COMM 2900 Special Problems: Intro to Radio
SAT 10-1120 Dal 1, # 322
Professor: Travis Barnes, MFA
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Office: FH #230. Office Hours: Thursdays 2-5 PM

Objectives: To learn the basics of news reporting and radio production while creating an internet radio station for UNT Dallas. Students will learn audio production techniques, journalism, live internet streaming, and radio station operations.

Assessment: Students will be assessed by how well they learn to produce podcasts, radio news, weather, and traffic reports, and live internet streaming techniques.

No textbook is required for this course.

Course Outline:

WK	Date	Objective	Project	Points
1	8/27	Course Intro	Practice w/ Equipment	n/a
2	9/3	Podcasts	Personal Podcast	5
3	9/10	Radio History	Beat Report 1	5
4	9/17	Station Organization & Management	Community Issue Story 1	5
5	9/24	Programming & Formats	Interview 1	5
6	10/1	Sales	Commercial	5
7	10/8	News	National News Issues	5
8	10/15	Midterm Exam	Midterm Project, Beat Report 2	5 5
9	10/22	Ratings	Community Issue Story 2	5
10	10/29	Promotions	Republican & Democratic Debate	5
11	11/5	Traffic & Weather Reports	ELECTION WEEK, Election Report 1, Beat Report 3	5 5
12	11/12	Production	ELECTION WEEK, Election Report 2	5
13	11/19	Engineering	Interview 2	5
14	11/26	Radio Drama	Radio Drama Production	10
15	12/3	Live Streaming	Stream Live UNTD Event, Beat Report 4	5 5
16	12/10	Final Project	Final Project Radio Documentary	10

			Total=	100

Projects will be uploaded to the designated UNTD Radio hard drive. More info to follow.

Assignments & Projects:

1. Personal Podcast: Produce a 3 minute audio podcast about yourself. Who are you? Why do you attend UNTD? Why are you interested in radio? What do you hope to achieve? What do you want your audience to know?
2. Beat Reports 1-4. You will be assigned an area of the city/campus to cover with your reports. Produce 4 news stories about activity and news events that occur on this "beat."
3. Community Issue Story 1 & 2. Produce two, 5 minute news stories on two different issues that affect your community. You must interview at least two sources.
4. Interview 1 & 2. Produce two, 5 minute interviews with two different people who are working to impact their community.
5. Commercial. Produce a 60 second PSA or advertisement.
6. National News Issue Report. Produce a 5 minute report covering some issue in the current national news.
7. Midterm Project: TBA.
8. Political Debate. Produce a 30 min debate show between different political parties before the election.
9. Election Reports. Produce two, 5 min reports covering some aspect of the election.
10. Radio Drama. Produce a 30 min radio drama.
11. Stream Live UNTD event. TBD.
12. Final Project Radio Documentary. Produce a 10 minute audio documentary on any subject you wish.

REQUIRED NOTICES:

Grade Determination
A = 90% or better
B = 80 – 89 %
C = 70 – 79 %
D = 60 – 69 %
F = less than 60%

Access to Learning Resources:
UNT Dallas Library: (Founders Hall)
phone: (972) 780-1616
web: http://www.untdallas.edu/library
e-mail: Library@untdallas.edu

UNT Dallas Bookstore: (Building 1)
phone: (972) 780-3652
web: http://www.untdallas.edu/bookstore
e-mail: untdallas@bkstr.com

University Policies and Procedures
Students with Disabilities (ADA Compliance): The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at http://www.untdallas.edu/disability. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Founders Hall, room 204. (UNTD Policy 7.004)

CoursEval Policy: Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Assignment Policy: According to the instructor's discretion while working in concert with the division/program's guidelines).

Exam Policy: (*Discuss any special instructions relating to exams-sample given)*: Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).
Academic Integrity: Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity (Policy 7.002) at http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdfRefer to the Student Code of Student Rights, Responsibilities and Conduct at http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/7_001_student_code_of_conduct_may_2014.pdf Academic dishonesty includes, but is not limited to, cheating,

plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. In addition, all academic work turned in for this class, including exams, papers and written assignments must include the following statement: "*On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.*"

Bad Weather Policy: Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information please refer to http://www.untdallas.edu/police/resources/notifications

Attendance and Participation Policy: (*Discuss your attendance and participation policy.)*
The University attendance policy is in effect for this course. Please refer to Policy 7.005 Student Attendance at http://www.untdallas.edu/hr/upol

Diversity/Tolerance Policy: Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)

University Policies and Procedures

Students with Disabilities (ADA Compliance): The University of North Texas Dallas faculty is committed to complying with the Americans with Disabilities Act (i.e., ADA). Students' with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. Grades assigned before an accommodation is provided will not be changed as accommodations are not retroactive. For more information, you may contact the Assistant Director of Disability Services, Cindy Suarez located in Founder's Hall, 204 or via phone 972-338-1777.

Blackboard Learn Accessibility Statement: University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. Blackboard Learn course management system's accessibility statement is also provided:
http://www.blackboard.com/Platforms/Learn/Resources/Accessibility.aspx

NOTE: Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

Student Evaluation of Teaching Effectiveness Policy: The Student Evaluation of Teaching Effectiveness (i.e., SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Assignment Policy: (According to the instructor's discretion while working in concert with the division/program's guidelines).

Exam Policy: (Online exams and the ability to retake is solely at the instructor's discretion). NOTE: Online exams may be proctored on campus per instructor's discretion.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Aca demic_Integrity.pdf for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

Classroom Policies

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Students are responsible for notifying the instructor if they will be missing class requirements, and they must share their reason for missing class.

To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to http://www.untdallas.edu/registrar for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors

must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course.

Inclement Weather and Online Classes: Online classes may or may not be effected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

Online "Netiquette: In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper "netiquette" (i.e., no writing in all caps (usually denotes yelling), no curse words, and no "flaming" messages (angry, personal attacks). Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind. Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University's policies and procedures. Refer to the Student Code of Student Rights Responsibilities and Conduct at http://www.untdallas.edu/osa/policies.

Respect is a given principle in all online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

Diversity/Tolerance Policy: Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

Technology Requirements: In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements.

Blackboard Learn 9.1 is the platform software for this course. Blackboard Learn supports major web browsers such as Windows Internet Explorer, Apple Safari, Mozilla Firefox, and Google Chrome. However, since the latter two are updated continually, some recent versions may not be compatible. If you experience difficulty accessing or using components of the course, try using Internet Explorer. Also, no matter what browser you use, always enable pop-ups. For more information see:

http://www.untdallas.edu/dlit/ecampus/requirements

https://help.blackboard.com/en-

us/Learn/9.1_SP_12_and_SP_13/Student/040_Browser_Support_for_SP_13

https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check_full.html