

Wyoming State Transportation Innovation Council (STIC) Charter

State DOT's, and their partners (Local Public Agencies and tribal transportation agencies) nationwide own the system and make key decisions on how to deliver projects, as well as what techniques and technologies to use in the operation and safety on our highway system. A State Transportation Innovation Council (STIC) brings together stakeholders that represent all those market forces and work together to lead innovation in their state transportation program.

Purpose:

This Charter establishes the Wyoming State Transportation Innovation Council (STIC) and defines its mission, scope, responsibility, membership, and administration.

Vision:

The State Transportation Innovation Council (STIC) will foster a collaborative culture for rapid implementation of innovation in the operation, maintenance and construction of a modern, high quality highway system.

Mission:

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in Wyoming's highway infrastructure.

Scope and Responsibility:

- The STIC shall provide stakeholder leadership to perpetuate the deployment of innovation in each state. The objectives and duties of the STIC shall be to identify and recommend ways to ensure that the State responds to key issues and challenges that impact their highway program.
- The STICs will act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in their state.
- The STIC shall provide a means of ensuring regular contact between the State DOT, Local Public Agencies, and highway sector.
- The STIC shall assist the Wyoming Department of Transportation on the implementation of the Every Day Counts Initiative and related innovation matters.

- The STIC shall provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- The STIC shall provide a forum for discussing and proposing solutions to transportation-related problems.
- The STIC shall act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- The STIC will develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- The STIC shall Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- The STIC will monitor performance metrics to ensure priority initiatives move into standard practice.
- The STIC will share information with all state stakeholders through meetings, workshops and conferences.

Membership:

The STIC's membership shall reflect the diversity of the highway industry in the state by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, membership should represent the following:

- WYDOT
- FHWA, Wyoming Division
- LTAP/TTAP
- Local Public Agencies
- MPOs
- Contractors
- Consultants
- Federal Resource Agency

- Subject matter experts (SMEs) and other advisory members may be invited to attend STIC meetings as non-voting members with the concurrence of the WYDOT Chief Engineer and FHWA Division Administrator.

The STIC shall be co-chaired by the WYDOT Chief Engineer and the FHWA Division Administrator (or their designated representatives) and composed of not more than twenty members. All members who aren't State or Federal employees will be appointed by the Co-Chairs and will serve as a representative. The term for the appointed member will be until the member desires to no longer serve or the Co-Chairs desire to rotate the membership to other non State or Federal representatives.

Meetings:

The STIC shall meet at a time and place set by the Co-Chairs, with at least a two week notification. In addition, the STIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs.

Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-Chair, must attend the meetings to establish a quorum.

Items presented for STIC review shall be circulated electronically for members' review in advance of the meeting to allow members reasonable time to review the documents in a meaningful way.

Subcommittees:

The STIC may establish subordinate committees as it considers necessary for the implementation of the Every Day Counts initiatives.