



## Idaho State Transportation Innovation Council (ISTIC) Charter

November 2, 2011

### **Purpose**

This Charter establishes Idaho's State Transportation Innovation Council (ISTIC) and defines its mission, scope and responsibility, membership, and administration.

### **Vision**

The Idaho State Transportation Innovation Council (ISTIC) will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently deliver the public a modern, high quality highway system.

### **Mission**

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in the State's highway infrastructure.

### **Scope and Responsibility**

The ISTIC will provide multi-stakeholder leadership to perpetuate the deployment of innovation. The objectives and duties of the ISTIC are to identify and recommend ways to ensure that Idaho responds to key issues and challenges that impact their highway program. The ISTIC will act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in Idaho. Local and regional innovations will also be evaluated for effectiveness and deployment when appropriate. The ISTIC will:

- Provide a means to ensure regular contact between ITD, Local Public Agencies, and highway industry representatives.
- Advise the ITD Director on the implementation of the *Every Day Counts* Initiative and related matters.
- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- Provide a forum for discussing and proposing solutions to transportation-related problems.
- Develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all state stakeholders through meetings, workshops and conferences.
- Act as a liaison among the stakeholders represented by the membership, and provide a forum for those stakeholders on current and emerging issues in the transportation sector.

### **Membership**

- Idaho Transportation Department
- Federal Highway Administration
- Local Highway Technical Assistance Council
- Local Technical Assistance Program
- Ada County Highway District
- MPOs (COMPASS, KMPO)
- AGC of America (Idaho)
- ACEC (Idaho)
- US Army Corps of Engineers

The ISTIC will be co-chaired by the ITD Executive Director and the FHWA Division Administrator and will be composed of not more than twenty members. All members who are not State and Federal employees will serve as Representatives and will be appointed for a 2-year term, with each member eligible to be reappointed for a successive 2-year term.

### **Meetings**

The ISTIC will meet regularly at a time and place set by the co-Chairs. In addition, the ISTIC may be convened in an emergency session to address time-critical topics as deemed necessary by the co-Chairs.

Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a co-Chair, must attend the meetings to establish a quorum.

Items presented for ISTIC review will be circulated electronically to members far enough in advance of the meeting to allow members time to review the documents in a meaningful way.

### **Subcommittees**

The ISTIC may establish subordinate committees as it considers necessary for the implementation of Every Day Counts initiatives.

# Every Day Counts

## Organizations Signature:

Peter J. Hartman  
Member of the Board of Directors  
of the Idaho Department of Transportation  
February 1998 - Present

[Signature]  
For: IDOT

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LHTAC

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IMPS

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COMPASS

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ACEC OF IDAHO

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FOR: IDAHO AGC

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ACHA

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