



Homeland  
Security

MEMORANDUM FOR: Office of Management and Budget (OMB)

FROM: Luke J. McCormack  
Department of Homeland Security (DHS), Chief  
Information Officer (CIO)

SUBJECT: Federal Information Technology Acquisition Reform Act  
(FITARA) Department of Homeland Security Chief  
Information Officer Assignment Plan

In accordance with the instructions provided within M-15-14, Management of Information Technology regarding the Chief Information Officer Assignment Plan<sup>1</sup>, the DHS Chief Information Officer is selecting other agency officials to act as a representative of the CIO in the processes listed below:

1. **CIO role in planning program management (Section C)** – DHS CIO leverages the Acquisition Review Board (ARB) to review Levels 1 and 2 investments and will utilize a value/risk assessment to review high priority investments and delegate to the Component CIOs the minimal risk IT investments. For minimal risk investments, Component CIOs will provide defined data elements to the DHS CIO to justify their acquisition review.
2. **Shared acquisition and procurement responsibilities (Section I)** – DHS CIO will review cost estimates of all IT related costs and all acquisition plans that include IT for Level 1 and 2 programs. The DHS CIO will delegate review and approval of cost estimates and acquisition plans that include IT for Level 3 programs to the Component CIOs.
3. **CIO review and approval of acquisition strategy and acquisition plan<sup>2</sup> (Section K)** - DHS will continue, as authorized by DHS Directive 142-02, to review all IT-related contractual actions based on criteria determined by the CIO, in collaboration with the CPO. The DHS CIO will:
  - a. Assign ITAR responsibility to Component CIOs to review and approve a subset of all IT-related contractual actions based on criteria to be determined by the CIO in collaboration with the CPO.

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<sup>1</sup> See OMB M-15-14, Management of Information Resources; Attachment A: Common Baseline for IT Management and CIO Assignment Plan.

<sup>2</sup> The Department of Homeland Security's acquisition strategy is a part of the acquisition plan document which is documented in DHS Directive 102.

- b. Require Components to report monthly IT buys assigned for Component approval via the ITAR tool.
- c. Delegate Level 3 programs to Component CIOs for review and approval of acquisition plans. For Level 3 IT Investment criteria and thresholds as defined by HSAM 3007.103(3)(2), review and approval of acquisition plans will be delegated to Component CIOs, who will be required to provide evidence and metrics to the Agency CIO.