

**University of North Texas at Dallas**  
**Division of Education**  
**Counseling Program**

**Licensed Professional Counselor Completion Plan**

Individuals who already earned a master's degree in counseling, but who do not yet meet educational requirements for a license in professional counseling in Texas may apply for the UNTD Licensed Professional Counselor deficiency option. However, to obtain a License in Professional Counseling, the State of Texas stipulates additional requirements such as passing the national counseling exam and obtaining 3,000 clock hours of supervised clinical experience after the required course work has been obtained. Consult the Texas Department of Health website for details at <http://www.dshs.state.tx.us/counselor/default.shtm> Individuals seeking licensure in other states are urged to contact the relevant state(s) because their requirements may differ.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Master's Degree: \_\_\_\_\_

Major                                  Granting Institution                                  Date of Graduation

Course Needed	Course Completed	Institution	Grade	UNT 3hr Course	Licensure Requirement
				COUN 5670 Developmental Proc.	Normal growth & development
				COUN 5480 DX and TX	Abnormal human development
				COUN 5765	Appraisal
				COUN 5710	Counseling theories
				COUN 5680	Counseling methods individual
				COUN 5740	Counseling methods groups
				EPSY 5050	Research
				COUN 5470	Lifestyle and career development
				COUN 5790	Social, cultural, and family
				COUN 5290	Practicum
				COUN 5100	Professional Ethics
				COUN 5300	Systems Leadership in the Community Agency
				Elective 1: COUN	Counseling methods/techniques  Electives chosen in consultation with advisor
				Elective 2: COUN	
				Elective3: COUN	
				COUN 5720 (CMHC Internship – 300hrs)	Practicum- clinical (300 clock hours)
				COUN 5721 (CMHC Internship – 300hrs)	

Licensure may be denied by the Licensure Board on the basis of certain felony convictions. If you have been convicted of a felony, contract the Licensure Board (800-580-8144) to determine the effect on your potential for licensure.

This form is an unofficial worksheet that constitutes the UNTD Counseling Program faculty's best judgment regarding certification and endorsement requirements. The official UNTD Deficiency Plan is issued by the Graduate Admissions office. Ultimate responsibility for meeting requirements rests with the student. Each student is strongly urged to obtain a copy of current licensure requirements from the Texas Department of Health website for details at <http://www.dshs.state.tx.us/counselor/default.shtm>

**STUDENTS NEEDING COUN 5720, COUN 5721, and/or MORE THAN NINE (9) CREDIT HOURS MUST GO THROUGH THE MASTER'S ADMISSION PROCESS and be admitted to the Counseling Program before enrolling in any deficiency coursework. Admission materials can be found at <http://dallas.unt.edu/admissions/graduate>**

This form must be completed, signed, and on file in the counseling program office prior to the student's enrollment in any courses indicated on this form. **Please send copies of transcripts along with this form** to UNTD Graduate Admissions, 7300 University Hills Blvd., Dallas Texas, 75241-4600.

\_\_\_\_\_  
Students Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
UNTD Counseling Program Coordinator

\_\_\_\_\_  
Date