



Continuity of Operations Division

FEMA National Continuity Programs (NCP), Continuity of Operations Division develops and promulgates Federal Continuity Directives for the federal executive branch. The division also provides continuity guidance to state, territorial, tribal and local government jurisdictions and the private sector critical infrastructure owners and operators. NCP supports these requirements by providing continuity related planning and preparedness guidance, education and training through its headquarters staff, its 10 regional continuity managers, and Emergency Management Institute. NCP also plans, coordinates and participates in national, state, territorial, tribal and local level continuity tests, training sessions and exercises. FEMA regions may also assist in the coordination of continuity efforts between Federal, state, territorial, tribal, and local partners during continuity events.

Federal Executive Boards/Federal Executive Associations

Through the efforts of regional continuity managers, the national continuity outreach program extends FEMA's resources to enhance continuity partnerships with the nation's Federal Executive Boards (FEBs), Federal Executive Associations (FEAs), and Regional/State Continuity Working Groups (CWGs). By establishing working groups across the interagency community, that includes the FEBs, the FEAs, states, territories, tribes and local government jurisdictions; FEMA expands its outreach activities and provides direct assistance to government offices nationwide.

Continuity CWGs and Outreach Initiatives

- Interagency CWG
- Department of Homeland Security CWG
- FEMA Headquarters CWG
- FEB and FEA CWG
- Regional and State CWG
- NCP Continuity Monthly Webinar Program
- Outreach - FEMA Regions, States and Regional Manager Calls
- Distribute Continuity Information on the GovDelivery System
- Continuity Training Workshops
- Continuity Videos
- Continuity of Operations Brochures

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Continuity Templates

- The Continuity Plan Template for Federal and Non-Federal Entities provides a framework to create a viable continuity plan and focuses on the key continuity planning elements addressed in Federal Continuity Directive 1 (FCD 1) and Continuity Guidance Circular 1 (CGC 1);
- The Continuity Plan Template and Instructions for Federal Departments and Agencies provides instructions, guidance, and sample text for developing continuity plans and programs in accordance with FCD 1 and FCD 2. It consists of general reference guidance and sample language;
- The Continuity Plan Template and Instructions for Non-Federal Entities provides instructions, guidance, and sample text for developing continuity plans and programs in accordance with CGC 1. It consists of general reference guidance and sample language;
- The Key Elements of Departmental Pandemic Influenza Operational Plan addresses all applicable elements of pandemic planning, including: protecting employees, maintaining essential functions and services, supporting the Federal response and communicating with stakeholders about pandemic planning and response;
- The Continuity Multi-Year Strategy and Program Management Plan Template and Instructions provides a structure for formulating a Continuity of Operations Multi-Year Strategic Program Management Plan and consists of general reference guidance and sample language;
- The Reconstitution Plan/Annex Template and Instructions provides structure for developing a reconstitution plan/annex based on FCD 1 and CGC 1 and consists of reference guidance and sample language; and
- The Devolution of Operations Plan Template provides structure for developing devolution of operations plan based on FCD 1 and consists of reference guidance and sample language.

Benefits

FEMA implements policy and guidance to maintain a comprehensive and effective continuity capability, integrated across Federal, state, territorial, tribal and local governments and the private sector, to ensure the preservation of our nation's U.S. Constitutional form of government and the continuation of National Essential Functions under all conditions.

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