# University of North Texas at Dallas
# Fall 2016 Syllabus
## CJUS 3400 & SOCI 3460 "Correctional Systems" (3HR-Internet Based)

| Department of Business and Public Leadership | | Division of Criminal Justice | |
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| **Instructor Name:** | *Ralph A. Yates* |
| **Office Location:** | *UNT-Dallas, 3rd floor, Office #318* |
| **Office Phone:** | 972-338-1837 |
| **Email Address:** | ralph.yates@unt.edu / Use the Message Link inside the course |

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| **Office Hours:** | Wed. 9:00-2:00pm. On Campus / Mon. 9:00-2:00pm. Virtual online via Skype or Message Link |
| **Virtual Office Hours:** | *By appointment* |

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| **Classroom Location:** | Internet Based Course |
| **Class Meeting Days & Times:** | Internet |

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| **Course Catalog Description:** | This course focuses on prisons and jails. It examines the goals and history of punishment; the death penalty; the composition and social organization of jail and prison populations; bail, detention, sentencing and classification; institutional management and the conflicts between rehabilitation and punishment. |

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| **Prerequisites:** | |
| **Co-requisites:** | |

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| **Required Text:** | **American Corrections in Brief, 3rd Edition, by Todd R. Clear, George F. Cole, Michael D. Reising and Carolyn Petrosino. Published by Cengage Publishing., ISBN# 978-1-305-63373-5** |

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| **Recommended Text and References:** | **None** |

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| **Access to Learning Resources:** | UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fheg.follett.com |

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| **Course Goals or Overview:** | |
| | The goal of this course is to engage the reader about the correctional system. This course directly addresses the most crucial questions and concerns about the corrections system while challenging the stereotypes that guide to current prison policies. |

| **Learning Objectives/Outcomes:** | At the end of this course, the student will |
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| 1 | Be able to understand corrections. |
| 2 | Demonstrate the ability to understand the punishment of offenders. |
| 3 | Define probation and intermediate sanctions. |
| 4 | Identify the role of corrections at the local level. |
| 5 | Understand prison management and staffing within the prison subculture.. |
| 6 | Understand the issues of a growing population of mentally ill, aging, and AIDS within prison. |
| 7 | Identify legal issues from the inmate to the U.S. Supreme Court concerning the death penalty. |

| 8  | Recognize the sentencing process. |
|----|-----------------------------------|
| 9  | Discuss the issues and challenges in managing prisons. |
| 10 | Understand the dual functions of probation; parole; community reentry; investigation and supervision. |
| 11 | Understand youth crime and the development of juvenile corrections in the U.S. |
| 12 | Identify and discuss reducing recidivism for people reentering society. |

**Quiz Lockout:**
If a student gets locked out of a quiz he or she must send me a message *via the message link in the course* stating why you were locked out.  I will only unlock one quiz during the semester and the unlocked quiz must be taken before the unit assignment closing
date.

**Contacting your Professor:**
Students must use the Message Link inside the course.  This method of communication is used so that I may keep track of any problems my students are having during the semester.  I will respond to a student's question within 24 to 48 hours (Monday through Friday) of student posting in the Message Link.

**Course Outline**
This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by the instructor.
- **Assignment schedule can be found inside the Information Link in the course.**
- **Assignments will open at 12:00am. on the start date and close at 11:55pm. on the completion date.**
- **Once an assignment is closed a student will not be able to go back and complete any missed part of the assignment.**
- **There is NOT a final exam for this course.**

**Chapter Quiz Policy:**  There will be (4) different chapter unit quizzes over selected chapters from the textbook in each unit.  *The online part I of the quizzes will be timed and you will have 1 ½ hours (90 min.) to complete the quiz.  Do not leave the quiz for any reason and do not have long periods of non-activity inside the quiz for blackboard will lock you out automatically.* Remember each unit chapter assignment has a completion date.

- **Each quiz will come from selected chapters in the textbook and worth up to 100 points toward the student's final grade.**
- **Each quiz will consist of questions both multiple choice, true-false and short answer.**
- **Each quiz will be broken down into two parts.**
- **Part I will have a mix of (40) multiple choice and true-false questions worth 2 point each.**
- **Part II will have (20) short answer questions worth 1 point each. (all answers must be placed on the answer form furnished by the instructor and attached to a message sent to me via the Message Link).**
- **Five points will be deducted for failing to put your name on the submitted form.**

## Grading Matrix:

| Instrument | Point Value | Total Points |
|---|---|---|
| 4 unit quizzes | 0 – 100 points each | **400** |
| 4 discussion board questions | 0 – 25 points each | **100** |
| 1 practical exercise assignment | 0 – 100 points | **100** |
| 1 writing assignment | 0 – 100 points | **100** |
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| Total: | **Total earned points will be divided by 7 to get a final average.** | **700** |

**Course Evaluation Methods:** A student's final grade will be calculated from the following means.
- four examinations that will be given over material covered in the required textbook
- four discussion board postings
- one practical exercise assignment
- one writing assignment

**Final Grading:**

90 – 100 = A    80 – 89 = B    70 – 79 = C    60 – 69 = D    0 - 60 = F

**Quiz Lockout:** If a student gets locked out of a quiz he or she must send me a message *via the message link in the course* stating why you were locked out. I will only unlock one quiz during the semester and the unlocked quiz must be taken before the unit assignment closing date.

**Practical Exercise (Reaction Paper) Assignment:**

There will be one (1) practical exercise assignments in the course.
- The exercise will be worth from 0 – 100 points toward the student's final grade in the course.
- Five points will be deducted for each day the paper is late.
- Five points will be deducted for failing to put your name on the submitted assignment.

**Grading Rubric**

| Practical Exercise Assignment Rubric | Excellent (40 50 points) | Good (30 39 points) | Acceptable (20 - 29 points) | Poor (10-19 points) | Non acceptable (0-09 points) |
|---|---|---|---|---|---|
| Comprehension | Reflects complete | Reflects a good | Reflects a poor | Reflects no understandi | Minimal or no |

| | | | | | |
|---|---|---|---|---|---|
| | understanding of project | understanding of project | understanding of project | ng of project | effort in submitting assignment |
| **Content** | **Contains all required elements of the assignment** | **Contains at least 80% of the required elements of the assignment** | **Contains at least 60% of the required elements of the assignment** | **Contains less than 60% of the required elements of the assignments** | **Minimal or no effort in submitting assignment** |
| **Organization** | **The document is clearly organized** | **The document is somewhat organized** | **The document is unorganized but can be read** | **This document is unorganized** | **Minimal or no effort in submitting assignment** |

**Writing Assignment**:

- The written assignment will be located inside the CJUS 3300.030 / SOCI 3460.030 Course Assignment Folder.
- The assignment will be worth up to 100 points toward your final grade in the course.
- Five points will be take off for each day the assignment is late.
- Ten points will be taken off for failing to put your name on the submitted assignment.

**Once you have completed the assignment, the following procedures will be used to submit it for grading:**
- Click on the Message Link.
- Click on Create Message.
- Click on TO.
- Locate my name in the select recipient's box and click on it. (it will turn blue)
- Click on the top arrow between the two boxes to move my name into the recipient's box.
- Type **My Completed Writing Assignment** into the Subject box.
- Click on the Browse button and attach your document. (documents must be saved as a word document before sending)
- Click on Submit.
- The assignment must be turned in on or before the due date.  Five points will be deducted for each day the assignment is late.

**Grading Rubric**

| Writing Assignment Rubric | Excellent (88-100 points) | Good (75-87 points) | Acceptable (62-74 points) | Poor (51-61 points) | Non acceptable (0 - 50 points) |
|---|---|---|---|---|---|
| **Comprehension** | **Reflects complete** | **Reflects a good** | **Reflects a poor** | **Reflects no understanding** | **Minimal or no effort** |

| | understanding of project | understanding of project | understanding of project | g of project | in submitting assignment |
|---|---|---|---|---|---|
| **Content** | **Contains all required elements of the assignment** | **Contains at least 80% of the required elements of the assignment** | **Contains at least 60% of the required elements of the assignment** | **Contains less than 60% of the required elements of the assignments** | **Minimal or no effort in submitting assignment** |
| **Organization** | **The document is clearly organized** | **The document is somewhat organized** | **The document is unorganized but can be read** | **This document is unorganized** | **Minimal or no effort in submitting assignment** |

**Discussion Board Postings:**
Each student will be required to post to (4) different discussion board postings during the semester. The discussion board topics will correspond with information from each selected chapter in the textbook. Each student will be required to post to the discussion question asked and then reply to (3) other student's posts. **Postings will be graded according to the Critical Thinking Value and Written Communication Value in each posting.** The (4) discussion board postings will count up to (25) points each (for a total of 0 – 100 total points) toward a student's final grade. A completion date will be posted on each discussion question located inside the Discussion Board link.

**Discussion Board Grading:** Discussion board activities and any other grading activities will be graded within 48 hours (Monday through Friday) after the closing of each unit. Instructor will also respond to student Blackboard questions within 24 hours (Monday through Friday) of student posting in the Blackboard's messaging tool.

*Discussion Board Grading Rubric:*

- **0 - 25 points for posting to each discussion question.**
- **0 - 100 total points for the (4) discussion questions can be earned.**
- **0 - 10 total points for posting to each discussion board question.**
- **0 - 15 total points for posting to 3 other student's posts. (0-5 points each)**

| Blackboard Posting Grading Rubric | | | |
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| | **Level - 3** | **Level - 2** | **Level - 1** |
| | | | |
| | **Exceptional** | **Effective** | **Acceptable** |

| Critical Thinking Value of the students posting will be considered. | 25 points | 15 points | 5 points |
|---|---|---|---|
| Written Communication Value of the students posting will be considered. | 25 points | 15 points | 5 points |

## University Policies and Procedures

**Students with Disabilities (ADA Compliance):**

Chapter 7(7.004) Disability Accommodations for Students

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at http://www.untdallas.edu/disability. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Building 2, room 204.

Blackboard Learn Accessibility Statement:
University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities.  If you encounter any difficulties with technologies, please contact our ITSS Department.  To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used.  Blackboard Learn course management system's accessibility statement is also provided: http://www.blackboard.com/Platforms/Learn/Resources/Accessibility.aspx

NOTE:  Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant.  Please contact our Disability Office should you require additional assistance utilizing any of these tools.

**Course Evaluation Policy:**
Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught.  I am very interested in the feedback I get from students, as I work to continually improve my teaching.  I consider students' evaluations to be an important part of your participation in this class.

**Assignment Policy:**  (According to the instructor's discretion while working in concert with the division/program's guidelines).

**Exam Policy:**  (Online exams and the ability to retake is solely at the instructor's discretion). NOTE: Online exams may be proctored on campus per instructor's discretion.

**Academic Integrity:**
Academic integrity is a hallmark of higher education.  You are expected to abide by the University's code of Academic Integrity policy.  Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures.  Refer to the Student Code of Academic Integrity at
http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection*:*  Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

## Classroom Policies

**Online Attendance and Participation**:

The University attendance policy is in effect for this course.  Class attendance in the Blackboard classroom and participation is expected because the class is designed as a shared learning experience, and because essential information not in the textbook will be discussed in the discussion board.  Online presence and participation in all class discussions is essential to the integration of course material and your ability to demonstrate proficiency.  .

Attendance for this online or hybrid course is considered when you are logged in and active in Blackboard, i.e., posting assignments, taking quizzes, or completing Discussion Boards. To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to http://www.untdallas.edu/registrar for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course

**Inclement Weather and Online Classes:** Online classes may or may not be effected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

**Online "Netiquette:**
In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper "netiquette" (i.e., no writing in all caps (usually denotes yelling), no curse words, and no "flaming" messages (angry, personal attacks).

Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind.

Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University's policies and procedures.  Refer to the Student Code of Student Rights Responsibilities and Conduct at

http://www.untdallas.edu/osa/policies. Respect is a given principle in all online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

**Diversity/Tolerance Policy:**
Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

**Technology Requirements:** In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements.

Blackboard Learn 9.1 is the platform software for this course. Blackboard Learn supports major web browsers such as Windows Internet Explorer, Apple Safari, Mozilla Firefox, and Google Chrome. However, since the latter two are updated continually, some recent versions may not be compatible. If you experience difficulty accessing or using components of the course, try using Internet Explorer. Also, no matter what browser you use, always enable pop-ups. For more information see:

- http://www.untdallas.edu/dlit/ecampus/requirements
- https://blackboard.secure.force.com/publickbarticleview?id=kAB700000008Oom
- https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check_full.html