D = 60 – 69 %
 F = less than 60%

Students with Disabilities (ADA Compliance):

The University of North Texas Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Students with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. Grades assigned before an accommodation is provided will not be changed as accommodations are not retroactive. For more information, you may visit the Student Life Office, Suite 200, Building 2 or call Dr. Chapple at 972-338-1779.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Assignment Policy:

Late Work: No late work is accepted for credit. Students who must be absent may turn in scheduled work ahead of time with the instructor's permission. For the compositions, be sure that you write the correct amount of words or more I am asking you (that means that if the composition is 350 words you should write three hundred and fifty words and no less). Do not use translators! Or ask a friend to help you too much with your assignment. If I discover that you have cheated in one of the compositions you will have to redo the assignment in my office.

Exam Policy:

Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at http://www.unt.edu/unt-dallas/policies/Chapter%2007%20Student%20Affairs,%20Education,%20and%20Funding/7.002%20Code%20of%20Academic_Integrity.pdf for complete provisions of this code.

In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement:

On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is essential to the integration of course material and your ability to demonstrate proficiency. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.

Blackboard Learn

This class will use blackboard learn. In blackboard I will post your grades, composition and support materials for the course. It is important that you check the website every day. However for personal communication I will use unt webmail (not blackboard).