



AKO/DKO TERMS OF USE / TERMS OF SERVICE

Last Updated: 15 October 2012

Welcome to AKO/DKO, which is provided by the United States Department of Defense (DoD). These Terms of Use / Terms of Service govern your use of the websites, content, software and services offered through AKO/DKO.

YOUR AFFIRMATIVE ACT OF USING AKO/DKO SIGNIFIES THAT YOU AGREE TO THE FOLLOWING TERMS OF USE AND SERVICE, THAT YOU CONSENT TO THE INFORMATION PRACTICES DISCLOSED ON THE AKO/DKO PORTAL LOGIN SCREEN, AND THAT YOU CONSENT TO RECEIVE REQUIRED NOTICES AND TO TRANSACT WITH US ELECTRONICALLY.

I. CHANGES TO THE TERMS OF USE AND SERVICE

AKO/DKO may change these Terms of Use and Service at any time. You can review the most current version of these terms by clicking on the "Terms of Use" hypertext link located on the AKO/DKO portal login screen. You are responsible for checking these terms periodically for changes. If you continue to use AKO/DKO after changes are posted, you are signifying your acceptance of the new terms.

These terms are in addition to all applicable DoD regulations. If a conflict between declarations in this document and a DoD regulation arises, the DoD regulation supercedes. The invalidation of a specific clause of these terms does not affect the rule and force of all remaining terms.

II. REGISTERED USERS

Services are available only to registered users of AKO/DKO and require you to sign in with a login name and password or Common Access Card (CAC) in order to use them. AKO/DKO consists of the AKO/DKO Portal, AKO/DKO Knowledge and Community Centers, AKO/DKO Services and other content and offerings from AKO/DKO's interface partners. Services and other interface partners may from time to time be added to AKO/DKO without notice.

AKO/DKO is not responsible for the content or dealings that you may have with any third party if you use your login credentials to access their Web sites and services. Your actions on such third party websites are governed by the terms of use established by the controlling third party.

III. ADDITIONAL TERMS

Certain areas of AKO/DKO, such as sites where you can upload or download files, may include additional usage guidelines, rules and agreements that will supplement these Terms of Use and Service. By using those services on AKO/DKO, you agree to comply with such guidelines and rules and to complete any additional documentation required for such access.

Access to AKO/DKO and the ability to login to the portal does not automatically grant access to all areas of available information. Use of AKO/DKO's search functionality may also return items to which you are denied access. AKO/DKO may create and disseminate information to a specific audience within its membership without incurring any obligation to make such information, including items returned by search, generally available at any future time.

IV. ELECTRONIC DELIVERY POLICY AND YOUR CONSENT

You agree that AKO/DKO may provide to you required notices, agreements and other information concerning AKO/DKO electronically. In addition, AKO/DKO may post notices on the home page of



AKO/DKO or on Army Wide Announcements or on the relevant web page of the applicable service. You agree to assume responsibility for reading and complying with notices so posted.

V. CHANGES TO AKO/DKO

AKO/DKO may discontinue or change any service or feature on AKO/DKO at any time and without notice. AKO/DKO may terminate the display or availability of any content available through AKO/DKO without notice at any time in its sole discretion without obligation to replace such information.

VI. YOUR RESPONSIBILITIES

You may not submit or transmit through AKO/DKO any material, or otherwise engage in any conduct that:

- a. violates or infringes the rights of others including, without limitation: patent, trademark, trade secret, copyright, publicity or other proprietary rights;
- b. is unlawful, threatening, abusive, harassing, defamatory, libelous, deceptive, fraudulent, invasive of another's privacy, tortious, or contains explicit or graphic descriptions or accounts of: sexual acts, bodily waste functions, criminal activity or the intent to commit any of the above;
- c. victimizes, harasses, degrades, or intimidates an individual or group of individuals on the basis of religion, gender, sexual orientation, race, ethnicity, age, or disability;
- d. impersonates any person, business or entity, including AKO/DKO and its employees and agents;
- e. contains viruses or any other computer code, files or programs that interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment, or otherwise permit the unauthorized use of a computer or computer network;
- f. encourages conduct that would constitute a criminal offense, or that gives rise to civil liability;
- g. promotes or advertises a commercial entity or uses email to distribute information regarding the availability, services or features of any commercial enterprise;
- h. promotes or advertises any non-DoD religious entity or uses email to distribute information regarding the availability, services or features of any non-DoD religious entity;
- i. violates these Terms of Use and Service, guidelines or any policy posted on AKO/DKO;
- j. violates DoD regulations; or,
- k. interferes with the use of AKO/DKO by others.

You may not use AKO/DKO in any manner that could damage, disable, overburden, or impair our servers or networks, or interfere with any other party's use and enjoyment of AKO/DKO. You may not attempt to gain unauthorized access to any services, user accounts, computer systems or networks, through hacking, password mining or by any other means. You may not use AKO/DKO in a manner that would hide your true identity or otherwise permit anonymous access. You will not use AKO/DKO to gain access to other government or DoD sites that you would not otherwise have access to.

VII. NO SPAM

You may not use AKO/DKO or any provided DoD communication tools to transmit, directly or indirectly, any unsolicited bulk communications (including e-mails and instant messages). You may not harvest information about our users for the purpose of sending, or to facilitate the sending, of unsolicited bulk communications. You may not induce or allow others to use AKO/DKO to violate the terms of this section. We may terminate your access or use of AKO/DKO immediately and take any other legal action if you, or anyone sponsored under your access rights to AKO/DKO, violates these provisions. We may take any technical remedies to prevent unsolicited bulk communications from entering, utilizing, or remaining within our servers or communications network.



VIII. PROPRIETARY RIGHTS

AKO/DKO, its content providers and interface partners who post text, messages, information, software, images, audio and video ("Content") on AKO/DKO, own the property rights to that Content, and such Content may be protected by DoD regulations and other proprietary rights. AKO/DKO users may not copy such Content and claim or exercise any ownership rights over that Content, and may not further publish or distribute that Content without permission from the content provider.

AKO/DKO users should not post, publish, or distribute Copyrighted material on AKO/DKO without the written or electronically conveyed permission of the copyright owner. In addition, any posting of copyrighted material, for which permission has been obtained, should carry attribution for the source of the material.

IX. LICENSE TO USE AKO

In consideration for your agreement to the terms and conditions contained here, AKO/DKO grants you a personal, non-exclusive, non-transferable license to access and use the Sites. You may use AKO/DKO and the Content offered on AKO/DKO only for personal, noncommercial purposes or in support of the United States Government or Department of Defense business. You may use Content offered for downloading, such as photos and documents, for personal use only and subject to the rules that accompany that particular Content.

You may not use the Content in a manner that exceeds the rights granted for your use of the Content.

You may not use any data mining, robots, or similar data gathering and extraction tools on the Content to frame any portion of AKO/DKO or Content, or to reproduce, reprint, copy, store, publicly display, broadcast, transmit, modify, translate, port, publish, sublicense, assign, transfer, sell, loan, or otherwise distribute the Content without our prior written consent.

You may not circumvent any mechanisms included in the Content for preventing the unauthorized reproduction or distribution of the Content.

X. CONTENT YOU POST

Certain areas of AKO/DKO may allow you to post Content that can be accessed and viewed by others. The security settings and access authorizations of posted content are the responsibility of the content owner.

You may post Content to areas on AKO/DKO that you have created or to which you have permission to post; however, you may not post Content that violates these Terms of Use and Service. We do not claim ownership of any personal Content that you may post; however, by submitting Content to AKO/DKO you grant us a security interest in such content and therefore understand that it can be deleted, reviewed, edited for content, reversed engineered or otherwise examined at our discretion.

XI. NO DUTY TO MONITOR

You agree that we are not liable for Content that is provided by others. We have no duty to pre-screen Content, but we have the right to refuse to post or to edit submitted Content. We reserve the right to remove Content for any reason, but we are not responsible for any failure or delay in removing such material. The text and other material of Content provided by others may represent the opinion of the specific author and are not statements of advice, opinion, or information of the



Department of the Army, DoD or the United States Government. If you feel you might be offended by the content of the Sites, you should not continue to access the offending Sites.

XII. PROCEDURE FOR MAKING CLAIMS OF COPYRIGHT INFRINGEMENT

We respect the intellectual property of others. If you believe that your work has been copied and is accessible on AKO/DKO in a way that constitutes copyright infringement, you may notify Mr. James Scott Chafin, 901 North Stuart Street, Suite 700 (JALS-IP), Arlington, VA 22203; or via email: james.s.chafin@us.army.mil.

XIII. USE OF FORUMS AND CHAT ROOMS

Sites may include unmediated forums containing the personal opinions and other expressions of the persons who post entries on a wide range of topics. Neither the content of these Sites, nor the references to other web sites made in these forums are screened, approved, reviewed or endorsed by AKO/DKO.

Private chat rooms shall not be used to discuss FOUO, Sensitive, Confidential or Classified information nor shall they be used to exchange information covered under the Privacy Act of 1973 for persons not party to the conversation.

The Department of Defense (DoD) and the Department of the Army (DA) have a longstanding policy regarding political campaigns and elections to avoid the perception of DoD or Army sponsorship, approval, or endorsement of any political candidate, campaign or cause. Use of DoD and Army websites and communication systems that may be viewed either directly or indirectly as DoD sponsorship, approval or endorsement of any political candidate, campaign or cause is prohibited. Users are reminded that they are restricted under the Hatch Act from using DoD and Army web pages and communication systems to engage in partisan political activity including posting partisan political comments or sending partisan political email (comments or email directed toward the success or failure of a political party, candidate for partisan political office, or partisan political group). All users are asked to please refrain from such activity. Use of AKO by any member for political activities may be viewed either directly or indirectly as DoD sponsorship, approval or endorsement of any political candidate, campaign or cause. Such activity is prohibited.

XIV. USE OF VIDEO MESSAGING

Video messages produced using AKO/DKO's service are not considered motion pictures or photoplays as defined by the Motion Picture Association of America and State and Federal statute. You agree that your creation of a video message does not constitute an intellectual property requiring licensing for reproduction and playback. Video messages may not be used in any manner which would place them in conflict with the Terms of this document nor may they be used as a substitute for video teleconferencing or to conduct official Army, DoD or United States Government business. Further, notwithstanding any article in these Terms of Use and Service, you grant AKO/DKO an irrevocable right to review, edit or delete in its sole discretion any video message that you originate without creating an obligation to compensate the sender or recipients of the video message for a loss of use or any other condition. The making, sending and delivery of a video message is a best effort service and AKO/DKO does not guarantee or warrant any level of availability or performance with respect to the use of the service.

XV. INDEMNIFICATION

You agree to indemnify and hold AKO/DKO and the United States Government harmless from any claims, losses or damages, including legal fees, resulting from your violation of these Terms, your use of this Site or your placement of any content onto a Site that does not conform to DoD



regulation or these Terms, and; to fully cooperate in AKO/DKO's or the United States Government's defense against any such claims.

XVI. TERMINATION

If you use this site, you are responsible for maintaining the confidentiality of your account and password, if any, and for restricting access to your computer, and you agree to accept responsibility for all activities that occur under your account, password or CAC. If you are a full or administrative account holder, these same responsibilities apply to all accounts that you sponsor. Your right to use AKO/DKO automatically terminates if you violate these Terms of Use and Service or any rules or guidelines posted in connection with AKO/DKO.

We reserve the right, in our sole discretion, to terminate your access to all or part of AKO/DKO, for any reason, with or without notice.