

FEDERAL TRANSPORTATION INNOVATION COUNCIL
Team Charter
Adopted in November 2014

Preamble

The Federal Government, through various Federal Land Management Agencies (FLMAs): the National Park Service (NPS); USDA Forest Service (Forest Service); U.S. Fish and Wildlife Service (USFWS); Bureau of Indian Affairs (BIA) and Tribal Governments; Bureau of Land Management (BLM); Department of Defense (DOD); U.S. Army Corps of Engineers (USACE); and Bureau of Reclamation (BOR), have ownership responsibilities for more than 30% of the Nation's land. This responsibility covers more than 500,000 miles of public and administrative roads across the U.S. and its island territories.

These FLMAs in cooperation with the Federal Highway Administration, Office of Federal Lands Highway make key decisions on how to deliver projects, as well as what techniques and technologies to use in its operation and safety. To better align their FLMA goals with those of Every Day Counts, a Federal Transportation Innovation Council (Council) is intended to champion excellence in innovation and technology, bringing agency leaders together to put the best ideas and solutions into practice. To this end, the Council advocates multiagency problem solving and partnerships; fosters collaboration and understanding within and between the FLMAs; interprets research and technology deployment opportunities to better prepare for the future; and advances the exchange of ideas and information among the FLMAs.

Purpose

This Charter establishes the Federal Transportation Innovation Council, formerly known as the Coordinated Technology Implementation Program (CTIP) Council, and defines its mission, scope and responsibility, membership, and administration.

Vision

The Council will foster a collaborative culture for rapid implementation of ready to deploy and beneficial innovations to efficiently deliver to the public a modern, high quality transportation system.

Mission

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of federal government and throughout the private and non-profit sector to ensure smart, efficient investment in the FLMA's highway infrastructure.

Scope and Responsibility

The Council shall provide multi-stakeholder leadership to perpetuate the rapid deployment of innovation. The objectives and duties of the Council shall be to identify and recommend ways to ensure that the FLMAs responds to key issues and challenges that impact the highway program. The Council will

act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness on federal lands.

The Council will:

- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- Provide a forum for discussing and proposing solutions to transportation-related problems.
- Act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- Follow an established process to select technologies, tactics and techniques on which to focus implementation efforts.
- Identify and mobilize champions within the FLMAs who are committed to the deployment of chosen technologies, tactics and techniques.
- Assist in the development of resource loaded deployment plans.
- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all state stakeholders through meetings, workshops and conferences.

Membership

The Council's membership shall reflect the diversity of the FLMAs' transportation programs by representing a balanced cross-section, including entities from various geographic locations and responsibility. At a minimum, membership should represent the following:

- National Park Service (NPS);
- USDA Forest Service (Forest Service);
- U.S. Fish and Wildlife Service (USFWS);
- Bureau of Indian Affairs (BIA);
- Bureau of Land Management (BLM);
- U.S. Army Corps of Engineers (USACE); and
- FHWA, Office of Federal Lands Highway

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend Council meetings.

The Council shall be chaired by the FHWA Office of Federal Director of Innovation & Technology Deployment and composed of up to four members from each agency. Each agency represented on the Council has one vote. The members are responsible for forwarding innovation deployment within their agency; sharing technologies with the other Council members; and coordinating technology deployment projects. Each agency will designate a person to monitor funds, deadlines and milestones for their projects, and be their agency voice and vote during the project selection process.

Meetings

The Council will convene a minimum of twice per year via an in-person meeting or by video or teleconferencing. At these meetings the Council's primary focus will be to provide guidance; set priorities for deployment activities; evaluate and approve project proposals; recommend funding allocations; and review the status of all active CTIP projects. In May of each year a call for projects will be announced for funding in the following fiscal year. The Council will review proposals and prioritize funding by July. Project agreements will be developed and funding allocated at the beginning of the fiscal year.

Council members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate.