The California State Transportation Innovation Council (STIC) Charter

U.S. Department of Transportation
Federal Highway Administration

Background

The California Department of Transportation (Caltrans), the Federal Highway Administration (FHWA), and local public agencies work in partnership to manage California's transportation infrastructure and make key decisions on how to optimize performance and safety as well as what technologies, tactics, and techniques to use in its operation. The California State Transportation Innovation Council (STIC) is intended to bring together stakeholders representing market forces to work together to lead innovation in the transportation system.

Purpose

This Charter establishes the California STIC and defines its mission and vision; roles and responsibilities; membership and administration.

Desired Goals

The STIC will foster a collaborative culture for rapid implementation of ready to deploy innovations to efficiently deliver to the public a modern, high quality transportation system.

Members

The STIC membership shall reflect the diversity of California's transportation industry by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, the initial membership should represent the following and can be altered as the situation changes:

- FHWA Division Administrator
- Caltrans Director
- American Council of Engineering Companies
- American Public Works Association
- Association of General Contractors
- California Bicycle Coalition
- California Transit Association
- California Transportation Commission
- Native American Advisory Committee
- Governor's Office of Business and Economic Development
- Pacific Merchant Shipping Association
- Sacramento Area Council of Governments
- Southern California Association of Governments
- California Natural Resources Agency
- Rural Counties Task Force
- Silicon Valley Leadership Group
- Women's Transportation Seminar
- University of California
- California WALKS
- Los Angeles County Metropolitan Transportation Authority

In addition, subject matter experts and other advisory members may be invited to attend STIC meetings with the concurrence of the Caltrans Director and the FHWA Division Administrator.

Frequency of Meetings

The STIC shall meet regularly at a time and place set by the Co-Chairs. It is currently expected that the STIC shall meet semi-annually. In addition, the STIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs.

Members are expected to attend all meetings. Attendance may be in person or by any two-way, interactive communication means, such as a conference call or video conference. If necessary, a member may be represented by a designated alternate. Items presented for the STIC to review shall be circulated electronically in advance of the meeting to allow members time to review the documents in a meaningful way.

The STIC may establish subordinate committees for the implementation of selected innovations. These subordinate committees, Technical Advisory Groups (TAG), will be responsible for producing and presenting white papers for STIC review and action. The TAGs will be responsible for advancing and monitoring deployment of innovations across the transportation sector. The TAGs are expected to meet on a more frequent basis as determined by the members.

Roles and Responsibilities

The STIC shall provide multi-stakeholder leadership to perpetuate the rapid deployment of transportation innovation in California. The objectives and duties of the STIC shall be to identify and recommend ways to ensure that California responds to key issues and challenges that impact the transportation system. The STIC will act as a catalyst for rapid deployment of those nationally and State identified technologies, tactics, and techniques that have been demonstrated in "real world" application and can offer improved performance/effectiveness in California.

Reporting Structure

The STIC will:

- Advise the Caltrans Director and the FHWA Division Administrator.
- Provide a means of ensuring regular contact between the Caltrans, FHWA, local public agencies, and the transportation sector.
- Report to the Caltrans Director and the FHWA Division Administrator the status of implementing selected initiatives and related matters.
- Provide leadership to promote and support rapid deployment of selected technologies, tactics, and techniques.
- Provide a forum for discussing and proposing solutions to transportation-related problems.

- Act as a liaison among the stakeholders, and provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- Develop a process to select proven technologies, tactics, and techniques on which to focus implementation efforts.
- Form TAGs to guide the innovations as needed.
- Identify and mobilize champions within the TAGs who are committed to the deployment of chosen technologies, tactics, and techniques.
- Assist in the development of deployment plans.
- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all stakeholders through meetings, workshops, and conferences.

Decision Process

Decisions will be discussed by the STIC and approved by consensus.

Amendment

Amendments to the STIC Charter will be at the request of the members and adopted by consensus.

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Sponsor Approvals

GREGORY G. NADEAU — Date 3/24/16
Administrator
FHWA

VINCENT MAMMANO — Date 3/24/16
Division Administrator
FHWA

MALCOLM DOUGHERTY — Date 3/24/16
Director
Caltrans