



FEMA

AFG

Assistance to
Firefighters
Grant Program



- ▶ **REMINDER: THE FY 2014 ASSISTANCE TO FIREFIGHTERS GRANTS (AFG) APPLICATION PERIOD CLOSES ON FRIDAY, DECEMBER 5, 2014 AT 5:00 P.M. EST**
- ▶ **SAM.GOV REGISTRATION REQUIRED TO SUBMIT YOUR FY 2014 AFG APPLICATION**
- ▶ **APPLICATION ASSISTANCE TOOLS AND TIPS ARE AVAILABLE**

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The FY 2014 AFG Grant open application period is underway. We recommend that you start your application today by reviewing the application and organizational requirements below under **Application Assistance Tools**. These tools were produced specifically to help potential applicants begin to plan their 2014 applications ahead of the application period.

SAM.GOV REGISTRATION REQUIRED TO SUBMIT YOUR FY 2014 AFG APPLICATION

All eligible AFG applicants must be registered and active in the System for Award Management (SAM) **before** an application can be submitted. Per 2 CFR § 25.205, FEMA may not make an award to an entity until the entity has complied with the requirements to provide a valid DUNS number and maintain an active SAM registration with current information.

To register, or validate your information, please visit:

<https://www.sam.gov/portal/public/SAM>

SAM.gov Registration Tips:

Please ensure the following items are current in SAM and the DUNS number used in SAM is the same one you use for all FEMA applications:

- Organization's name
- Address
- Data Universal Numbering System (**DUNS**)
- Employer Identification Number (**EIN**)
- Banking information (type of account (checking or saving), routing number, and account number)
- Many websites may look official in appearance but are not. As a reminder, registration in the System for

Award Management (SAM) is FREE

- SAM registration is only active for one year and must be renewed annually.
- FEMA has prepared a technical assistance document, the SAM.gov Get Ready Guide.

This document is designed to walk you through the SAM.gov registration process

- This information should be consistent in all registration documents

Should you need assistance with your SAM.gov account, there are several ways to get Help:

- Submit your SAM.gov question online to the Federal Service Help Desk at: <https://www.fsd.gov/fsd-gov/>
- Call the Federal Service Help Desk toll free at (866) 606-8220
- SAM Quick Start Guide For New Grantee Registration and SAM Video Tutorial for New Applicants are tools created by the General Services Administration to assist those registering with the System for Award Management (SAM).

If you have questions or concerns about your SAM registration, please contact the Federal Support desk at <https://www.fsd.gov>

APPLICATION ASSISTANCE TOOLS AND TIPS ARE AVAILABLE

FY 2014 **Assistance to Firefighters Grant (AFG)** Application Assistance Tools

- [Funding Opportunity Announcement \(FOA\)](#)
 - Program Guidance
- [E-Grant Application Access](#)
- [2014 AFG Application Workshop Presentation](#)
- [SAM.gov Get Ready Guide](#)
 - Sam.gov application preparation guide
- [AFG Get Ready Guides](#)
 - AFG Narrative
 - Grants Management
 - Grant Application
- [Self-Evaluation -Vehicle Acquisition](#)
 - Vehicle application assistance
- [Self-Evaluation - Operations & Safety](#)
 - Operations & Safety application assistance
- [Application Checklist](#)
 - This checklist will help you prepare your AFG grant application
- [FY 2014 AFG Program FAQs](#)

AFG Home Page: www.fema.gov/firegrants

AFG Regional Representatives: <http://www.fema.gov/fire-grant-contact-information>

AFG Help Desk: E-mail: firegrants@fema.dhs.gov

Telephone Toll-Free: 1-866-274-0960