UNIVERSITY OF NORTH TEXAS AT DALLAS
FALL 2012
SYLLABUS

AGER 4500.090	
LONG-TERM CASEMANAGEMENT OF THE ELDERLY	**3Hrs**

Department of	Human Services	Division of	Education

Instructor Name:	*Dr. Iftekhar Amin*
Office Location:	*UNT Dallas 2 327*
Email Address:	**Iftekhar.amin@unt.edu**
Office Hours:	M 8:50-9:50 AM; W 12:00-1:00PM, R 11:50AM-6:50 PM
Virtual Office Hours:	*N/A*
Classroom Location:	**DAL 2 338**
Class Meeting Days & Times:	**M 10 AM -12:50 PM**

Course Catalog Description:	This course examines concepts and controversies found in long-term case management of the elderly. Students will become acquainted with material that has practical application in primary care settings for encouragement of multi-dimensional approaches in the care of older persons. The student will be able to identify the link between the three broad domains of human aging: health care, socioeconomic trends and social service organizations. The student will also be made aware of biological and physiological changes that occur during the aging process. Equally important, this course allows the student to recognize the emotional, psychological and physiological aspects of aging. The course will expose the student to geriatric assessment instruments, questionnaires and clinical assessments. Upon completion of the course, the student will have gained an understanding of the referral and case management process for the geriatric patient. Students will also be able to link the process of aging with disease management for the elderly and the health care systems that serve them.
Prerequisites:	**N/A**
Co-requisites:	**N/A**

Required Text:	TITLE: Handbook of Geriatric Assessment AUTHORS: Joseph Gallo, Hillary R. Bogner, Terry Fulmer and Gregory Paveza PUBLISHER: Jones and Bartlett Publishers EDITION: 2005
Recommended Text and References:	**N/A**
Access to Learning Resources:	UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fheg.follett.com

Course Goals or Overview:

It is the goal of this course to understand the processes and procedures of long-term case management for the elderly population. The student is also expected to learn and understand the processes and procedures of long-term case management and be able to link the elderly with community resources.

Learning Objectives/Outcomes:	At the end of this course, the students should be able to
1	demonstrate and apply a comprehension of the aging process.
2	demonstrate knowledge of the implications of human aging.
3	demonstrate the appropriate skills for the assessment of disorders, maladaptive behavior and psychological issues associated with older persons.
4	discern between both, the myths and realities of older adulthood.
5	appropriately assess age-related health changes relevant to the health needs and delivery system of the elderly population.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated by announcements in class.

TOPICS	TIMELINE
1. Introduction To Course and Chapter 1- 2	Week of 9/10
2. Chapters 3 & 4	Week of 9/17
3. Chapters 5 & 6	Week of 9/24
4. Chapter 7 & 8, (Online Meeting)	Week of 10/1
5. Chapter 9	Week of 10/8
6. Chapter10 (Online Meeting)	Week of 10/15
7. Chapter 11	Week of 10/22
8. Mid-Term Exam	Week of 10/29
9. Chapter 12(Online Meeting)	Week of 11/5
10. Chapter 13(Online Meeting)	Week of 11/12
11. Chapter 14,15	Week of 11/19
12. Chapter 16,17	Week of 11/26
13. Chapter 18,19	**Interview Paper Due** Week of 12/3
14. Chapter 20,21 **Final Examination**	Week of 12/10

The instructor reserves the right to make changes on this schedule if needed.

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

I. INTERVIEWS WITH AN OLDER PERSON & RESEARCH PAPER (Service Learning Project)

Students will interview an older person throughout the semester and write a research paper based upon the interview outcomes, the care management model, and applicable research to support the care management process. The comprehensive knowledge gathered over the course of the semester will be reflective in the paper. The research paper should be **outlined in the following format** and based upon the *Schematic Care Management Model of Intervention*. (50 points)

Use the following sections as topic headings for the research paper.

  ~Identify history & background of the older adult.
  ~Identify problems & issues

~Identify strengths & limitations
~Develop an assessment of possible service needs & priorities
~Develop a proposed plan and goal setting objectives
~Intervention and resource linking
~Evaluate and summarize the outcome of set goals

Write a 7-10-page term paper, type written, and double-spaced with a minimum of 5 peer reviewed research articles to be used as references. The textbooks may be used as a reference source when applicable. The format of the paper must be in APA style. All Internet based references must be copied and included with reference page. If the Internet articles are not included with the paper, points will be deducted.

II.   IN-CLASS PARTICIPATION, DISCUSSIONS, CLASSROOM CASE STUDIES, AND GROUP WORK

In class activities will worth of 20 points. A number of in class activities including discussions, pop quizzes and classroom case studies will be given over the semester. These will be given randomly, and therefore attendance in class regularly is very important. There will be no make up for these in class activities.

Written Assignments: Short written assignments based on group discussions may be given during the class period over the semester and submitted for grading. When possible, written assignments will be shared in class and serve as the basis of class discussion. These assignments are evaluated based on:
- Evidence that course material has been read and understood
- Paper's organization and presentation
- Clarity of expression.

III. Online Assignments

Begin assignments early in case of technical difficulties. For 4 times throughout the semester students will be asked a specific question or questions related to course materials. *These questions will be posted in the Blackboard.* You will have a minimum of THREE DAYS to post your response, read statements from other students and submit comments to them. Discussion Area submissions are worth total 4X5=20 points.

IV. EXAMINATIONS

There will be a midterm and a final exam. The ***midterm*** will include material covered from the beginning of class to the midterm. The material covered on the test is derived from the readings, reflective journal, class work and lectures. The comprehensive ***final*** examination will incorporate the course material for the entire semester. Make-up examinations will be conducted **only** if the instructor, for reasons of either health or an emergency will be excused. **Documentation will be required.**

Grading Matrix:

Instrument	Value (points or percentages)	Total
Mid-Term	One Hundred (100) Points	100
Final Exam	One Hundred (100) Points	100
In-class work	One Hundred (30) Points	30
Interview	One Hundred (50) Points	50
Online Assignments	4 assignments at 5 points each	20
Total:		**300**

NOTE: NO LATE WORK WILL BE ACCEPTED.

Grade Determination: A = 360- 400 pts
                            B = 320 – 359 pts
                            C = 280 – 318 pts
                            D = 240 – 279 pts
                            F = 239 pts or below

University Policies and Procedures

Students with Disabilities (ADA Compliance):
The University of North Texas Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Students' with documented disabilities are responsible for informing faculty of their needs for reasonable accommodations and providing written authorized documentation. For more information, you may visit the Office of Disability Accommodation/Student Development Office, Suite 115 or call Laura Smith at 972-780-3632.

Student Evaluation of Teaching Effectiveness Policy:
The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Compliance With Student Code of Conduct:

All students are expected to act with civility, personal integrity; respect other students' dignity, rights and property; and help create and maintain an environment in which all can succeed through the fruits of their own efforts. An environment of academic integrity is necessary to ensure respect for self and others and a civil community. Academic integrity includes a commitment to not engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty include cheating or copying, plagiarizing, submitting another person's work as one's own, using internet sources without citation, fabricating field data or citations, "ghosting" (taking or having another student take an exam), stealing examinations, tampering with the academic work of another student, facilitating other students' acts of academic dishonesty, etc. Students charged with a breach of academic integrity will receive due process and, if the charge is found valid, academic sanctions ranging from, depending on the severity of the offence, from a F for assignments to a F for the course. Additional University sanctions may also apply, given the severity of the offence. The University's statement on academic integrity is contained within the Student Code of Conduct at http://www.unt.edu/csrr/student_conduct/index.html.

Exam Policy:
Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:
Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of conduct and Academic Dishonesty policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Conduct at http://www.unt.edu/csrr/student_conduct/index.html for complete provisions of this code.

Bad Weather Policy:
On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website www.unt.edu/dallas. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:
The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The dynamic and intensive nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is essential to the integration of course material and your ability to demonstrate proficiency. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

Diversity/Tolerance Policy:
Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Center for Student Rights and Responsibilities as the instructor deems appropriate.

Student Responsibilities:

This syllabus contains information, policies and procedures for a specific course. By enrolling, the student agrees to read, understand and abide by the policies, rules, regulations and ethical standards of the University of North Texas (Dallas Campus) as contained in the current university catalog and schedule of classes.

Course Policies:
Due to the nature of this course, students are required to do the following:

I. Attend all classes. Please be on time. Attendance is required in all classes.
II. Participate in class and group discussions and class presentations.
III. Complete the reading and writing assignments.
IV. Turn in all assignments by hard copy on the due date listed. No research papers will be accepted electronically.
V. Students are required to demonstrate the ability of conceptualizing and synthesizing the information in the class discussion and presentation.
VI. Each student will be placed in an assigned group for discussion and class presentations. Group discussion subjects will be assigned.
VII. No cell phones will be allowed in class.
VIII. No newspaper reading in class.
IX. No talking or use of electronic communication devices in class.
X. No use of IPODS in class.

Other Policies

1. The instructor will retain all work turned in for credit. Students may review their exams and papers in the instructor's office during normal office hours. Office hours and location will be given at the first class session.
2. Grades and related matters will only be discussed in person and away from the public. This means grades and the manner in which the instructor computes them will not be discussed over the telephone under any circumstances! This rule protects student confidentiality.

3. Students should utilize the instructor's office hours unless they have made an appointment. This refers to both visits and telephone calls.
4. Habitual tardiness, reading the paper, talking and other disruptive classroom behavior will not be tolerated.
5. Exam grades will be brought to the class meeting following the day the test was administered. Students absent that day may get their grades from the instructor during office hours.
6. Make–up exams and incomplete (I) will be given if and only if a student is unable to complete their academic responsibilities for medical (disease or injury) or legal reasons (jury duty; U.S. military service) or other "extraordinary" reasons. These reasons must persist for a significant period of time to be considered grounds for an incomplete.(See UNT course catalog).
7. Tape recorders are welcome in class as long as they do not require an electric or microphone cord that obstructs the movement of the instructor or other students.
8. The instructor reserves the Right to implement a seating policy.
9. Plagiarism: Plagiarism is the representation of the written work of another as the product of one's own efforts.

Writing Rubric

Clarity:	The writer expresses ideas in a natural voice that permits a smooth reading and clear communication of ideas. The writer writes so the ideas can be easily understood and so that the reader does not have to struggle to understand with the writer is saying.
Flow and Logic:	Is an introductory paragraph included to grab the writer's attention? The main idea should be clear before the end of the introduction. There should be an obvious sense of the writer's direction at the beginning of the paper, as well as throughout the paper.
Critical Thinking:	The writer needs to demonstrate the ability to analyze a subject from different perspectives, identify what is at stake in each perspective and connect conclusions to the paper's central thesis. The writer will avoid presenting supportive examples without making clear the significance of these examples and how each advances the writer's point. Bloom's taxonomy is useful in the application of critical thinking.
Grammar:	The effective use of language and diction needs to be employed. Suitable verbiage to the subject and the audience is also important.
Mechanics & Usage:	Mechanics include standard conventions of spelling, capitalization, punctuation and paragraph indention. Correct use of verb tense, the apostrophe, subject-verb and noun-pronoun agreement, run-on and fragmented sentences and misplaced and or dangling modifiers.
APA:	Use of APA formatting within essays, papers, citation of sources and reference lists must be adhered to.
	APA Formatting and Avoiding Plagiarism
	Students are expected to use APA format & style in their writing. This includes proper citation and reference listing. The suggested APA handbook is a great guidance tool. There are also various on-line sources that are available to students. One such online tool is the Citation Machine, which allows students to input requested sources of information and then place the source in its proper APA format. Go to www.citationmachine.net. All essays/papers must include APA Title (cover) page. See Rubric and APA Title page attachment at the end of the syllabus.