

Two Personal Letters of Recommendation

Letters must be original with original signature written and dated within 6 months of the application. Recommend your letters be limited to one page (to include signature block). Letters from previous applications will not be used. If the applicant uploads more than two letters into MODS, the extra letter(s) will be automatically discarded. Do not request more than two individuals to write letters and later request to “switch out” letters. Both letters of recommendation must be uploaded into MODS by the applicant or letter writer. Thus, you will either need to request the letters be sent to you so that you can upload the letters into MODS or have your letter writer request a LOGINID to MODS. Some medical schools will upload letters of recommendation into MODS for their students.

The author of the personal letter of recommendation must NOT be in any of these roles:

1. Current or previous Program Director or Associate Program Director from a program in which you previously trained
2. Sitting Program Director or Associate Program Director in the specialty in which you are applying
3. Sitting Air Force Consultant in the specialty you are applying
4. Any member of the JSGMESB Management Level Review or Board President’s panel

If a personal letter of recommendation is uploaded into MODS as a part of your application package by any of the above individuals, it will not be accepted. There is no standard format for the personal letter of recommendation. The author may address the letter to the JSGMESB.

** One (1) or two (2) Standardized Letter of Evaluations (SLOE) may be submitted in addition to one (1) letter of recommendation for Emergency Medicine applicants only.