

**FIXED SUBGRANT AGREEMENT LETTER**

DATE: \_\_\_\_\_

To Address:

To FEMA:

As a Public Assistance (PA) Subgrantee \_\_\_\_\_  
(PA ID \_\_\_\_\_), in accordance with Section 428 of the Robert T. Stafford  
Disaster Relief and Emergency Assistance Act, we agree to accept a permanent work subgrant  
based on a fixed estimate in the amount of \$\_\_\_\_\_ for subgrant number  
\_\_\_\_\_ (copy attached) under Disaster #\_\_\_\_\_. We accept responsibility for all costs  
above the fixed estimate.

We understand that by participating in this pilot program we will be reimbursed for allowable  
costs in accordance with 44 CFR § 13.22(b) – “Applicable cost principles”, the reimbursement  
will not exceed the fixed estimate. We also understand that by agreeing to this fixed estimate,  
we will not receive additional funding related to the facilities or sites included in the subgrant.  
We also acknowledge that failure to comply with the requirements of applicable laws and  
regulations governing assistance provided by FEMA and the PA alternative procedures pilot  
program guidance (such as procurement and contracting; environmental and historic preservation  
compliance; and audit and financial accountability) may lead to loss of federal funding.

\_\_\_\_\_  
Signature of Subgrantee’s Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature of Grantee’s Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title