



**FEMA**

**National Preparedness Directorate  
Information Bulletin  
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**TO:** All State Administrative Agency Heads  
All State Administrative Agency Points of Contact  
All State Administrative Agency Grant Points of Contact  
All Core City/Core County and State Points of Contact  
All State Homeland Security Directors  
All State Emergency Management Agency Directors

**FROM:** Corey D. Gruber  
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National Preparedness Directorate

**SUBJECT:** Emergency Responder Standards Meetings and Conferences Cost Reimbursement

This bulletin authorizes the use of grant funds to reimburse costs associated with State, local, and tribal participation in the development of emergency responder focused standards. State and local jurisdictions may use funding under the planning category to support travel, meeting related expenses, and overtime costs associated with working on standards with American National Standards Institute (ANSI) accredited organizations. Grantees must ensure that the focus of the grant program being leveraged (*i.e.*, State Homeland Security Program (SHSP), Urban Areas Security Initiative (UASI), Law Enforcement Terrorism Prevention Program (LETPP), etc.) directly supports the work that is being done under the respective program. Those wishing to use Homeland Security Grant Program (HSGP) funding for this purpose must contact their State Administrative Agency (SAA). Contact information for each SAA can be found at: [http://www.ojp.usdoj.gov/odp/contact\\_state.htm](http://www.ojp.usdoj.gov/odp/contact_state.htm).

Emergency responders wishing to participate in standards development efforts affecting their field should contact the FEMA Standards Coordinator, Roberta Breden, at [Roberta.Breden@dhs.gov](mailto:Roberta.Breden@dhs.gov), or by phone at (202) 786-9466 for the latest information on responder standards that are being funded by the U.S. Department of Homeland Security.