

**University of North Texas at Dallas
Fall 2016 Syllabus**

CJUS 4901 "Sr. Sem. Criminal Justice and Public Policy (3HR-Internet Based)

Department of Business and Public Leadership		Division of Criminal Justice	
Instructor Name:		<i>Ralph A. Yates</i>	
Office Location:		<i>UNT-Dallas, 3rd floor, Office #318</i>	
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Office Hours:	Wed. 9:00-2:00pm. On Campus / Mon. 9:00-2:00pm. Virtual online via Skype or Message Link		
Virtual Office Hours:	<i>By appointment</i>		
Classroom Location:	Internet Based Course		
Class Meeting Days & Times:	Internet		
Course Catalog Description:	The examination of the problems and issues involved in forming and implementing Criminal Justice policy in the United States. This course represents the student's final capstone experience.		
Prerequisites:			
Co-requisites:			
Required Text:	The Public Policy of Crime and Criminal Justice, by Nancy E. Marion & Willard M. Oliver 2 nd edition, Published by Prentice Hall, ISBN: 13: 978-0-13-521098-9.		
Recommended Text and References:	None		
Access to Learning Resources:	UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fhq.follett.com		
Course Goals or Overview:			
	Demonstrate an awareness of fundamental areas of the various components of the criminal justice system and their interrelationships. <ul style="list-style-type: none"> • Gain knowledge of research and theories that are relevant to understand crime and deviant behavior in the 21st Century. • Develop critical thinking skills by exploring and testing ideas presented in journal articles. • Demonstrate the capacity to conduct research on critical issues within the criminal justice system. 		
Learning Objectives/Outcomes: At the end of this course, the student will			
1	Be able to analyze the context of criminal justice policy making process by examining the politics of crime, crime perceptions, and crime reality in America.		
2	Demonstrate an appreciation of the criminal justice ideology by examining the major models and goals of the criminal justice system.		
3	Demonstrate an understanding of the criminal justice policy process by examining the role of the policy participants, and studying various policy models and types.		

4	Gain an in-depth knowledge of criminal justice policy actors in the executive, legislature, and the judiciary.
5	Be able to appreciate the impact of the media on the criminal justice policy process.
6	Specifically examine policy issues related to the police, the courts, corrections, and the juvenile justice system.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by the instructor.

Course schedule information:

Students' will not be allowed to begin any unit assignments until the first class day.

- On the first class day (Monday, August 22, 2016) five (5) unit assignments will open and students will be able to work at their own pace. All assignments in the five (5) folders must be completed by 11:55pm. Friday, December 2, 2016.
- The Practical Exercise folder assignment will open on the first day of class (Monday, August 22, 2016) and must be completed on or before 11:55pm. Monday, October 10, 2016. Five points will taken off for each day the assignment is late.
- This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by the instructor. Course schedule will be posting inside the Information Link in the course.

Technology: Assignments are DUE as outlined in the course calendar. Waiting until the last minute can be problematic as issues may arise with computers. Experiencing technological difficulties or not having access to a computer are not acceptable reasons for missing assignment deadlines. Students should plan in advance to complete assignments utilizing resources available to them; for example, a local library or the campus library and computer lab.

Quiz Lockout:

If a student gets locked out of a quiz he or she must send me a message **via the message link in the course** stating why you were locked out. I will only unlock one quiz during the semester and the unlocked quiz must be taken before the unit assignment closing date.

Contacting your Professor:

Students must use the Message Link inside the course. This method of communication is used so that I may keep track of any problems my students are having during the semester. I will respond to a student's question within 24 to 48 hours (Monday through Friday) of student posting in the Message Link.

Course Evaluation Methods: A student's final grade will be calculated from the following means.

- four examinations that will be given over material covered in the required textbook
- four discussion board postings
- one practical exercise
- three exit exams (students must complete

Quiz Policy: Quizzes must be taken as scheduled. No makeup quiz will be allowed except for documented emergencies (See Student Handbook). Quizzes will be a combination of multiple choice, true false, and short answer questions broken down into two parts.

- Each quiz will be worth up to 100 points toward a student's final grade in the course.

- Part I of the quiz will have a mix of (40) multiple choice and true-false questions which will be taken online.
- Part II of the quiz will have (20) short answer questions worth 1 point each. Answers must be placed on the answer form furnished by the instructor and attached to a message sent to me via the message link in the course.
- Five points will be deducted for failing to put your name on the submitted form.

Quiz Lockout: If a student gets locked out of a quiz he or she must send me a message via the message link in the course stating why you were locked out and I will unlock the quiz so that the student may take it over. I will only unlock one quiz during the semester and the unlocked quiz must be taken before the unit assignment closing date.

Grading Matrix:

Instrument	Point Value	Total Points
4 unit quizzes	0 – 100 points each	400
4 discussion board questions	0 – 25 points each	100
Practical Exercise	0 – 100 points	100
Three Exit Exams	Zero Points	000
Total:	Total earned points will be divided by 6 to get a final average.	600

Final Grading:

90 – 100 = A 60 – 69 = D
 80 – 89 = B Below 60 = F
 70 – 79 = C

Practical Exercise (Reaction Paper) Assignment:

There will be one (1) practical exercise assignments in the course.

- The exercise will be worth from 0 – 100 points toward the student’s final grade in the course.
- Five points will be deducted for each day the assignment is late.
- Five points will be deducted for failure to put your name on your paper.

Grading Rubric

Practical Exercise Assignment Rubric	Excellent (88-100 points)	Good (75 – 87 points)	Acceptable (62 – 74 points)	Poor (51-61 points)	Non acceptable (0-50 points)
Comprehension	Reflects complete	Reflects a good	Reflects a poor	Reflects no understand	Minimal or no

	understanding of project	understanding of project	understanding of project	ding of project	effort in submitting assignment
Content	Contains all required elements of the assignment	Contains at least 80% of the required elements of the assignment	Contains at least 60% of the required elements of the assignment	Contains less than 60% of the required elements of the assignments	Minimal or no effort in submitting assignment
Organization	The document is clearly organized	The document is somewhat organized	The document is unorganized but can be read	This document is unorganized	Minimal or no effort in submitting assignment

Exit Exams:

Students are required to take the exit exam at the end of the semester. The exam is a comprehensive exam over three areas of criminal justice. Each exam will be taken online at a scheduled time during the semester. Each exam will have 20 questions (multiple choice / true - false) worth 5 points each. You will have 30 minutes to complete each exam. Once you enter the exam do **NOT** leave for any reason because Blackboard will time you out if there is not any activity in the exam for an extended period of time. The exams do **NOT** count toward your final grade and are only used to gain data for the collage.

The three criminal justice topics are:

- the court system (20 questions)
- the police (20 questions)
- corrections (20 questions)

Discussion Board Postings:

Each student will be required to post to (4) different discussion board postings during the semester. The discussion board topics will correspond with information from each selected chapter in the textbook. Each student will be required to post to the discussion question asked and then reply to (3) other student's posts. **Postings will be graded according to the Critical Thinking Value and Written Communication Value in each posting.** The (4) discussion board postings will count up to (25) points each (for a total of 0 – 100 total points) toward a student's final grade. A completion date will be posted on each discussion question located inside the Discussion Board link.

Discussion Board Grading: Discussion board activities and any other grading activities will be graded within 48 hours (Monday through Friday) after the closing of each unit. Instructor will also respond to student Blackboard questions within 24 hours (Monday through Friday) of student posting in the Blackboard's messaging tool.

Discussion Board Grading:

- 0 - 25 points for posting to each discussion question.
- 0 - 100 total points for the (4) discussion questions can be earned.
- 0 - 10 total points for posting to each discussion board question.
- 0 - 15 total points for posting to 3 other student's posts. (0-5 points each)

Blackboard Posting Grading Rubric	Level - 3	Level - 2	Level - 1
	Exceptional	Effective	Acceptable
Critical Thinking Value of the students posting will be considered.	25 points	15 points	5 points
Written Communication Value of the students posting will be considered.	25 points	15 points	5 points

University Policies and Procedures

Students with Disabilities (ADA Compliance):

Chapter 7(7.004) Disability Accommodations for Students

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untDallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDisability@untDallas.edu or at Building 2, room 204.

Blackboard Learn Accessibility Statement:

University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. Blackboard Learn course management system's accessibility statement is also provided: <http://www.blackboard.com/Platforms/Learn/Resources/Accessibility.aspx>

NOTE: Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

Course Evaluation Policy:

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Assignment Policy: (According to the instructor's discretion while working in concert with the division/program's guidelines).

Exam Policy: (Online exams and the ability to retake is solely at the instructor's discretion). NOTE: Online exams may be proctored on campus per instructor's discretion.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at

http://www.untDallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

Classroom Policies

Online Attendance and Participation:

The University attendance policy is in effect for this course. Class attendance in the Blackboard classroom and participation is expected because the class is designed as a shared learning experience, and because essential information not in the textbook will be discussed in the discussion board. Online presence and participation in all class discussions is essential to the integration of course material and your ability to demonstrate proficiency. .

Attendance for this online or hybrid course is considered when you are logged in and active in Blackboard, i.e., posting assignments, taking quizzes, or completing Discussion Boards. To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to <http://www.untDallas.edu/registrar> for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course

Inclement Weather and Online Classes: Online classes may or may not be effected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

Online “Netiquette:

In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper “netiquette” (i.e., no writing in all caps (usually denotes yelling), no curse words, and no “flaming” messages (angry, personal attacks)).

Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind.

Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University’s policies and procedures. Refer to the Student Code of Student Rights Responsibilities and Conduct at <http://www.untDallas.edu/osa/policies>. Respect is a given principle in all online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

Technology Requirements: In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements.

Blackboard Learn 9.1 is the platform software for this course. Blackboard Learn supports major web browsers such as Windows Internet Explorer, Apple Safari, Mozilla Firefox, and Google Chrome. However, since the latter two are updated continually, some recent versions may not be compatible. If you experience difficulty accessing or using components of the course, try using Internet Explorer. Also, no matter what browser you use, always enable pop-ups. For more information see:

- <http://www.untDallas.edu/dlit/ecampus/requirements>
- <https://blackboard.secure.force.com/publickbarticleview?id=kAB700000008Oom>
- https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check_full.html