

## Program Director/Consultant Interview Sheets

1) This form is completed by Air Force Program Directors/Consultants. The intent of the interview sheet is for Program Directors to assess the applicant's qualifications for selection in the requested specialty. Completion of this form is mandatory for all Joint Service Graduate Medical Education Selection Board (JSGMESB) applicants. **Lack of an interview will likely result in non-selection of the specialty regardless of the applicant pool.** Applicants are required to schedule a personal or telephonic interview with the Program Director at the applicant's first active duty (AD) training location choice. In cases where an applicant is applying for a specialty for which there is no Air Force program, the applicant will be required to interview with the Air Force specialty consultant. This interview requirement includes applicants requesting Civilian Sponsored or Re-deferred status as their first choice. However, applicants may interview with multiple programs and the requirement for the interview form will be met when Physician Education receives any interview form from any of the Air Force locations you interview.

**NOTE:** Applicants applying for an Army/Navy Program as a first location preference, will be required to interview with the respective Program Director from that service.

2) It is the applicant's responsibility to make initial contact with the appropriate Program Director (or Consultant) to request an interview. It is highly recommended to schedule this interview as soon as possible. You must interview no later than **7 October 2016** to ensure that the Interview Sheet can be completed and uploaded into MODS by the Program Director/Consultant no later than **15 October 2016**.

3) Applicants are required to provide a copy of their two-page DoD Application and CV to each Program Director/Consultant for which he/she is interviewing. Providing the two-page DoD application and CV is extremely important, even if applicants desire to train in a deferred/civilian location. Keep in mind, the Program Directors/Consultants are the JSGMESB members who will be scoring applications and selecting individuals for specialty training and location.

**NOTE:** No additional documentation other than the two-page DoD application and CV may be provided to (or requested by) Program Directors/Consultants.

4) Contact information for the Program Directors/Consultants is available at:

<http://www.airforcemedicine.af.mil/About/Organizations/Physician-Education-Branch>. If, after several attempts, you are having difficulty contacting the appropriate person, please contact your Physician Education Program Manager for assistance.

5) Physician Education has received questions regarding applicants' eligibility for permissive TDY in order to travel to/from GME interviews. The applicant's Squadron Commander is the approval authority for permissive TDY requests. Please refer to AFI 36-3003, Table 4.5 for further guidance. While Table 4.5 does not specifically address GME interviews, rule 7 is the closest fit. Please review 4.2.3.7. below Table 4.5 to ensure your situation does not fall under "PTDY Not Authorized."