

University of North Texas at Dallas

Spring 2016

SYLLABUS

CJUS 4650D: VICTIMOLOGY (3 Hrs)

Department of				Criminal Justice		School of		Liberal Arts and Sciences	
Instructor Name:		<i>Gretchen Hackard, J.D., M.S.C.J.</i>							
Office Location:		<i>DAL2 317</i>							
Office Phone:		<i>972-338-1840</i>							
Email Address:		Gretchen.hackard@untdallas.edu (for non-course related questions or information)							
Office Hours:		M 10-2; W 12-12:50; and by appointment							
Virtual Office Hours:		T 10-2 PM and by appointment (via Skype: gretchen.hackard)							
Contacting Dr. Hackard outside of office hours:									
<p>For course-related questions and information (e.g., grades, questions about an assignment or exam, etc.), you must use Blackboard messaging to contact me. Course-related messages that are sent to my general UNT Dallas email address will not be answered. Please only use Skype during my virtual office hours.</p> <p>For <u>non-course information</u> (e.g., career information, prelaw advising, internship opportunities, etc.), you may use the email address in my contact information above, but are also free to use Blackboard as well.</p> <p>I do not check phone messages remotely, so if you leave a message on my office phone, it may not be returned until the next time I am in the office (which could be as much as a few days). I generally check Blackboard and email at least once daily during the workweek, and at least once during a weekend. I will do my best to respond to emails and Blackboard messages within 1 business day. If I am unable to answer a question immediately, I will respond and let you know that I am working on it.</p>									
Classroom Location:		<i>DAL1 262</i>							
Class Meeting Days & Times:		W 1:00-3:50 PM							
Course Catalog Description:		Exploration of the scope of victim issues in American society. Review of the programs and services provided victims of crime. The expanding roles of the courts, police, battered women shelters, victim/witness assistance programs, crisis intervention units and legislation are highlighted.							
Prerequisites:		None							
Co-requisites:		None							
Required Text:		Karmen, A. <u>Crime Victims: An Introduction to Victimology</u> , 8 th Ed. Cengage: 2013							
Recommended Text and References:									
Access to Learning Resources:		UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fheg.follett.com							
Course Goals or Overview:									

	Exploration of the scope of victim issues in American society. Review of the programs and services provided victims of crime. The expanding roles of the courts, police, battered women shelters, victim/witness assistance programs, crisis intervention units and legislation are highlighted.
Learning Objectives/Outcomes: At the end of this course, the student will be able to:	
1	Describe the development and history of the field of victimology;
2	Articulate statistics and problems in gauging the extent of victimization in society;
3	Identify and articulate policy developments and practical applications of current and proposed measures regarding victims and victimization;
4	Describe the progress away from a <i>criminal</i> justice system toward achieving a <i>victim</i> justice system;
5	Articulate theories relating to crime victimization for specific offenses, as well as theories relating to offender behavior

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class and via announcements or emails in Blackboard.

TOPICS	TIMELINE
Intro to course; Chapter 1	1/20
Chapters 2 & 3	1/27
Chapter 4	2/3
Chapter 5; Exam review	2/10
EXAM 1	2/17
Chapter 8, 9	2/24
Chapter 10	3/3
Chapter 11; Exam review	3/10
<i>Spring Break</i>	3/17
EXAM 2	3/24
Chapter 6	3/30
Chapter 7	4/6
INTERVIEW ASSIGNMENTS DUE ONLINE BEFORE CLASS!!!	
Chapter 12	4/13
Chapter 13; Exam review	4/20
FINAL EXAM	4/27
Presentations	5/4
Presentations	5/11 1:30 – 3:30 p.m.

Additional important Dates:

- **Wednesday, 2/3/16 – Last day to drop without a W**
- **Friday, 4/8/16 – Last day to drop with instructor consent**
- **Friday, 4/22/16 – Last day to withdraw from all courses**

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Exams – Three exams will be given. These will be given in Blackboard and not taken during class, so please watch for announcements in Blackboard regarding exam availability!

Interview Assignment – You will be required to individually (not with other students) complete a formal, in-person interview with someone whose profession deals with victims. A separate handout will be given in class with information on possible contacts, how to initiate and conduct the interview, and the requirements for what you will turn in. You will be required to give an 8-10 minute oral presentation in class regarding your interview.

20% of your final grade in the course will be based on the written portion and 20% of your final grade in the course will be based on your oral presentation in class (total 40% for the entire project). **START EARLY: Late papers will be penalized 5 points per calendar day off the total grade for the assignment, and papers will not be accepted for a grade starting one week past the due date. If you miss the late deadline to get credit on your paper, you may still give an oral presentation if you turn in a paper that complies with the assignment before the presentations begin; however, only the oral presentation portion of this assignment will be graded. If you do not turn in the written portion of the assignment at all prior to the first student presentation, you will not be allowed to give an oral presentation and will score a zero for the entire assignment. In addition, if you do not submit your paper on time, you forfeit any possible extra credit (see extra credit section below).**

Grading Matrix:

Instrument	Value (points or percentages)	Total
Interview assignment	40% of final grade (20% written, 20% oral)	40%
Three exams	20% of final grade each	60%
Total:		100%

Grade Determination:

- A = 90% or better
- B = 80 – 89%
- C = 70 – 79%
- D = 60 – 69%
- F = less than 60%

Incompletes:

Pursuant to University policy, incompletes will not be given unless ALL of the following conditions have been met:

- (1) the student has completed 3/4 of the class*
- (2) the student is currently passing the course, and*
- (3) the request for an incomplete is pursuant to a University-recognized reason (medical emergency or military deployment).*

Extra Credit: - WRITING CENTER

You may receive an additional 5 points on your final interview assignment for having taken your paper to the Writing Center. You must follow the Writing Center guidelines (at <http://www.untDallas.edu/wc/students/fag>). To get the extra credit, you must:

- 1. Provide your draft that was submitted to the writing center along with your final paper;*
- 2. Provide a certificate signed by a member of the writing center staff. The certificate must be submitted with the paper;*
- 3. Submit your paper on time for the extra credit to count.*

It is strongly encouraged that you complete your assignment at least 2-3 weeks before the due date if you plan to take advantage of the extra credit opportunity on this assignment.

University Policies and Procedures

Students with Disabilities (ADA Compliance):

Chapter 7(7.004) Disability Accommodations for Students

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untdallas.edu/disability>. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Building 2, room 204.

Blackboard Learn Accessibility Statement:

University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. Blackboard Learn course management system's accessibility statement is also provided: <http://www.blackboard.com/Platforms/Learn/Resources/Accessibility.aspx>

NOTE: *Additional instructional technology tools, such as Skype, Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.*

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class. Many of the aspects of this course especially have been modified in response to student feedback from previous semesters.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity at http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: *Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information. In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement:*

On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call the UNT Dallas main voicemail number (972) 780-3600 or search postings on the campus website www.untDallas.edu. Students are encouraged to update their Jag Alert contact information, so they will receive this information automatically.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Center for Student Rights and Responsibilities as the instructor deems appropriate.

Use of Blackboard:

If you are contacting me about course-related questions or information, you must use Blackboard messaging. In addition, I utilize Blackboard extensively to communicate announcements, provide additional readings of interest, facilitate discussion topics, email individual students, and for other reasons as may be appropriate during the semester. It is your responsibility to check Blackboard regularly throughout the semester. You will also be taking your exams on Blackboard.

Blackboard Learn 9.1 is the platform software for this course. Blackboard Learn supports major web browsers such as Windows Internet Explorer, Apple Safari, Mozilla Firefox, and Google Chrome. However, since the latter two are updated continually, some recent versions may not be compatible. If you experience difficulty accessing or using components of the course, try using Internet Explorer. Also, no matter what browser you use, always enable pop-ups. For more information see:

- <http://www.untDallas.edu/dlit/ecampus/requirements>
- https://help.blackboard.com/en-us/Learn/9.1_SP_12_and_SP_13/Student/040_Browser_Support_for_SP_13
- https://learn.unt.edu/bbcswebdav/institution/BrowserCheck/check_full.html

Use of Cell Phones, Laptops & other Electronic Gadgets in the Classroom:

I do not prohibit the use of electronics in the classroom as a general rule. I trust that most students are using these devices to further their education and for educational purposes during class. However, if it comes to my attention that these devices are creating a distraction to yourself or to other students, I reserve the right to change this policy by communicating such a change in class and through Blackboard.

Food & Drink in the Classroom:

I do not prohibit food or drink the classroom during classes, but as a courtesy to your fellow test takers, please do not bring food or drink during exams. If this becomes a distraction, I reserve the right to change this policy by communicating such a change in class and through Blackboard.

Disruptions:



I reserve the right to ask anyone who is creating a disruption during class to leave the room. Please be respectful of your fellow students. Come to class on time and stay until class ends. Students constantly coming into and leaving the classroom during class create a distracting environment for the other students as well as the instructor. While classroom questions and discussion are encouraged and assessed, continually interrupting lectures with commentary may also be disruptive.

Legal Questions:

In my capacity as the instructor of record for this course, it would create a potential conflict of interest if I were to render legal opinions regarding specific circumstances. As such, if you have specific questions of a legal nature, please seek appropriate legal advice. For those meeting certain qualifications, the Dallas Volunteer Attorney Program is a good way to get affordable help (<http://dallasvolunteerattorneyprogram.org/>). Alternatively, you can get referrals from the Dallas Bar Association (if you have a legal issue that arises within Dallas County - <http://www.dallasbar.org/lawyerreferralservice>) or through the State Bar of Texas referral service for legal issues arising outside of Dallas County (<http://www.texasbar.com>). There are also clinical programs and law libraries at the courthouse and UNT Dallas, SMU and Texas A&M University law schools that might have resources available to assist you.