

Step/Level 3 Intention Form

(Required for current PGY1 applicants who have not taken/received Step/Level 3 scores)

1. Physicians who are currently completing their PGY1 year must have scheduled Step/Level 3 prior to the 2016 JSGMESB convening. Step/Level 3 must be taken no later than **15 March 2017**. If selected for training, the applicant's training offer and approval to enter GME are contingent on passing and obtaining the results of the Step/Level 3 by **30 April 2017**. Plan accordingly... there are no exceptions to this requirement.
2. Allow four to eight weeks to receive the Step/Level 3 results. Once you receive the Step/Level 3 scores, you are responsible for providing a copy of the score report to Physician Education NLT **30 April 2017**. Your assignment will be initiated upon Physician Education receiving the passing Step/Level 3 score.
3. Upload this Intention Form into MODS as a part of your JSGMESB application which is due no later than **15 October 2016**.
4. This letter requires signature from your current Program Director and Director of Medical Education (DME) and must be uploaded into MODS as a part of your JSGMESB application package which is due no later than **15 October 2016**.

Member Acknowledgement

I, _____, am scheduled to take USMLE/COMLEX Step/Level 3 on _____
(Print Name) (Date)

I certify the above statement to be true and accurate. _____
(Applicant Signature)

Program Director Acknowledgement

I have reviewed with the applicant his/her intentions for taking Step/Level 3 and will monitor completion. I will ensure AFPC Physician Education is alerted of any changes in the above test date.

(Program Director Printed Name and Signature)

(Date)

Director of Medical Education Acknowledgement

I have been made aware of the requirement for Step/Level 3 to be taken no later than **15 March 2017** and approve applicant's intent to take USMLE/COMLEX Step/Level 3 on _____ (Date).

(Director of Medical Education Printed Name and Signature)

(Date)