FEDERAL TRANSIT ADMINISTRATION

FY 2012 Tribal Transit Grant Program 5311(c) April 10, 2012

Cathy Monroe Transportation Program Specialist



Agenda

- Program Purpose
- Eligible Applicants
- Eligible Projects
- Cost Sharing and Matching
- Evaluation Criteria
- Proposal Content/Supplemental Form



Program Purpose

- The Tribal Transit Program (TTP) provides direct funding to federally recognized Indian tribes for the purpose of providing public transportation service on and around Indian reservations in rural areas.
- SAFETEA-LU indicated that TTP funds set aside for tribes are not meant to replace or reduce funds tribes receive from States through FTA's Section 5311 program.
- Funds Available in FY 2012: Approximately \$15 million*

*Subject to funding availability



Eligible Applicants

- Federally Recognized Indian Tribes
- Alaska Native Villages
- Groups or Communities as identified by the U.S. Dept of Interior (DOI), Bureau of Indian Affairs (BIA)

NOTE: Eligible applicants must be located in rural and small urban areas with populations under 50,000 not identified as an urbanized area by the Bureau of the Census



Eligible Projects

- Capital, Operating, and Operational Planning Expenses for:
 - New Transit Service (Start-up)
 - Continuation or Expansions of existing transit services;
- Planning Grants (\$25,000) for planning studies



Eligible Projects

- Capital Projects include but not limited to:
 - Purchase of expansion or replacement buses/vans
 - Bus related equipment (ITS, fare equipment, & communication devices)
 - Construction and rehabilitation of facilities, (bus maintenance and administrative facilities)
 - Operational support such as computer hardware or software
 - Wheelchair lifts and restraints
 - Passenger shelters and bus stop signs
 - Service agreements with private providers of public transportation services.

Eligible Projects (Cont'd)

- Operating Expenses are those costs directly related to the service operations and at a minimum include:
 - Fuel
 - Oil
 - Drivers' and Dispatchers salaries and fringe benefits
 - Licenses



Cost Sharing and Matching

• 100% Federal Share of Project Costs

- FTA is interested in Tribe's financial commitment to proposed project
 - Request Tribes include a description of their financial commitment to the proposed project in the proposal.



Evaluation Criteria

<u>Evaluation Criteria for Start-up Projects and</u> <u>Enhancements to Existing Services:</u>

- 1. Planning & Local Prioritization
- 2. Demonstration of Need
- 3. Demonstration of Benefits
- 4. Continuation of Transit Projects Funded with FY2006-FY2011 (applies to existing services)
- 5. Financial Commitment and Operating Capacity

Evaluation Criteria for Planning Grants:

- 1. Need and General Scope of Proposed Study
- 2. What is the Long-Term commitment to Tribal Transit?
- 3. How will the proposed study implement and/or further Tribal Transit?

Please refer to the complete list of criteria in the Federal Register Notice of Funding Availability

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• Planning and Local/Regional Prioritization

- Describe the planning document and/or the planning process conducted to identify the proposed project
- Provide a detailed project description
- Identify Existing Transportation Services in and near the proposed or existing service area
 - Document in detail whether project will provide coordination opportunities
- Discuss Level of Support by Community and/or Tribal Government
- Describe how mobility and client access needs of tribal human service agencies were considered



- Planning and Local/Regional Prioritization
 - Describe what opportunities for public participation were provided and how proposed/existing service has been coordinated with
 - Human Service Agencies
 - Intercity Bus Transportation Providers
 - Other rural public transit providers
 - Describe how the proposed/existing service complements rather than duplicates any currently available service
 - Describe the implementation schedule for the project including
 - Timeframe
 - Staffing
 - Procurement
 - Describe any other planning or coordination efforts not mentioned above



Demonstration of Need

- Discuss how proposed/existing service will or are addressing the identified transit needs
- Include information such as
 - Destinations and services not currently accessible by transit
 - Needs for access to jobs or health care, special needs of seniors and individuals with disabilities, income-based community, and other mobility
- Continuation proposals should include
 - Ridership data
 - Description of service
 - How service is meeting the needs of the tribe?
 - How TTP funds are needed to continue services?
 - How tribe would be impacted by reduced resources, including potential disruptions, cancellation or reduction of service?

- Demonstration of Benefits
 - Identify expected or achieved project benefits
 - Existing Services
 - Increased or sustained ridership & daily trips
 - Improved service, operations, & coordination
 - Provide actual number of individual riders & trips
 - Start-up Projects
 - Estimate number of daily one-way trips
 - Other less quantifiable benefits to the tribe and surrounding community



Evaluation Criteria for Continuation of Transit Projects with FY2006 – FY2011 TTP Funding

- Demonstrate the project(s) are in an active status
 - Currently operating and exhibited effective grant management on the project
- Describe the status of previous TTP awards and grants, including:
 - Services currently being provided
 - How requested funding will complement or is necessary to maintain existing service
- Indicate whether project was not selected for prior year funding and note any impacts to service due to lack of an award.



- Financial Commitment and Operating Capacity
 - Identify other funding sources used to support service
 - Human service transportation funding
 - Indian Reservation Roads
 - Other FTA Programs (JARC, New Freedom, Section 5311, 5310, 5309)
 - In-kind contributions
 - Commitment of support from local businesses
 - Donations of land or equipment
 - If applicable, describe how prior year TTP funds have been spent to date to support the service



- Financial Commitment and Operating Capacity
 - Demonstrate how TTP funding will supplement current funding sources
 - Describe to what extent new project funding or funding for existing service leverages other funding
 - Describe ability to manage programs by mentioning existing programs administered in any area of expertise such as human service transportation



Evaluation Criteria for Planning Grants

- Need and General Scope of Proposed Study
- What is the Long-Term commitment to Tribal Transit?
- How will the proposed study implement and/or further Tribal Transit?



Applying through Grants.Gov

- Grants.gov home page Find & Apply
 http://www.grants.gov/
- Apply for Grants

http://www.grants.gov/applicants/apply_for_grants.jsp

Registration Checklist

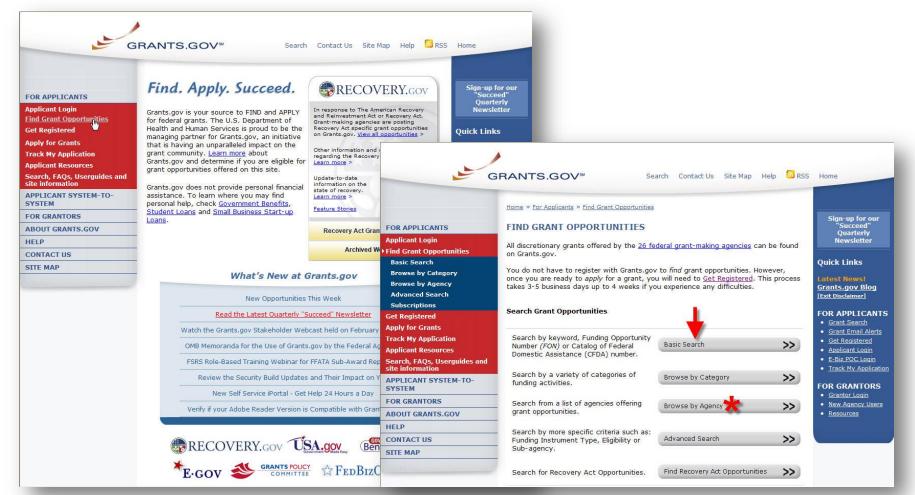
http://www.grants.gov/assets/OrganizationRegCheck.pdf



In order to apply for a grant, you and/or your organization must complete the Grants.gov registration process. Registration can take between three-five business days or as long as two weeks if all steps are not completed in a timely manner.



Finding Opportunities



Go to Grants.gov and click Find Grant Opportunities on the left hand navigation.

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Instructions for Applying

Application instructions are available in the NOFA announcement and in the application download in Grants.gov.

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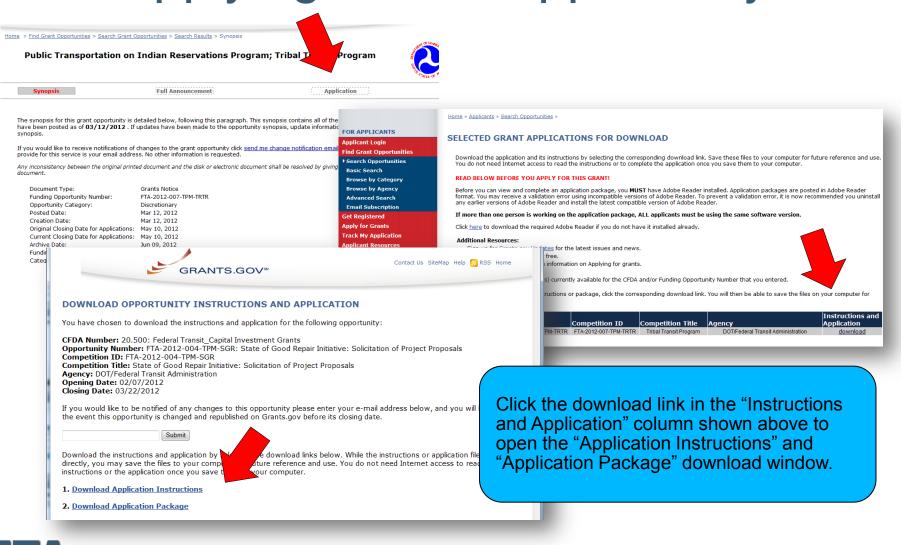
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Link and Instruction a for attaching the supplemental form to the SF-424. All applicants must complete the <u>supplemental forr</u> and attach it to their submission in GRANTS.GOV. See attached <u>instructions for searching and attaching forms</u> in Grants.gov.



Applying for an Opportunity



Application Package

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Download and save the Application Package to your computer. The application will download and open as a fillable SF424 in PDF format. You must move SF424 Mandatory Form and the Attachments from the "Mandatory Documents" box to the "Mandatory Documents for Submission" box.



Attach Supplemental Form

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Statutory Program	Federal Register Notice	Grants.gov Synopsis	Supplemental Form Download
Fiogram	Notice		(Required Form)
	<u>Federal Register</u> Vol 77, No 47 (Friday, March 9, 2012)	<u>FTA-2012-007-TPM-TRTR</u>	<u>Tribal Transit</u>

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<u>STATUTORY</u> PROGRAM	<u>FEDERAL</u> <u>REGISTER</u> <u>NOTICE</u>	<u>GRANTS.GOV</u> <u>SYNOPSIS</u>	LINK TO GRANTS.GOV APPLICATION DOWNLOAD PAGE	<u>SUPPLEMENTAL</u> <u>FORM</u> <u>DOWNLOAD</u> (<u>REQUIRED</u> <u>FORM)</u>	APPLICATION DEADLINE	<u>WEBINAR</u> DATES
Tribal Transit Program (TTP)	Federal Register Vol 77, No 47 (Friday, March 9, 2012)	FTA-2012-007-TPM -TRTR	TTP Application Download Page	<u>Tribal Transi</u> t	5/10/2012	<u>4/10/12</u>
Alternatives Analysis	Federal Register /Vol. 77, No. 48 (Monday, March 12, 2012)	FTA-2012-008-TPE -AA	AA Application Download	Alternatives Analysis	4/19/2012	

You MUST attach the correct Supplemental Form to the SF424 or the proposal will be invalid and not reviewed by FTA.



Supplemental Form

Public Transportation on Indian Reservations Program v1.1

	Dicant and Proposal Profile Validate Form Transportation on Indian Reservations Program
Section I. Ap	plicant Information
Is this a resubmission due to	an invalid/error message from FTA? CYes No
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FTA Recipient ID Number:	
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	valuation Criteria (<u>this section repeats, per project</u>) Add Project Eligibility Information



Supplemental Form

- All fields on a Supplemental Form **MUST** be filled out, unless instructed otherwise. Leaving fields blank will mark your submission as invalid.
- Use the **Validate Form** button located at the top right hand corner of the supplemental form to make sure no required fields were left blank.
- The sum of the Budget Line items listed in the Supplemental Form must match the Estimated Funding amount in the SF424 form. If these amounts do not match, DGS will mark the submission as invalid.

	Validate Form
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Reset Form Applicant and Propos	al Profile Validate Form
Public Transportation on Indian Reser	rvations Program
Section I. Applicant Information	
Is this a resubmission due to an invalid/error message from FTA? Yes	No
Organization Legal Name:	
FTA Recipient ID Number:	
FTA Recipient ID Number:	
FTA Recipient ID Number: Applicant Eligibility: Alaska Native Village	
FTA Recipient ID Number:	



Application Status

- After application submission
 - Grants.gov emails notices within 24-48 hours after submission
 - Grants.gov sends Validation email verifying "successful" submission
 - <u>OR</u> "*rejection*" due to errors
 - Upon transmission to FTA
 - FTA will email if there are issues with supplemental forms



Grants.gov Info and Resources

- Applicant User Guide detailed guide to registration, finding and applying for grant opportunities.
 - <u>http://grants.gov/assets/Applicant-User-Guide_110711.pdf</u>
 - http://grants.gov/assets/OrgRegUserGuide.pdf
- Grants.gov home page Find & Apply
 - http://grants.gov/
- Apply for Grants
 - <u>http://www07.grants.gov/applicants/apply_for_grants.jsp</u>
 - <u>http://grants.gov/assets/FindApplyUserGuide.pdf</u>
- Registration Checklist
 - <u>http://www07.grants.gov/assets/Organization_Steps_Complete_Registration.pdf</u>
- Grants.gov Customer Service
 - <u>http://www07.grants.gov/applicants/apply_for_grants.jsp</u>



Help in Application Process

- For Grants.gov applications issues:
 - Grants.gov Contact Center is open 24 hours a day, 7 days a week, to help with issues regarding Grants.gov.
 - Email <u>support@grants.gov</u>
 - Call 1-800-518-4726
 - Visit the self-help portal at <u>www.grants.gov/iportal</u>.



For FTA Program Information

www.fta.dot.gov/tribaltransit

Cathy Monroe (816) 329-3929 <u>Cathy.monroe@dot.gov</u> Or Office of Program Management (202) 366-2053

Applications Due: May 10, 2012 (11:59pm Eastern)



Questions and Answers



Federal Transit Administration

Clean Air Hybrid

www.fta.dot.gov

