

# VALUES AND PROMISES

# **OUR VALUES**

#### **Customer Focused**

We serve customer needs to the best of our abilities. We recognize our customers are the reason for our existence.

## **People Centric**

We recognize that people make work happen. We acknowledge staff value by training our employees and recognizing their work attitude, approach and work products in meaningful ways.

# **Mutual Respect and Cooperation**

We work as a team within our organization, across organizations and with our customers. We respect people and their viewpoints. We strive to be collaborative with everyone.

#### **Trustworthiness**

We firmly believe in being a trustworthy partner for everyone who uses our services; this is a hallmark of our culture. We do not say it unless we mean it. We do what we say we will do, when we say we will do it.

### **Transparency**

We are transparent with everything and everyone. We have no hidden agendas. We share information freely with everyone.

### Excellence

We strive for excellence in everything we do for ourselves and our customers. We believe that nothing short of doing an excellent job is worth doing.

# **Accountability**

We measure everything meaningful and publish that information for all to see.

### **Continuous Improvement**

We expect everyone to be involved in continuously improving our products, service quality and delivery costs.



# **OUR LEADERSHIP PROMISES**

- o To be collaborative earning partnerships with customers by proving our value
- o To continuously be reliable do what we say and say what we do
- o To consistently focus on improvement
- o To be responsive, available, actively listening
- o To communicate about how decisions are made
- o To willingly provide our staff with what they need to do their jobs within budget
- o To be creative and innovative
- To tell everyone the truth good or bad
- o To take responsibility
- o To value and respect our employees
- o To live our values