

**Customer:**  
**Requirement Name:**  
**POC Phone:**  
**E-Mail:**  
**Alternate POC/Phone:**

Crt. Path	Activity	Responsible Office	Days to Complete	Target Complete	Revised Complete - 1	Revised Complete -2	Actual Complete	Workdays Delta	Comments
CP1	PR Received / Reviewed / Workload Assigned	RCO	2						
	Market Research	Customer / RCO	2						
	DD2579 Approval SBA/SB Specialist (if applicable)	RCO	2						
	FBO / GSA Synopsized (>\$25k) (if applicable)	RCO	1						
CP2	Draft RFQ	RCO	2						
	Review of RFQ	Customer / RCO	2						
	RFQ Released	RCO	1						
	RFQ Closed	RCO	5-7						
	Obtain Oral Quotes (if applicable)	Customer / RCO	2						
	Quick Look/Compliance check of Quotes	RCO	1						
CP3	Evaluation of quotes / Customer Review	Customer / RCO	2						
	Evaluation Completed	RCO	2						
	Fair and Reasonable Determination	RCO	1						
CP4	Pre-Award (SAWI / EPLS / Reqs & Certs Verification)	RCO	1						
CP5	Award	RCO	1						
	Award Synopsis (>\$25k) if applicable	RCO	1						