NFPA 1600 - 2013 Edition & PS-Prep

"Standard on Disaster/Emergency Management and Business Continuity Programs"

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Chair, NFPA 1600 Technical Committee

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What is a standard?

▶ A standard is a document, established by consensus that provides rules, guidelines or characteristics for activities or their results. (ISO/IEC Guide 2:2004)

▶ A document, the main text of which contains only mandatory provisions using the word "shall" to indicate requirements and which is in a form generally suitable for mandatory reference by another standard or code or for adoption into law. Nonmandatory provisions shall be located in an appendix or annex, footnote, or fine-print note and are not to be considered a part of the requirements of a standard. (NFPA 1600: 3.2.5)

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NFPA 1600 Technical Committee

▶ **Committee**
- 36 Principal (voting) members
- Alternates
- Nonvoting members
- Task group members

▶ **Expertise**
- Emergency management
- Business continuity/COOP
- Loss prevention/hazard mitigation
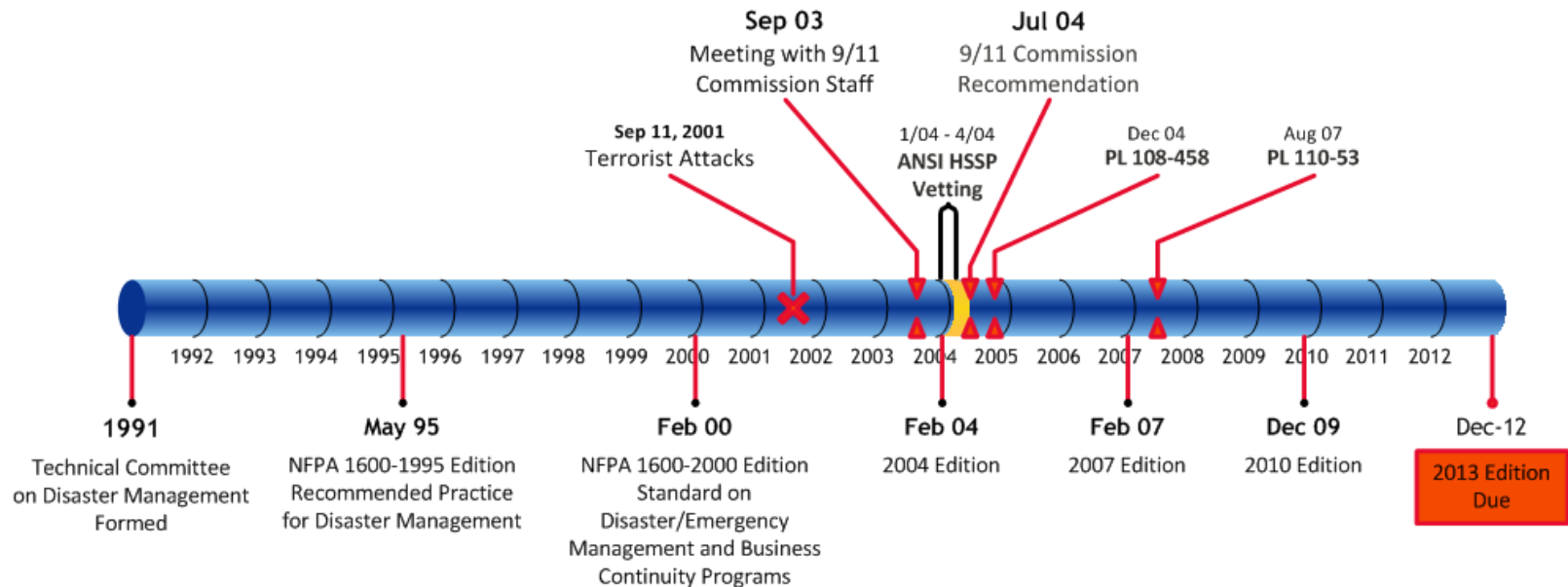- Communications

http://www.nfpa.org/1600

▶ **Affiliation**
- Government
  - Federal, State, County, Local
- Private sector
  - Technology
  - Energy
  - Financial services
  - Manufacturing
  - Higher Education
  - Insurance
  - Consultants
- Not for Profit
  - DRI International

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NFPA 1600 History

- ▶ Committee formed in 1991
- ▶ 5 published editions (2013 will be #6)
- ▶ Endorsed by 9/11 Commission
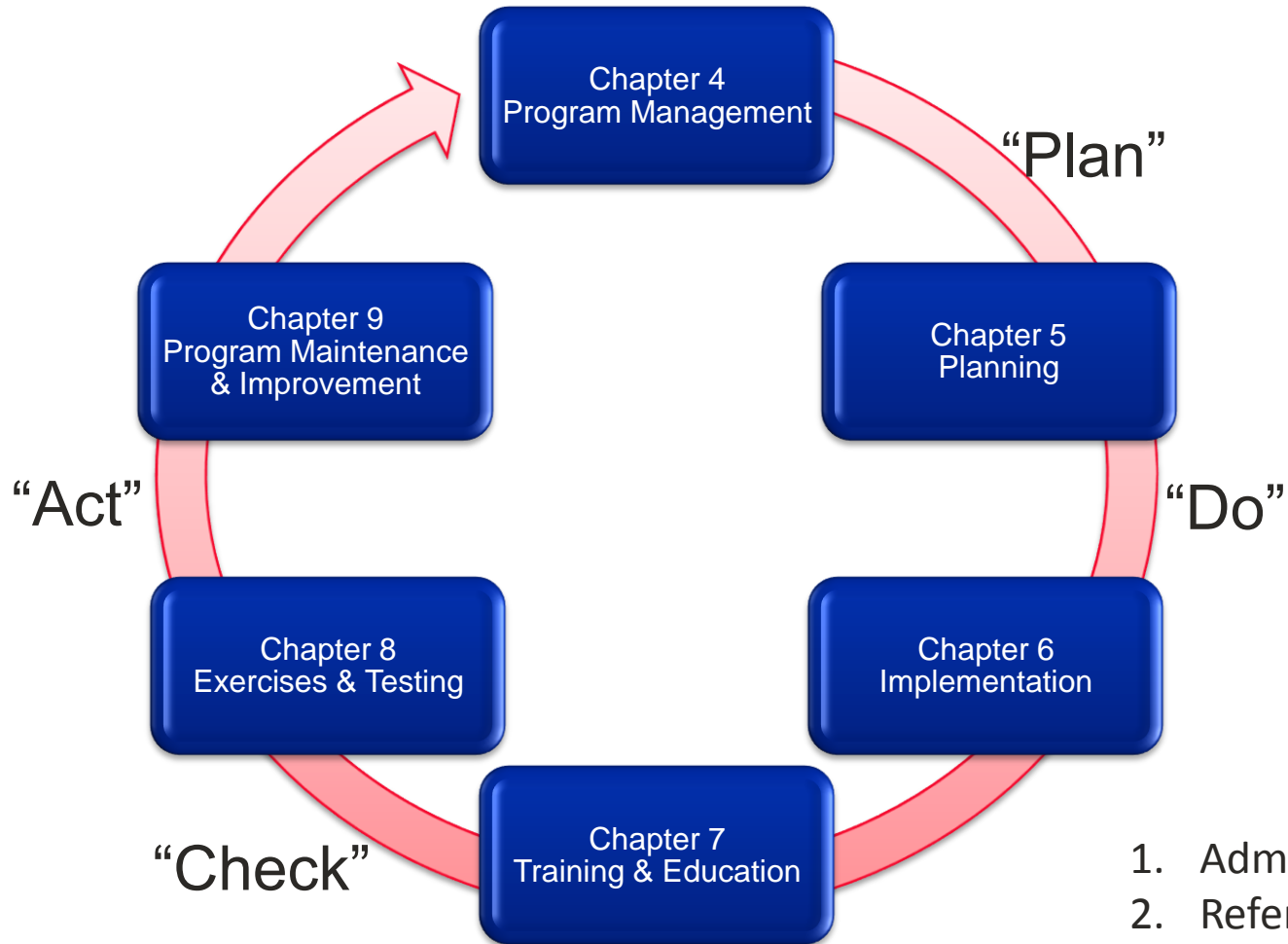- ▶ Referenced in Public Laws 108-458 and 110-53

Sep 03
Meeting with 9/11
Commission Staff

Jul 04
9/11 Commission
Recommendation

Sep 11, 2001
Terrorist Attacks

1/04 - 4/04
ANSI HSSP
Vetting

Dec 04
PL 108-458

Aug 07
PL 110-53

1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012

1991
Technical Committee
on Disaster Management
Formed

May 95
NFPA 1600-1995 Edition
Recommended Practice
for Disaster Management

Feb 00
NFPA 1600-2000 Edition
Standard on
Disaster/Emergency
Management and Business
Continuity Programs

Feb 04
2004 Edition

Feb 07
2007 Edition

Dec 09
2010 Edition

Dec-12
2013 Edition
Due

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NFPA 1600-2013 Edition Highlights

- Integration of:
  - Emergency Management
  - Business Continuity/COOP
  - Crisis Management
  - Crisis Communication
- Option to follow Annex F Management System Standard
- Enhanced usability
- Expanded and rewritten annexes

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A Management System

"Plan"

"Do"

"Check"

"Act"

Chapter 4
Program Management

Chapter 5
Planning

Chapter 6
Implementation

Chapter 7
Training & Education

Chapter 8
Exercises & Testing

Chapter 9
Program Maintenance
& Improvement

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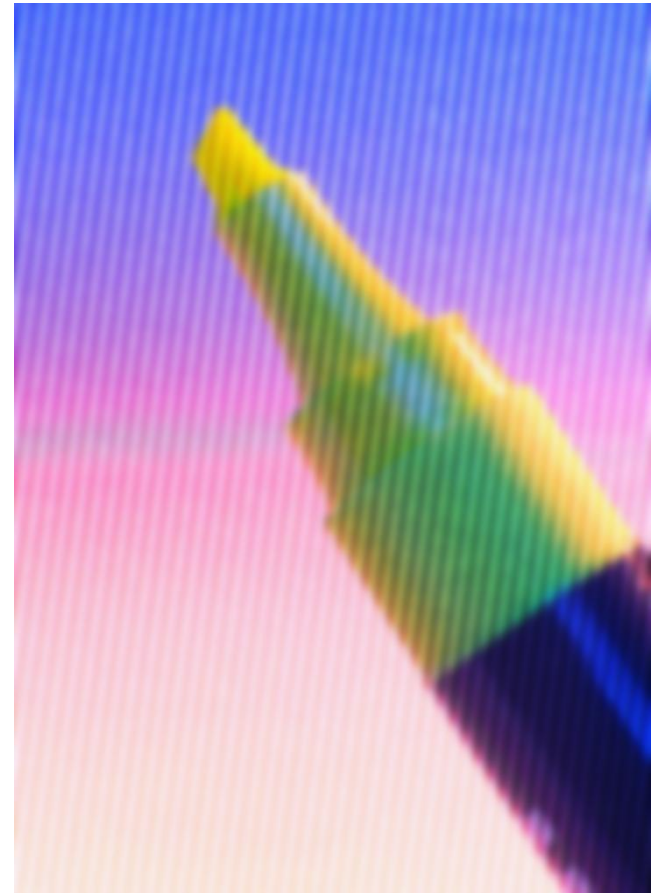
1. Administration
2. Referenced Publications
3. Definitions

Chapter 4: Program Management

4.1   Leadership and Commitment

4.2   Program Coordinator

4.3   Program Committee

4.4   Program Administration

4.5   Laws and Authorities

4.6   Finance and Administration

4.7   Records Management
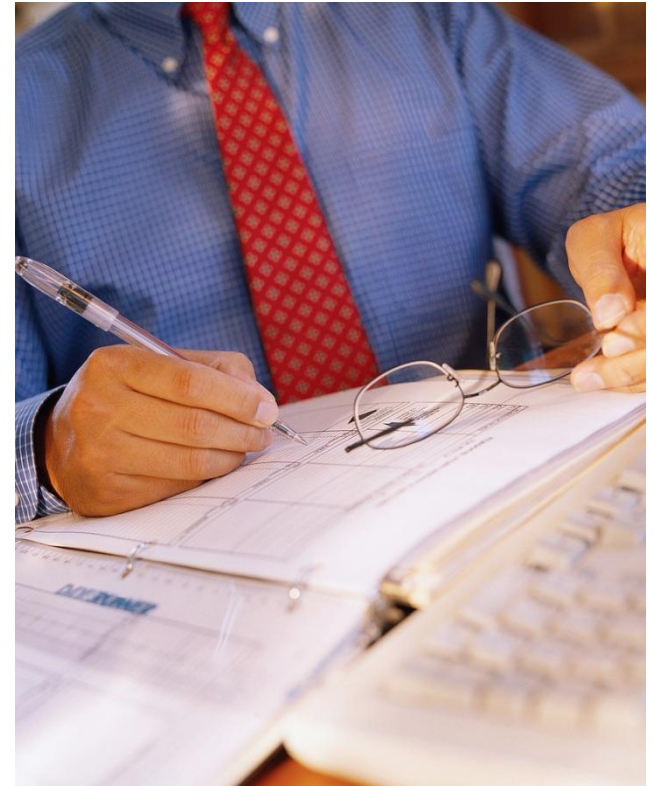
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Chapter 5: Planning

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Chapter 6: Implementation

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Chapter 7: Training and Education

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Chapter 8: Exercises & Tests

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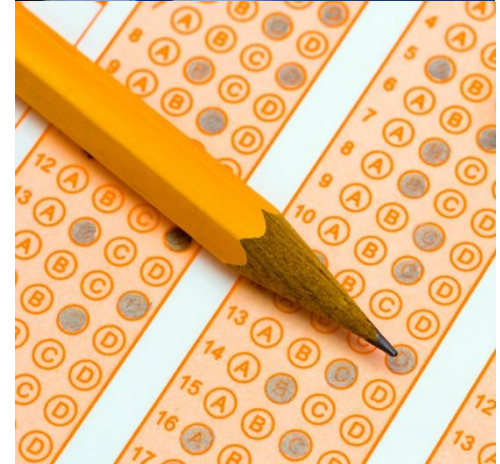
Chapter 9: Program Maintenance & Improvement

9.1   Program Reviews

9.2   Corrective Action

9.3   Continuous Improvement

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Annexes

A **Explanatory Material**

B Program Development Resources

C **Self Assessment Checklist for Conformity to NFPA 1600-2013**

D Plan-Do-Check-Act (PDCA) Cycle

E Crosswalk Between 1600, CSA Z1600 and DRII

F **NFPA 1600 2013 Edition as a Management System Standard**

G Maturity Models

H APELL (Awareness and Preparedness for Emergencies at the Local Level)

I Informational References

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Additional Information

▶ www.nfpa.org/1600

▶ NFPA 1600 available for free download

▶ "Implementing NFPA 1600"

▶ 2 day professional development course
—excellent for private sector preparedness

▶ Disaster Recovery Institute's Auditor Training www.drii.org
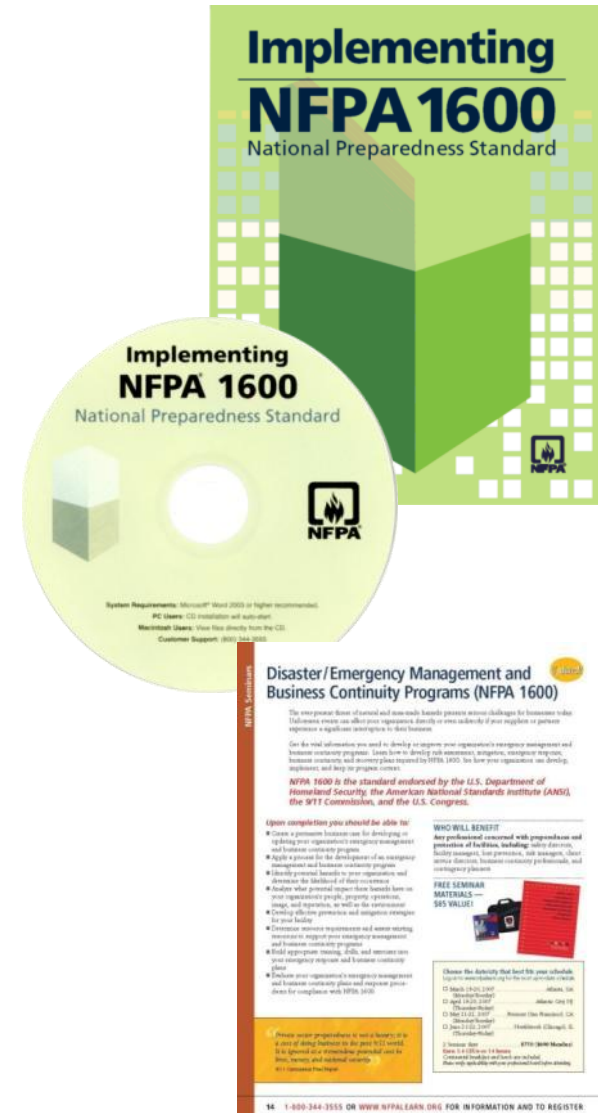
PS-Prep

▶ Title IX of Public Law 110-53, Sec. 524 (August 2007): Voluntary certification of private sector preparedness programs

▶ Standards Designated (June 2010)
- NFPA 1600-2007 and 2010 editions
- SPC.1
- BS 25999

▶ ANAB Appointed to:
- Develop Requirements for Certifying Bodies
- Accredit Certifying Bodies

▶ First certification announced by DHS (March 2012)

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Contact me if you have questions

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Check out the NFPA 1600 page and the NFPA 1600 self-assessment checklist.