

Federal Highway Administration  
**Every Day Counts**  
Innovation Initiative



## North Carolina Transportation Innovation Council (NC TIC) Charter

### Purpose

This Charter establishes the North Carolina Transportation Innovation Council (NC TIC) and defines its mission, scope and responsibility, membership, and administration.

### Vision

The NC TIC will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently deliver the public a modern, high quality transportation system.

### Mission

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in North Carolina's transportation infrastructure.

### Scope and Responsibility

The North Carolina Department of Transportation (NCDOT) and local public agencies statewide own the system and make key decisions on how to deliver projects, as well as what techniques and technologies to use in the operation and safety on our transportation system. A State Transportation Innovation Council can bring together stakeholders that represent all those market forces and work together to lead innovation in their state transportation program.

The NC TIC shall provide multi-stakeholder leadership to perpetuate the deployment of innovation in North Carolina. The objectives and duties of the NC TIC shall be to identify and recommend ways to ensure that North Carolina responds to key issues and challenges that impact its transportation program. The NC TIC will act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in North Carolina.

- The NC TIC shall advise the Chief Deputy Secretary and provide a means of ensuring regular contact between the NCDOT, local public agencies, and transportation sector.
- The NC TIC shall advise the Chief Deputy Secretary on the implementation of the *Every Day Counts* Initiative and related matters.
- The NC STIC shall provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- The NC TIC shall provide a forum for discussing and proposing solutions to transportation-related problems.
- The NC TIC shall act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.

- The NC TIC will develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- The NC TIC shall identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- The NC TIC will monitor performance metrics to ensure priority initiatives move into standard practice.
- The NC TIC will share information with all state stakeholders through meetings, workshops and conferences.

## **Membership**

The NC TIC's membership shall reflect the diversity of the transportation industry in North Carolina by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, membership should represent the following:

- NCDOT
- FHWA NC Division
- NC Local Technical Assistance Program
- Local Public Agencies (American Public Works Association)
- MPOs (NC Association of Metrolina Planning Organizations)
- RPOs (NC Association of Rural Planning Organizations)
- Contractors (American Concrete Pavement Association, Carolina Asphalt Pavement Association, and Carolinas Associated General Contractors)
- Consultants (American Council of Engineering Companies)

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend NC TIC meetings as non-voting members with the concurrence of the Chief Deputy Secretary and FHWA Division Administrator.

The NC TIC shall be co-chaired by the Chief Deputy Secretary and the FHWA Division Administrator and composed of not more than twenty members. All members who are not State and Federal employees will serve as representatives and will be appointed for a 2-year term, with each member eligible to be reappointed for successive 2-year terms.

## **Meetings**

The NC TIC shall meet regularly at a time and place set by the Co-Chairs. In addition, the NC TIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs. It is currently expected that the NC TIC shall meet quarterly.

Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. Decisions will be made by consensus with at least one of the Co-Chairs in attendance.

Items presented for NC TIC review shall be circulated electronically for members' review far enough in advance of the meeting to allow members time to review the documents in a meaningful way.

## **Subcommittees**

The NC TIC may establish subordinate committees as it considers necessary for the implementation of the Every Day Counts initiatives.