



COMMANDING OFFICER'S SAFETY POLICY



July 2015

Safety is the responsibility of each Marine, Sailor, and Civilian Marine assigned to, or working aboard Marine Corps Logistics Base Albany. The very nature of our business requires a deliberate and continuous focus on safety to protect our people and equipment. Mission accomplishment with **ZERO AVOIDABLE MISHAPS** is our goal. We have been entrusted as stewards of the nation's most precious resources: Our Marines, Sailors, Civilians, and families. Without them, we cannot accomplish the mission.

Safety will not be sacrificed for expediency or convenience. There is no acceptable level of risk during peacetime operating requirements, training events, exercises, or off-duty activities worth risking the life or safety of our workforce. Risk Management is the tool we will use to determine and assess risk factors associated with every procedure, process and practice to ensure we meet our mission safely and effectively.

Every member of our team is charged with being a Safety Officer regardless of rank or position. You are authorized to challenge, stop, or raise the issue to your supervisor or union representative whenever you believe an unsafe action is about to occur. I also expect you to report unsafe conditions or behaviors using our near miss reporting program. I am committed to rectifying the situation immediately. There will be no reprisals when safety concerns are brought to my attention. Ignoring an unsafe condition, however, will not be tolerated.

Uncertainty and risk are fundamental to the nature of our business. On occasion we will make mistakes. When mistakes occur, take responsibility for your actions and immediately inform the chain of command. **Never jeopardize the safety of another person or your integrity in an attempt to cover up mistakes.** The safe practices we establish and adhere to will allow us to meet our mission without self-inflicted casualties.

Safety does not end at the completion of the workday. Motor vehicle injuries as well as injuries sustained during recreational sports have potentially the same negative impact on our workforce as injuries sustained during the workday. Risk management must be utilized when participating in off-duty events to ensure we have identified risks and have taken the necessary steps to make the event as safe as reasonably possible. Applying risk management is especially important when operating your motor vehicle and will lead you to right decisions to drive sober, wear seatbelts, wear motorcycle PPE, and follow traffic laws.

Your commitment to safety has earned us a reputation as leaders in mishap prevention. We earned the prestigious recognition as a VPP Star worksite and must work to sustain our elite level of safety performance. Continue to remain engaged and vigilant. Working together, we will continue to have a culture where safety is a core value and where we always strive for safety excellence.




JAMES C. CARROLL III