

**Charter of Puerto Rico's  
State Transportation Innovation Council**

**Objective of State Transportation Innovation Council:**

The Department of Transportation and Public Works (DTPW), through itself and through its affiliate agency, the Puerto Rico Highway and Transportation Authority (PRHTA), owns and maintains Puerto Rico's transportation system and makes key decisions on how to deliver projects, as well as what techniques and technologies to use in its operation and safety. The State Transportation Innovation Council (STIC) serves as a forum for initiating and overseeing the rapid deployment of innovation strategies into routine practice to accelerate transportation project delivery and advance technologies proven to enhance project quality and effectiveness.

**STIC Membership:**

- Secretary of Transportation and Public Works (Co-Chair)
- Federal Highway Administration's Division Administrator (Co-Chair)
- Puerto Rico Highway and Transportation Authority's Executive Director
- Puerto Rico Integrated Transit Authority's Executive Director
- Federal Highway Administration's EDC Coordinator
- Local Technical Assistance Program's Director
- Representative of Contractors, President of the Association of General Contractors
- Representative of Consultants, President of the Professional Association of Engineers and Land Surveyors (CIAPR for its Spanish acronym)

As this STIC matures, we will be soliciting interest from additional stakeholders to join. We will strive to keep this membership at a manageable number. Ideally we would like to have no more than 15 members.

The members will change as it best fits the needs of the respective organizations and the STIC. These changes will generally occur through events such as retirement, changes in employment or career changes, or at the request of the respective organizations.

In addition, subject matter experts and other advisory members may be invited to attend PRSTIC meetings as non-voting members, with the concurrence of the Co-chairs.

**Purpose**

This Charter establishes the *Puerto Rico State Transportation Innovation Council* (PRSTIC) and defines its mission, scope and responsibility, membership, and administration.

**Vision**

The PRSTIC will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently deliver to the public a modern, high quality transportation system.

Alf  
cyr

## Mission

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals, starting at the DTPW and PRHTA and moving toward all levels of government and throughout the private and non-profit sector, to ensure smart and efficient investment in Puerto Rico's highway infrastructure.

## Scope and Responsibility

The PRSTIC shall provide multi-discipline expertise to perpetuate the deployment of transportation related innovation in Puerto Rico. The objectives and duties of the PRSTIC shall be to identify and recommend ways to ensure that Puerto Rico responds to key issues and challenges that impact the transportation program. The PRSTIC will act as a catalyst for rapid deployment of those nationally and State identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in Puerto Rico.

The PRSTIC will:

- Advise the DTPW's Secretary, PRHTA's Executive Director and FHWA's Division Administrator on the implementation of the *Every Day Counts* Initiative and related matters;
- Advise the DTPW's Secretary, PRHTA's Executive Director and FHWA's Division Administrator on the implementation of other innovative programs such as the *Strategic Highway Research Program* (SHRP) 2 and *Accelerated Innovation Deployment* (AID) demonstration program;
- Provide a brief final report (5 pages or less) to PR/USVI Division Office of Federal Highway Administration (FHWA) on STIC projects and how they specifically meet the program's criteria, results, challenges, opportunities, lessons learned and budget;
- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques;
- Provide a forum for discussing and proposing solutions to transportation-related problems;
- Act as a liaison among the stakeholders represented by the membership, and may provide a forum on current and emerging issues in the transportation sector;
- Develop a process to select technologies, tactics and techniques on which to focus implementation efforts;
- Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques;
- Monitor performance metrics to ensure priority initiatives move into standard practice; and
- Share information with all state stakeholders through meetings, workshops, reporting and conferences.

### Meetings


The PRSTIC shall meet regularly at a time and place set by the Co-chairs. In addition, the PRSTIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-chairs. It is currently expected that the PRSTIC shall meet at least semi-annually.

Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-chair, shall attend the meetings to establish a quorum.

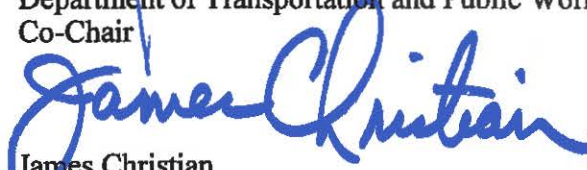
Items presented for PRSTIC review shall be circulated electronically for members review far enough in advance of the meeting to allow members time to review the documents in a meaningful way, and in no event less than three 3 days prior to the meeting.

The PRSTIC may establish teams as it considers necessary for the implementation of initiatives or innovations.


This Charter has been approved by:

  
Miguel A. Torres Díaz, PE  
Secretary  
Department of Transportation and Public Works  
Co-Chair

Sept. 24, 2015  
Date

  
James Christian  
Division Administrator  
Federal Highway Administration  
Co-Chair

9/25/2015  
Date

  
Carmen A. Villar Prados  
Executive Director  
Puerto Rico Highway and Transportation Authority

24/11/2015  
Date