



FEMA

# NIMS *Alert*

October 15, 2012  
NA: 01-12  
National Integration Center  
202-646-3850

## Job Titles and Position Qualifications for Mass Care Services

FEMA has released for public comment three guidance documents on mass care job titles and qualifications. The guidance provides a standardized set of criteria for use by the whole community when delivering mass care services. These job titles and qualifications will also serve as interim guidance to support mass care operations across the nation. They are:

- State Mass Care Coordinator
- Shelter Manager
- Field Kitchen Manager

The job titles and qualifications were developed by a Mass Care Support Team, made up of subject matter experts. The team suggested guidance on the job description, education, training, experience, physical and medical fitness, currency, professional and technical licenses and certifications for each of these positions.

Additionally, FEMA has released for public comment two mass care-typed resources. The resources will also serve as interim guidance to support Mass Care professionals across the nation. They include:

- Field Kitchen Unit
- Shelter Management Team

The Mass Care Support Team suggested guidance for specific overall functions, components, capabilities and order specifications for each resource.

This mass care guidance addresses some of the most commonly requested resources through mutual aid.

To review and offer public comments, download the documents at: [www.fema.gov/national-incident-management-system](http://www.fema.gov/national-incident-management-system). Comments must be received by November 13, 2012.

Questions can be submitted via e-mail at: [FEMA-NIMS@fema.dhs.gov](mailto:FEMA-NIMS@fema.dhs.gov) or telephone: (202) 646-3850.

This guidance uses the National Incident Management System (NIMS) to provide a common and standard understanding about the tools and resources needed to be prepared. For more information on NIMS, visit: [www.fema.gov/national-incident-management-system](http://www.fema.gov/national-incident-management-system).



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This effort is a part of the National Preparedness System, a process that organizes the tools and resources needed to move toward the National Preparedness Goal. For more information on national preparedness efforts, visit: [www.fema.gov/ppd8](http://www.fema.gov/ppd8).

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