

DEPARTMENT OF HOMELAND SECURITY
 FEDERAL EMERGENCY MANAGEMENT AGENCY
WORKSHEET FOR CASE FILE REVIEW

See Paperwork Burden Disclosure
 Notice on Reverse Side

*O.M.B. No. 1660-0018
 Expires September 30, 2009*

C A S E N O.	ASSISTANCE	APPROVED/ DENIED	AMOUNT OF GRANT	REASON FOR DENIAL	COMMENTS	PERTINENT DATES	
							Application Taken
							Verification
							Reverification
							Eligibility Determination
							Disbursement
							Applicant Notified
							Appeal Recieved
							Appeal Resolved
C A S E N O.						Application Taken	
						Verification	
						Reverification	
						Eligibility Determination	
						Disbursement	
						Applicant Notified	
						Appeal Recieved	
						Appeal Resolved	
C A S E N O.						Application Taken	
						Verification	
						Reverification	
						Eligibility Determination	
						Disbursement	
						Applicant Notified	
						Appeal Recieved	
						Appeal Resolved	

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 30 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0018). **NOTE: Please do not send your completed form to the above address.**