

University of North Texas at Dallas
Fall 2016
SYLLABUS

ENGL 1313-009: Computer Assisted College Writing I 3 HRS	
Department of Languages and Communication	School of Liberal Arts and Sciences
Instructor Name:	Amanda Preston
Office Location:	Founder's Hall: DAL2 302
Office Phone:	972-780-3089
Email Address:	Amanda.Preston@UNTDallas.edu <i>(best way to reach me)</i>
Office Hours:	10:00 a.m. – 12:00 p.m. Fridays or by appointment (email 24-hours in advance of requested time)
Course Format/Structure:	Face to Face
Classroom Location:	Founder's Hall 240
Class Meeting Days & Times:	Mondays & Wednesdays 8:30 – 9:50 a.m.
Course Catalog Description:	Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required.
Prerequisites:	None
Co-requisites:	None
Required Text:	None (reserve readings will all be provided through Blackboard)
Recommended Text and References:	<i>The Purdue Online Writing Lab (OWL)</i> , found online at https://owl.english.purdue.edu/owl/
Access to Learning Resources:	UNT Dallas Library: (Founders Hall) phone: (972) 780-1616 web: http://www.untdallas.edu/library e-mail: Library@untdallas.edu UNT Dallas Bookstore: (Building 1) phone: (972) 780-3652 web: http://www.untdallas.edu/bookstore e-mail: untdallas@bkstr.com
Course Goals or Overview: The goals of this course are as follows -	
<p>English 1313 is an introductory level writing course that seeks to empower students in becoming stronger, more flexible writers who have the skills, strategies, and awareness to write adeptly across many fields and genres, including academic writing. Students will learn to critically investigate their own use of language and writing, as well as the language and writing of other groups, communities, and professions. In doing so, students will come to understand how rhetorical and discourse strategies are employed to effectively inform and persuade audiences. This course seeks to bestow writing knowledge and skill that will make students insightful writers, preparing them for the work they will do in their academic career.</p>	

Learning Objectives/Outcomes: At the end of this course, students will be able to:	
Critical Thinking	Understand and utilize rhetorical principles in the analysis, evaluation, and creation of written, oral, and visual texts
Communication	Identify and implement writing and genre conventions from various disciplines
	Utilize flexible and robust writing processes and composing strategies for creating effective, written, oral, and visual texts
Teamwork	Collaborate effectively with their peers in composing and feedback processes
Personal Responsibility	Develop habits of monitoring, evaluating, and refining their work to meet the expectations of various writing situations.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class or via class email or Blackboard announcement. Additional readings and activities may be added; these will be noted in the Readings and Activities/Assignments sections.

Timeline	Topics	Related SLO	Readings/Activities/Assignments
Zero Week	Introduction to course eCampus Email policies		Discussion Board 1 (8/26) Syllabus contract (8/28) Syllabus quiz (8/28)
Week 1	Introduction to Literacy Narrative Dialogic Thinking	1, 2, 4	Journal 1 (9/2) Read: Malcolm X (8/29) Read: Barrientos (8/31)
Week 2	Labor Day (no class Monday) Writing as a Process	1, 2	Holiday: No class (9/5) Discussion Board 2 (9/9) Read: Lamont (9/7)
Week 3	Literacy Then and Now Historical Context	1, 2, 4	Journal 2 (9/16) Read: Douglass (9/12)
Week 4	Writing Workshop Peer Review Intro to Basic Formatting	1, 2, 3, 4	First Draft of Project 1 Due (9/19) Discussion Board 3 (9/23) Final Draft of Project 1 Due (9/25)
Week 5	Intro to Discourse Communities Introduction to Rhetoric	1, 2	Journal 3 (9/30) Read: Bizzel (9/26)
Week 6	The Rhetorical Situation Rhetorical Appeals	1, 2	Discussion Board 4 (10/7) Read: Grant-Davies (10/3)
Week 7	Introduction to Analysis Ethical Argument	1, 2, 4	Journal 4 (10/14) Read: Lacks (10/10)
Week 8	Delivery & Style Illustrating Ideas Reverse Outlining	1, 2, 4	Discussion Board 5 (10/21) Video: TED Talk on Memory
Week 9	Writing Workshop Peer Review APA Formatting	1, 2, 3, 4	First Draft of Project 2 Due (10/24) Journal 5 (10/28) Final Draft Project 2 Due (10/30)
Week 10	Foreign Discourse Communities Learning a New Language	1, 2, 4	Discussion Board 6 Due (11/4) Read: Beegle
Week 11	The Language Instinct Critical Reading	1, 2	Journal 6 (11/11) Read: Pinker

Week 12	Discourse Diversity Group Share/Presentations	1, 2, 3, 4	Discussion Board 7 (11/18) <i>Groups select and share their own texts</i>
Week 13	Writing Workshop Peer Review	1, 2, 3, 4	First Draft of Project 3 Due (11/23) No class (11/23) Final Draft Project 3 Due (11/27)
Week 14	Academic Discourse Scholarly Investigation	1, 2	Journal 7 Due (12/2) Read: Bartholomae (11/28) Read: Parsons & McCarthy (11/30)
Week 15	Essay Conventions Ethical Reporting	1, 2, 4	Read: Skloot (12/5)
Finals	One-on-one Appointments	1, 2, 4	Final Draft Project 4 Due (12/12) Last day to submit rewrites (12/14)

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Writing Projects: Students will complete four major writing projects to understand and practice the skills and strategies of effective writing in the course. 70% of the overall grade for the course is determined by these major assignments.

Written assignments must be submitted online through the correct link. They will be run through a plagiarism checker; all work must be the student's original ideas and all outside information correctly attributed to its author(s).

Projects will be written in 12-point Times New Roman, double spaced, with one-inch margins all the way around. They should also include an appropriate title (centered on the page) and both heading and header for APA formatting.

Journals: Students will compose a number of low-stakes writing assignments to reflect upon and understand their work in the class, course concepts, and readings. Journals are personal reflections, and thus can only be seen by the instructor and the student who wrote it.

Journals are due every other week and always on a Friday by 11:59 pm. Journals must be submitted to the correct link on time to receive credit. Minimum word count is 300 words; responses under minimum word count will not receive credit.

Responses should have an appropriate title (Journal 1 is not a title) and be written in complete sentences. Grammar and mechanics can cost up to a letter grade: Proofread and spell check responses before submitting.

Discussion Boards: Students will compose a number of low-stakes writing assignments to engage in open dialogues with their classmates on topics related to and expanding upon course concepts and readings. Discussion questions (DQs) require **three posts total:** one original response to the post and two responses to classmates.

DQs are due every other week. **Original responses** are due **Wednesdays** and **response** posts are due **Fridays by 11:59 pm**. Journals must be submitted to the correct link on time to receive credit.

Minimum word count for original responses is 150 words, 100 words for each response post (a total of no less than 350 words across all three posts). Responses should have an appropriate title (Discussion 1 is not a title) and be written in complete, proofread, spell checked sentences. Grammar and mechanics can cost up to a letter grade.

Daily Grades: Attendance will be taken daily by the completion of a short 10-minute writing task at the beginning of each class period. Students who are late cannot make up these grades. The lowest four grades will be dropped.

Grading Matrix:

Instrument	Measures SLO	Value (points or percentages)	Grading Rubric
Project 1: Literacy Narrative	1, 2, 4	15%	10% Peer Review 10% Formatting 10% Readability (e.g. grammar) 70% Assignment Requirements
Project 2: Discourse Communities Analysis	1, 2, 3, 4	15%	
Project 3: Entering New Discourse Communities	1, 2, 3, 4	15%	
Project 4: Academic Discourse Essay	1, 2, 4	25%	
Journals (seven total)	1, 2, 4	10%	Graded on 4.0 Scale 4 = A, 3 = B, 2 = C, 1 = D Under word count = 50
Discussion Boards (seven total)	1, 2, 3, 4	10%	
Daily Grades (four lowest dropped)	1, 2	10%	Pass/Fail
TOTAL:		100%	

Grade Determination

A = 90% or better

B = 80 – 89 %

C = 70 – 79 %

D = 60 – 69 %

F = less than 60%

Course and University Policies and Procedures

Late Work

No late work is accepted in the course. If you feel you are falling behind in the course or struggling to meet deadlines, please come speak to me **before** assignments are due.

Attendance

Attendance in class is required. In each 15-week semester, students may have up to four (4) unexcused absences. After these four unexcused absences, a student's final grade may be reduced at the discretion of the instructor. After six (6) unexcused absences, the student may fail the class due to an absence failure.

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Absences may be considered excused only if 1) students have made pre-arranged plans with the instructor for events and circumstances that are appropriate for missing class or 2) the student has documentation (timestamped picture, official note, dated materials) of extenuating circumstances.

Writing Center Bonus Points

Good writers do not write in a vacuum; rather, they seek feedback and assistance from many people and groups. One of the best resources to use on campus is the Writing Center, where a trained writing consultant can help students review and revise their papers, no matter what stage they're at.

Students who voluntarily visit the Writing Center beyond any instructor or course requirements will receive a bonus equivalent to 1% of their total final grade, and may receive a maximum of 5% of their total grade in bonus through these voluntarily visits.

Revision Policy

For each major project in the course, students have the option to revise and resubmit the project one more time after the instructor has given feedback and a grade on it. Revisions that substantially improve the project will earn new grades, and those grades will replace the older score.

To qualify, revisions must change the paper in significant and substantial ways; revisions that only correct mechanical errors will not be eligible for new grades.

Note that the **final project** in the class is due on **Monday, December 12**. Revision submissions on this assignment will not be accepted past December 14, the day after finals are over.

Students with Disabilities (ADA Compliance)

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untdallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Founders Hall, room 204. (UNT D Policy 7.004)

CoursEval Policy

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Academic Integrity

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity (Policy 7.002) at http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf Refer to the Student Code of Student Rights, Responsibilities and Conduct at http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/7_001_student_code_of_conduct_may_2014.pdf Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. In addition, all academic work turned in for this class, including exams, papers and written assignments must include the following statement: "*On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.*"

Bad Weather Policy

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information please refer to <http://www.untDallas.edu/police/resources/notifications>

Diversity/Tolerance Policy

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)

Acknowledgement Statement

After reviewing and acknowledging the SLOs, CORE Objectives, and course policies, sign and return this agreement statement, stating that you acknowledge your receipt and acceptance of requirements and expectations for this course as stated in the syllabus. Then, sign and return this form no later than the certification date of the course: _____.

I have read the policies for ENGL 1313 (section number) _____ and understood them. I agree to comply with the policies. I realize that failure to comply will result in grade penalties or possibly result in failure for the course.

Signature: _____ Date: _____

Name (print): _____

UNT Dallas student e-mail address: _____
(student email accounts should end with @student.untDallas.edu)

Note that students automatically agree to the terms of class policies by registering; agreement is not contingent upon signing and returning this form.