

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER: See Schedule
PAGE OF: 1 32
2. CONTRACT NO.: HSHQDC-06-D-00028
3. AWARD EFFECTIVE DATE: 07/23/2009
4. ORDER NUMBER: HSHQDC-09-J-00168
5. SOLICITATION NUMBER: HSHQDC-09-Q-00121
6. SOLICITATION ISSUE DATE: 05/14/2009

7. FOR SOLICITATION INFORMATION CALL: Danielle Richardson
8. NAME: Danielle Richardson
9. TELEPHONE NUMBER: (202) 447-
10. OFFER DUE DATE/LOCAL TIME:

11. ISSUED BY: Department of Homeland Security, Office of Procurement Operations, Information Tech. Acquisition Div., 245 Murray Lane, SW, Building 410, Washington DC 20528
12. CODE: DHS/OPO/ITAC
13. THIS ACQUISITION IS: UNRESTRICTED OR SET ASIDE. % FOR: SMALL BUSINESS, EMERGING SMALL BUSINESS, HUBZONE SMALL BUSINESS, 60% Source, SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS, (S/A)
NAICS: 541611
SIZE STANDARD: \$6.5

14. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED: SEE SCHEDULE
15. DISCOUNT TERMS: Net 30
16. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700):
17. RATING:
18. METHOD OF SOLICITATION: RFP, RFB, RFP

19. DELIVER TO: Department of Homeland Security, 245 Murray Lane, Bldg. 410, Washington DC 20528
20. CODE: DHS
21. ADMINISTERED BY: Department of Homeland Security, Office of Procurement Ops. (ITAC), 245 Murray Drive, Bldg. 410, Washington DC 20528
22. CODE: DHS/OPO/ITAC

23. CONTRACTOR/OFFEROR: BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS, 2525 NETWORK PLACE, HERNDON VA 201713514
24. CODE: 6109470090000
25. FACILITY CODE:
26. PAYMENT WILL BE MADE BY: CFO/DOB - Room 3621, Attn: DOB Invoice Team, 245 Murray Lane, SW, Bldg. 410, OFO-Invoice@dhs.gov, Washington DC 20528
27. CODE: CFO/DOB

28. TELEPHONE NO.
29. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
30. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 15A UNLESS BLOCK BELOW IS CHECKED: SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>DUNS Number: 610947009+0000 The Department of Homeland Security, Office of Chief Information Officer (OCIO) issues this order under EAGLE Functional Category - 5.</p> <p>This is a Firm-Fixed Price and Time and Material Hybrid. The total Time and Material NOT-TO-EXCEED amount for this order is \$5,085,921.31. The total Level-of-Effort for the optional CLINs for this effort is 23,520 labor hours. The total contract value is \$9,621,868.95. (Use Reverse and/or Attach Additional Sheets as Necessary)</p>				

25. ACCOUNTING AND APPROPRIATION DATA: See schedule
26. TOTAL AWARD AMOUNT (For Govt. Use Only): \$1,531,553.84

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA: ARE, ARE NOT ATTACHED.
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA: ARE, ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.
29. AWARD OF CONTRACT REF. OFFER DATED: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR: (b) (6)
31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER): Danielle H. Richardson
30b. NAME AND TITLE OF SIGNER (Type or print): (b) (6)
30c. DATE SIGNED: 23 July 2009
31b. NAME OF CONTRACTING OFFICER (Type or print): Danielle H. Richardson
31c. DATE SIGNED: 23 Jul 09

19 ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	<p>The following documents are hereby incorporated:</p> <p>1.) Statement of Work (SOW) entitled "DHS EDMO Information Sharing & Exchange Support".</p> <p>2.) BAE Labor Rate Table entitled "Attachment #2 - BAFO".</p> <p>Delivery: 07/23/2009</p> <p>Period of Performance: 07/23/2009 to 07/22/2012</p> <p>Base Period - Program Management Support Services (PMSS). IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Period of Performance is July 23, 2009 - July 22, 2010.</p> <p>FFP</p> <p>Product/Service Code: R408</p> <p>Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES</p> <p>Requisition No: RUIO-09-A0015, RUIO-09-A0054</p> <p>Accounting Info: RMT9076-000-IT-21-12-00-000-02-05-0300-00-00-00-00-00-GE-0E-25-37-000000</p> <p>Funded: \$200,000.00</p> <p>Accounting Info: RMT9071-000-IT-21-12-00-000-02-05-0300-00-00-00-00-00-GE-0E-25-37-000000</p> <p>Continued ...</p>				1,526,553.84

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED:

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
38. SIR ACCOUNT NUMBER	39. SIR VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			42a. RECEIVED BY (Print)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42b. RECEIVED AT (Location)	
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

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NAME OF OFFEROR OR CONTRACTOR
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Funded: \$200,000.00 Accounting Info: SCAC00X-000-IX-22-11-01-000-02-05-0300-00-00-00-00 -GE-OE-25-37-000000 Funded: \$925,017.00 Accounting Info: IFSR009-000-IX-22-10-02-000-02-05-0300-00-00-00-00 -GE-OE-25-37-000000 Funded: \$103,526.00 Accounting Info: RMT9077-000-IT-21-12-00-000-02-05-0300-00-00-00-00 -GE-OE-25-37-000000 Funded: \$98,010.84				
0002	Base Period - Other Direct Cost (ODC). IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total amount Not-to-Exceed is \$5,000.00. Period of Performance is July 23, 2009 - July 22, 2010. T&M Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES Requisition No: RUIC-09-A0015 Accounting Info: SCAC00X-000-IX-22-11-01-000-02-05-0300-00-00-00-00 -GE-OE-25-37-000000 Funded: \$5,000.00				5,000.00
0003	Base Period - Task F Optional CLIN - 25% Emerging Tasks. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$381,638.46. Period of Performance is July 23, 2009 - July 22, 2010. T&M Amount: \$381,638.46 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0004	Base Period - Task G Optional CLIN - One Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$258,367.20. The total Continued ...	(b) (4)	HR	(b) (4)	0.00

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NAME OF OFFEROR OR CONTRACTOR
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2009 - July 22, 2010. T&M Amount: \$258,367.20 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				
0005	Base Period - Task H Optional CLIN - One Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$378,495.60. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2009 - July 22, 2010. T&M Amount: \$378,495.60 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0006	Base Period - Task J Optional CLIN - One Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$378,495.60. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2009 - July 22, 2010. T&M Amount: \$378,495.60 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0007	Base Period - Task K Optional CLIN - One Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$258,367.20. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2009 - July 22, 2010. T&M Amount: \$258,367.20 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM Continued ...	(b)(4)	HR	(b)(4)	0.00

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NAME OF OFFEROR OR CONTRACTOR
BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	MANAGEMENT/SUPPORT SERVICES				
0101	Option Year 1 - Program Management Support Services. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Period of Performance is July 23, 2010 - July 22, 2011. FFP Amount: \$1,482,449.92 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0102	Option Year 1 - Optional Other Direct Cost (ODC). IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total amount Not-to-Exceed is \$5,000.00. Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$5,000.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0103	Option Year 1 - Task F Optional CLIN - 25% Emerging Tasks. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$370,612.48. Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$370,612.48 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0104	Option Year 1 - Task G Optional CLIN - One Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total Not-to-Exceed amount is \$266,109.20. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$266,109.20 (Option Line Item) Product/Service Code: R408 Continued ...	(b)(4)	HR	(b)(4)	0.00

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 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				
0105	Option Year 1 - Task H Optional CLIN - One Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$389,844.00. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$389,844.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0106	Option Year 1 - Task J Optional CLIN - One Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$389,844.00. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$389,844.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0107	Option Year 1- Task K Optional CLIN - One Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total Not-to-Exceed for this CLIN is \$266,109.20. The total Level-of-Effort is (b)(4). Period of Performance is July 23, 2010 - July 22, 2011. T&M Amount: \$266,109.20 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0201	Option Year 2 - Program Management Support Services. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Continued ...				0.00

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NAME OF OFFEROR OR CONTRACTOR
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Support". Period of Performance is July 23, 2011 - July 22, 2012. FFP Amount: \$1,526,943.88 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				
0202	Option Year 2 - Optional Other Direct Cost (ODC). IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$5,000.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0203	Option Year 2 - Task F Optional CLIN - 25% Emerging Tasks. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$381,735.97. Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$381,735.97 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				0.00
0204	Option Year 2 - Task G Optional CLIN - Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$274,106.00. The total Level-of-Effort is (b) (4) labor hours. Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$274,106.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b) (4)	HR	(b) (4)	0.00
0205	Option Year 2 - Task H Optional CLIN - Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Continued ...	(b) (4)	HR	(b) (4)	0.00

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 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Exchange Support". The total amount Not-to-Exceed is \$401,545.20. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$401,545.20 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES				
0206	Option Year 2 - Task J Optional CLIN - Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$401,545.20. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$401,545.20 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES	(b)(4)	HR	(b)(4)	0.00
0207	Option Year 2- Task K Optional CLIN - Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". The total amount Not-to-Exceed is \$274,106.00. The total Level-of-Effort is (b)(4) labor hours. Period of Performance is July 23, 2011 - July 22, 2012. T&M Amount: \$274,106.00 (Option Line Item) Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES Points-of-Contact Contracting Officer Danielle H. Richardson danielle.richardson@dhs.gov (b)(6) Contracting Officer's Technical Representative Christina Bapst christina.bapst@dhs.gov (b)(6) Continued ...	(b)(4)	HR	(b)(4)	0.00

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NAME OF OFFEROR OR CONTRACTOR
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	BAE Contract Manager Deena Razik deena.razik@baesystems.com 703-563-8146 The total amount of award: \$9,621,868.95. The obligation for this award is shown in box 26.				

DHS EDMO Information Sharing & Exchange Support
Statement of Work

1 PROJECT TITLE

DHS EDMO Information Sharing & Exchange Support

2 INTRODUCTION

This SOW describes services required by the Department of Homeland Security (DHS), Office of the Chief Information Officer (OCIO), Enterprise Data Management Office (EDMO). The EDMO is a program office focused on developing DHS enterprise-wide strategies, directives, policies, procedures and standards for the management of data. The goal of the EDMO is twofold: first, provide a platform for the discovery and sharing of DHS structured, semi-structured, and unstructured data; and secondly, provide the foundation for the information exchange sharing environment between DHS components, across Federal agencies, and through State, Local and Tribal groups.

The EDMO's program plans integrate information sharing requirements and enable access across all levels of government, first responders, and stakeholders in the private sector through the use of National Information Exchange Model (NIEM), development of Information Exchange Package Document (IEPD) guidelines, and collaboration with DHS Components and external partners for IEPD development.

The NIEM initiative was launched in 2005 as a partnership between the U.S. Department of Justice and the U.S. Department of Homeland Security in support of information sharing. NIEM is a Federal, State, local, and tribal interagency initiative that provides a set of common standards to facilitate timely, secure, information sharing across the justice, public safety, emergency and disaster management, intelligence, homeland security enterprise and other domains. NIEM enables information sharing by providing a standard lexicon that can be used between communities of interest (COIs) at all levels of government. DHS subsequently adopted NIEM through Enterprise Architecture, System Engineering Lifecycle (SELC), and Information Sharing Segment Architecture. Additionally, DHS requires its grant recipients to ensure that their systems are NIEM-conformant. In September 2008, the executive leadership of the NIEM Program is rotating from DOJ to DHS. The DHS lead office for the NIEM Program is the EDMO.

As such, the work contained within this Statement of Work is for DHS EDMO Information Sharing and Exchange support as well as support for the National NIEM Program Management Office (NIEM PMO).

The NIEM program is designed to:

- Bring stakeholders and COIs together to identify information sharing requirements in day-to-day operational and emergency situations;
- Develop standards, a common lexicon and an on-line repository of information exchange package documents (IEPDs) to support and promote common information sharing;
- Provide technical tools to support development, ensure conformance, discovery, dissemination and re-use of exchange documents; and

Attachment #1

DHS EDMO Information Sharing & Exchange Support
Statement of Work

- Provide training, technical assistance and implementation support services for enterprise-wide information exchange.

Since 2005, much of the public awareness of NIEM has been focused on the Justice and law enforcement domain due to its origins in the justice community and basis on the Global Justice XML Data Model (GJXDM). At the end of 2008, the landscape for adoption has significantly expanded due to significant NIEM adoption activity made by DHS in particular. The success of NIEM adoption within Federal, State, local, tribal and private sector partners can be attributed to the following drivers:

- Strong executive support has been realized through active involvement by the NIEM Executive Steering Council consisting of the DHS CIO, the DOJ CIO, the Director of Bureau of Justice Assistance (BJA), the Chair of Global Justice Advisory Committee, and the Chief Technology Officer (CTO) for the Program Manager of the Information Sharing Environment (PM-ISE).
- Strong partnerships between Federal, State and local justice agencies through organizations and committees such as Global, the NIEM Business Advisory Committee (NBAC), and the NIEM Technical Advisory Committee (NTAC). These partnerships and organizations have facilitated the assimilation of requirements between the layers of government.
- Significant organic growth within the practitioner community, especially at the State and local level, based on the value of using a consensus-based data model. Additionally, the model and use of the model is technology independent, and provides for a structured way for State and locals to extend the model when needed.
- The requirement for NIEM-conformance with DHS and DOJ Grant Programs.
- PM-ISE's adoption of NIEM for the Common Terrorist Information Sharing Standards (CTISS), required for terrorism related information sharing across the Intelligence, Law Enforcement, Defense, Homeland Security, & Foreign Affairs communities.
- Federal Agency requirements for conformance with SDLC or service standard development guidance, such as the DOJ Enterprise Architecture's SOA Framework, and as noted earlier, the DHS SELC.

Within a period of one year, NIEM adoption at DHS has grown from 1 NIEM based exchange to over 67 known exchange development efforts. Twenty-one projects resulted in the delivery of NIEM IEPDs in FY 2008. This adoption was led by the EDMO using drivers such as training, score card tracking, architectural guidance, inclusion of NIEM into the new DHS system development life cycle methodology (System Engineering Life Cycle (SELC)). The EDMO's goal for FY2009 is to increase NIEM adoption within the department from 33% to 66%.

DHS EDMO Information Sharing & Exchange Support
Statement of Work

DHS EDMO Information sharing and exchange support is currently provided under an EAGLE Functional Category 5 task order awarded to IBM.

With the work performed as stated in this document, the EDMO will be able to support two major initiatives of the data management program within the CIO's office as follows:

- EDMO Initiative # 1. The EDMO is responsible for building the foundation for the DHS Information Sharing Environment as a requirement of the Program Manager for the Information Sharing Environment (PM ISE) initiative, as well implementing the information sharing as included in the HLS EA Business Reference Model (BRM). The work stated in this document will ensure that the EDMO provides the appropriate sponsorship for the continued development of the National Information Exchange Model (NIEM) which satisfies both the DHS EA and PM ISE requirements of the DHS Information Sharing Environment.
- EDMO Initiative # 2. The OCIO's IT Investment Review process is focused on identifying opportunities for optimizing the IT systems and services required to support the DHS Mission thereby reducing duplicative or redundant systems and centralizing services to reduce cost and improve efficiency. The work to be performed under this contract will provide the products that support the data level analysis portion of the IT review process, which is the last step in understanding duplication or redundancy in IT systems.

3 SCOPE

The work to be performed in this statement of work falls within the EAGLE functional category below:

FC5 – Management and Support Services (Unrestricted)

DHS anticipates that the work to be performed in this statement work shall require a task order from an EAGLE vendor for a base period of one year with two option years, for a total of a three year (36-month) period of performance.

The scope of this Statement of Work (SOW) includes five tasks and five optional tasks for the following functions and activities:

- A. Information Exchange Package Documentation and Technical Support
- B. Technical, Modeling and Tool Support
- C. Domains
- D. General Support
- E. Program Outreach and Training
- F. Optional Task F - Emerging Tasks
- G. Optional Task G - CTISS Program Support
- H. Optional Task H – Cargo Screening ISE Functional Standard Support
- ~~I. Optional Task I – (Task I has been removed from the SOW)~~
- J. Optional Task J – Alerts/Warnings/Notifications ISE Functional Standard Support
- K. Optional Task K – Technical Writer

DHS EDMO Information Sharing & Exchange Support
Statement of Work

As noted previously, the work contained within this Statement of Work is for DHS EDMO Information Sharing and Exchange support as well as support for the National NIEM Program Management Office (NIEM PMO) which currently resides within the EDMO.

The Contractor shall provide subject matter expertise and leading edge support in all aspects of planning, developing, revising, coordinating, implementing and managing program and project management processes, tools and procedures. The Contractor shall provide superior performance by ensuring each work product is complete, and by providing quality analysis, tools and techniques to ensure steady and continuous progress toward realizing EDMO goals and objectives.

4 APPLICABLE DOCUMENTS

The following documents provide background information relevant to this Statement of Work (SOW):

- General Information regarding the Program Manager for the Information Sharing Environment (ISE) can be found at: <http://www.ise.gov/>
- The ISE Implementation Plan at <http://www.ise.gov/docs/ise-impplan-200611.pdf>
- General Information about NIEM can be found at: <http://www.niem.gov/>
- NIEM Implementation Guidelines which includes information on how to develop Information Exchange Package Documentation (IEPD) at: <http://www.niem.gov/implementationguide.php>
- NIEM Concept of Operations which includes additional information related to NIEM that should be used for tasks in this SOW at: http://www.niem.gov/files/NIEM_Concept_of_Operations.pdf
- A business overview of NIEM is located at: http://www.niem.gov/files/NIEM_Executive_Briefing.pdf
- A detailed overview of the NIEM IEPD Lifecycle process can be found in the NIEM User Guide located at: http://www.niem.gov/pdf/NIEM_User_Guide.pdf
- A detailed overview of the technical specifications for developing NIEM IEPDs can be found in the NIEM Naming and Design Rules (NDR) located at: <http://www.niem.gov/files/NIEM-NDR.pdf>

5 TASKS

For reference, prime work effort per year of performance is defined as Tasks A thru E and optional effort is defined as Tasks F thru J.

A. Information Exchange Package Documentation and Technical Support

A.1. The contractor will assist in the identification and preparation of the development of DHS related Information Exchange Package Documentation (IEPD). The contractor shall coordinate and facilitate meetings with DHS Components, NIEM domain experts, and State and Local personnel to assist in the development of information exchanges. The contractor's duties shall include attending meetings, assisting in determining business requirements, documenting data elements,

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developing NIEM technical artifacts (e.g. XML schemas), performing gap analysis, and assisting in documenting the results.

This includes assisting in the development of the following types of DHS initiatives, and others as they arise through the National Priority Exchange Panel or through the DHS Information Sharing Initiatives including but not limited to:

- Person Screening in support of the DHS Screening Coordination Office
- Maritime domain community in support of HSPD 13-driven Maritime Domain Awareness (MDA) information-sharing between USCG, Navy, CBP, and other Federal, state, local and international allies
- NIEM-based person biometrics interoperability between major Federal agencies
- Critical Infrastructure and Risk exchanges in support of Infrastructure Protection
- Biological Survey and Health reporting for DHS National Biosurveillance Integration System (NBIS) program
- Incident Response in support of the National Incident Management System (NIMS) program

It is anticipated that the contract will support the development of no less than 12 DHS driven information exchanges that cross DHS Functional Areas per year.

A.2. The contractor shall facilitate, document, publish IEPD best-practices and lessons-learned within the Department of Homeland Security and overall NIEM program when appropriate.

B. Technical, Modeling and Tool Support

B.1. The contractor shall provide support for the development of the NIEM Model, as well as provide general program support for activities that assist in ensuring that the NIEM model will continue to support the DHS Information Sharing Environment and aligns to DHS Enterprise Architecture requirements.

B.2. The contractor shall provide expert guidance and work with DHS Components as well as other federal agencies, state, local and tribal personnel in the development, coordination, and implementation of NIEM technical and modeling tools to support rapid-development, increase quality and sophistication of IEPDs, and reduce implementation costs. The contractor shall develop a decision tree matrix for use in determining if NIEM tool development and future model requests are in scope of the NIEM program and/or are domain specific.

B.3. The contractor shall conduct an assessment to incorporate better security and privacy protocols for handling sensitive IEPDs and personally identifiable metadata (including impact to NIEM.gov and tools such as Clearinghouse).

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B.4. The contractor shall document as-is process(es), use cases and strategy for updating code tables

C. Domains

C.1. The contractor shall provide subject matter expert knowledge and technical support for NIEM Domain Stewardship and Domain Governance management tasks including the integration of governance processes with the national NIEM versioning architecture.

D. General Support

D.1. The contractor shall assist with NIEM PMO and NIEM committee (NTAC, NBAC & NCOC) and sub-committee working group coordination, presentation material and issue resolution.

D.2. The contractor shall facilitate the DHS Blue Team working group (and associated sub-groups as they are created). The Blue Team is the NIEM working group (WG) within the Department. The contractor shall facilitate the DHS IEPD Peer Review Group (IPRG), a Blue Team sub-group for the peer review of IEPDs to ensure long term self-sustainability of the IEPD review process.

D.3. The contractor shall work with DHS Components as well as other federal agencies, state, local and tribal personnel to analyze and report out measured performance statistics such as cost avoidance, IEPD re-use, and increased collaboration resulting from NIEM adoption. The contractor shall work with the NBAC to further pilot and finalize the NIEM program Value Proposition Cost Model.

D.4. The contractor shall perform a Quality Control assessment and analysis of NIEM program knowledgebase and help desk to extract business intelligence information to produce a set schedule of reports on common challenges and questions. The contractor shall perform analysis and provide input into the value of creation of Domain-Level Knowledgebase and Help Desk environments to better focus domain specific support.

E. Program Outreach and Training

E.1. The contractor shall assist in the creation, update and advancement of NIEM Outreach Strategy to DHS Components as well as other federal agencies, state, local and tribal stakeholders. The contractor will work with domain experts to identify new requirements and to include the missing data components in the model for use in later and/or developing information exchanges. The contractor will manage NIEM marketing and communication support functions for DHS and provide like assistance for the overall NIEM program. This will include promoting NIEM adoption, providing training, technical assistance, briefings, seminars, Help Desk support, and NIEM website support. Basic Help Desk and

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website support is covered under a separate contract vehicle; however, the contractor shall be responsible for those help desk issues that entail a greater in-depth/SME technical knowledge, approximately five issues per month.

- E.2. The contractor shall establish, maintain and execute a NIEM national training calendar as well as coordinate the training events with appropriate parties. This contract does not include NIEM training curriculum development as that is performed under a separate contract award. However, the contractor shall provide subject matter expert input and review to training development and make minor updates to existing training slides as NIEM matures over time.
- E.3. The contractor shall establish the NIEM program speaking engagements schedule for the upcoming fiscal year and manage the schedule of engagements throughout the year. The contractor shall update and maintain the NIEM program Speakers Bureau which includes listing of individual presenters and presentations used.
- E.4. The contractor shall perform a comprehensive NIEM program stakeholder analysis as well as revisit every six months to ensure alignment to the NIEM program strategic plan and adoption and use trends.

F. Optional Task F – Emerging Tasks (see pricing section 13 for details)

The NIEM program is anticipating the expansion of the model into new IT domains such as Health, Maritime, and Transportation as well as may experience an increase in work surges related to Information Sharing and Exchange due to the change in administration and CIO priorities. Additional resources may be needed to assist these efforts.

G. Optional Task G - CTISS Program Support

- G.1. Configuration Management support of IEPDs and CTISS standards
- G.2. Functional Standards support to include IEPD training support and IEPD Communications & Outreach
- G.3. Assistance with CTISS committee activities
- G.4. Review and analysis of impact of requested IEPD updates (pre and post-implementation)
- G.5. Review and analysis of impact of proposed updates to Functional Standards, Technical Standards
- G.6. Continue UCORE 2.0 alignment and support development of UCORE 3.0
- G.7. Support future reactivation of CTISR (CTISS Federated Registry)

H. Optional Task H – Cargo Screening ISE Functional Standard Support

- H.1. Support Business Process and information flow development
- H.2. Model exchange and define data elements
- H.3. Produce IEPD and supporting documentation to implement Functional Standard

I. Task I has been removed from the SOW.

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J. Optional Task J – Alerts/Warnings/Notifications ISE Functional Standard Support

- H.4. Support Business Process and information flow development
- H.5. Model exchange and define data elements
- H.6. Produce IEPD and supporting documentation to implement Functional Standard

K. Optional Task K – Technical Writer

The EDMO anticipates the need for a technical writer to support both NIEM presentation development and technical writing within the OCIO.

6 DELIVERABLES

All deliverables shall be submitted to the Director Enterprise Data Management Office and the COTR unless otherwise agreed upon. Delivery may be made via e-mail (subject to DHS security constraints), but responsibility for confirming successful delivery rests with contractor. The due dates are stated in terms of calendar days after award. The Government will review completed deliverables within ten (10) business days of receipt and will respond accordingly. The Contractor shall also have a maximum of ten (10) business days from the day comments are received to incorporate all changes and submit the final deliverable to the Government.

Unless otherwise specified, the Government will have a maximum of ten (10) work days from the day a final deliverable is received to review and either approve or disapprove the deliverable(s). No deliverable is final until accepted and approved by the Government COTR.

All deliverables and work products shall meet the following constraints:

- File editing – All text and diagrammatic files shall be editable by the COTR.
- Format – Deliverables and work products shall conform to DHS and Government standards for correspondence and written products. Unless designated as a briefing, presentation or integrated master schedule/program work breakdown structure, or spreadsheet, all deliverables in this SOW shall be written in narrative form and submitted to the Government in Microsoft Word format 2003. Microsoft PowerPoint files shall be acceptable only for deliverables described as a “briefing” or “presentation.” The Integrated Master Schedule and Program Work Breakdown Structure (IMS/PWBS) shall be prepared in Microsoft Project. Microsoft Excel and/or Microsoft Access shall be used for spreadsheet and database deliverable work products respectively. The Contractor shall use appropriate DHS templates when available. The Contractor shall submit final deliverables and work products in Microsoft Professional Office Suite, Visio, or as needed on a case-by-case basis using versions currently supported by DHS.
- Timeliness – Deliverables shall be submitted in accordance with baselines as established by mutual agreement between the Contractor and the COTR.

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The following contract deliverables are a minimum requirement. The Offeror is not limited to providing only those documents, and is encouraged to propose additional operational documentation as part of their proposed solution.

The Contractor shall submit the contract deliverables on the following schedule:

Task	Deliverable	Time Frame
Overall	MS Project Schedule	NLT 15 days after 6/1/09 resource start date (see section 14)
Task A.1	Deliver total of 12 DHS Exchanges in NIEM IEPD format	Within 365 days. Three per quarter
Task A.1	Maintain and update DHS IEPD Pipeline: tracking spreadsheet and list IEPD descriptions	Quarterly; NLT last day of each quarter
Task A.2	Document & Update NIEM IEPD best practices	Quarterly; NLT last day of each quarter
Task B.1	Deliver revised NIEM program ConOps	Within 270 days
Task B.4	Develop code table management strategy for DHS and NIEM program	Within 365 days
Task C.1	Deliver Formal NIEM Domain Governance Policy and governance processes & procedures document	Within 365 days
Task D.1	Participate in NIEM NBAC, NTAC and NC&OC and sub-working groups (Agendas, Action Items tracking, Meeting coordination, Issue resolution)	As often as bi-weekly.
Task D.1	Participate in NIEM PMO Leadership meetings (Agendas, Action Items tracking, Meeting coordination, Issue resolution)	As often as bi-weekly; meeting minutes NLT 5 business days post event
Task D.2	Facilitate DHS Blue Team and sub-working group(s) (WG)	Blue Team Monthly. Sub WGs as often as bi-weekly.
Task D.3	Pilot NIEM Value Proposition with a Federal stakeholder and Deliver final report	Within 90 days
Task D.3	Pilot NIEM Value Proposition with a State or Local Partner and Deliver final report	Within 120 days
Task D.3	Deliver Finalized NIEM Value Proposition cost model and end user guide	Within 180 days

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Task D.4	Perform Quality Control assessment and analysis of NIEM program knowledgebase and help desk and Deliver report	Quarterly; NLT last day of each quarter
Task E.1	Maintain and update DHS NIEM Adoption and Outreach Strategy	Within 180 days; Refresh at 365 days
Task E.1	Develop NIEM program Communications Plan	Within 180 days
Task E.2	Develop NIEM program training calendar	Within 90 days; Refresh as needed
Task E.3	Deliver NIEM program speaking engagement calendar	FY09 calendar within 90 days; refresh as needed. FY10 & FY11 calendars NLT end of prior government fiscal year
Task E.4	Perform and Deliver NIEM Stakeholder Analysis	Within 90 days. Refresh quarterly
Overall	Monthly Status Report	NLT 10 th day of each month for the prior month activities

7 PLACE OF PERFORMANCE

Primary place of performance is at DHS EDMO office, currently at Nebraska Avenue Complex (NAC); 3801 Nebraska Avenue, NW, Washington, DC 20528.

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8 WORKING HOURS AND HOLIDAYS

a. Normal working hours are between 8:00 a.m. - 5:00 p.m., Monday through Friday. (Except for Federal holidays.)

b. Federal Holidays include the following:

New Year's Day - 1 January

Martin Luther King's Birthday - Third Monday in January

President's Day - Third Monday in February

Memorial Day - Last Monday in May

Independence Day - 4 July

Labor Day - First Monday in September

Columbus Day - Second Monday in October

Veterans Day - 11 November

Thanksgiving Day - 4th Thursday in November

Christmas Day - 25 December

Any day specifically declared by the President of the United States of America as a national holiday.

c. If a holiday falls on Sunday, the following Monday will be observed as the legal holiday. When a holiday falls on a Saturday, the preceding Friday is observed as a legal holiday by U.S. Government agencies.

d. No work shall be performed by Contractor personnel on Government facilities on Federal holidays or other non-work days without prior written approval of the COTR.

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9 PERIOD OF PERFORMANCE

The period of performance for this Task Order shall be 365 days from date of award with two (2) one year option periods which are to be exercised at the discretion of the Government.

10 CONTRACTOR PERSONNEL AND REQUIREMENTS:

The following are descriptions to consider when choosing EAGLE labor categories to accomplish this effort:

- Project Technical Representative. The Contractor shall designate one of the key resources as the Project Technical Representative. The Project Technical Representative shall be responsible for all Contractor work performed under this task order. There will not be a requirement for a Project Manager under this task order. The Project Technical Representative is further designated as the Key Personnel by the Government. The name of the Project Technical Representative, and the name(s) of any alternate(s) who shall act for the Contractor in the absence of the Project Technical Representative, shall be provided to the Government as part of the Contractor's proposal. During the absence of the Project Technical Representative, only the approved alternate shall have full authority to act for the Contractor on all matters relating to work performed under this task order. Additionally, the Contractor shall not replace the Project Technical Representative without prior approval from the COTR.
- Before replacing any individual assigned to this task order, the Contractor shall notify the COTR no less than fifteen (15) working days in advance, submit written justification for replacement, and provide the name and qualifications of any proposed substitute(s). All proposed substitutes shall possess qualifications equal to or superior to those of the personnel being replaced. The Contractor shall not replace any personnel without written approval from the COTR.

11 TRAVEL

Only local travel within the Washington, DC metropolitan is anticipated for this Statement of Work. However, if the needed, travel outside of the Washington, DC Metro Area must be approved by the COTR prior to travel and must be in accordance with Federal Acquisition Regulation 31.205-46. Local travel within the Washington, D.C. commuting area is not reimbursable. The Contractor shall not be reimbursed for local transportation expenses between its place of residence and its place of work.

In the event that travel outside of the Metropolitan Washington, DC, area (defined as more than 50 miles from the primary DHS facility noted in section 7 above) is needed, a written request for travel shall be submitted to the COTR prior to the commencement of the travel. The Contractor shall be reimbursed for travel in accordance with the Joint Federal Travel Regulations (JFTR). Upon completion of travel all documentation associated with the respective travel shall be submitted with the invoices.

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Travel Regulations:

As required by EAGLE Contract section H.6.1, the contractor shall comply with the guidance in FAR 31.205-46 using the regulations specified below.

- A. Federal Travel Regulations (FTR) - prescribed by the General Services Administration, for travel in the contiguous United States.
- B. Joint Travel Regulations (JTR), Volume 2, DoD Civilian Personnel, Appendix A, prescribed by the Department of Defense, for travel in Alaska, Hawaii, and outlying areas of the United States.
- C. Department of State Standardized Regulations (DSSR) (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas", prescribed by the Department of State, for travel in areas not covered in the FTR or JTR.

Travel Authorization Requests

Prior to any long distance travel, the contractor shall prepare a Travel Authorization Request for Government review and COTR approval. The contractor shall use only the minimum number of travelers and rental cars needed to accomplish the task(s). Travel shall be scheduled during normal duty hours whenever possible.

Content of Travel Requests

Requests for travel approval shall contain:

- a. Date, time and points of departure
- b. Destination, time and dates of arrival
- c. Name of each contractor employee and position title
- d. Include a description of the travel proposed including a statement as to purpose
- e. Be summarized by traveler
- f. Identify the Task Order number
- g. Identify the CLIN(s) and Interagency Agreement account associated with the travel
- h. Be submitted in advance of the travel with sufficient time to permit review and approval.

12 ADMINISTRATION:

Technical Status Reports: The Contractor shall submit to the COTR, a status report that includes all activity, accomplishments, level of effort in providing the support/services specified in this SOW, including unanticipated problems/barriers encountered and how

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they were managed during the reporting period. The frequency of this report will be monthly.

The Status Report format shall be approved by the COTR at the start of the task order.

13 PRICING

The Government Cost Estimate includes an optional other direct cost (ODC) Contract Line Item Number (CLIN) total of \$5,000 per year for travel and NIEM outreach.

The Government Cost Estimate for this work effort includes an optional Contract Line Item Number (CLIN) for Section 5 Task F per each of three years of this award (base plus two option years) for emerging tasks. The optional line item is to be exercised at the discretion of the Government. The vendor shall include in their price proposal a line item valued at 25% of the total cost of the prime effort per year of performance. The prime work effort per year of performance is defined as Tasks A thru E. For example, if \$100,000 is the proposed work effort for the base year tasks A thru E, then the contractor would include a 25% or \$25,000 optional base year line item to be exercised at the discretion of the government for emerging tasks -- and similarly for each option year. Please note that the dollar value provided in this section is for the sole purpose of providing an example to ensure vendor understanding of the option line items requested.

The Government Cost Estimate includes Optional Contract Line Item Numbers (CLINs) per each of the three years of this award (base plus two option years) for Section 5 Tasks G, H, J, K. Each Task (G-K) will have a unique CLIN per year. The optional line items are to be exercised at the discretion of the Government. The vendor shall include in their price proposal one (1) FTE per each Task G-K for each year. Task I has been removed from the SOW.

14 TASK ORDER PROVISIONS AND CLAUSES

TASK ORDER ADMINISTRATION

The following contact information is provided:

Task Order Contracting Officer (TO CO)

Danielle H. Richardson, (b) (6) danielle.richardson1@dhs.gov

Task Order Contracting Officer Technical Representative

Christina Bapst, (b) (6) christina.bapst@dhs.gov

The Task Order Contracting Officer (TO CO) will appoint a Task Order Contracting Officer's Technical Representative (COTR) in writing for this task order in accordance with G.2.3 of the EAGLE contract. The COTR will receive for the Government; all work called for by the task order and will represent the CO in the technical phases of the work. The COTR will provide no supervisory or instructional assistance to contractor personnel.

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The COTR is not authorized to change any of the terms and conditions of the contract or the task order. Changes to the task order will be made only by the CO by properly executed modifications to the contract or the task order. Additional responsibilities of the COTR include:

Monitoring Performance

The COTR will ensure that the contractor complies with all of the requirements of the statement of work, specifications, or performance work statement, and when requested by the contractor, provide technical direction to the contractor's technical manager. This technical assistance must be within the scope of the contract (e.g., interpreting specifications, statement of work, performance work statement, etc.). When a difference of opinion between you and the contractor occurs, notify the Contracting Officer or the Contract Administrator/Specialist immediately for resolution.

Monitoring Costs

The COTR will review and evaluate the contractor's progress in relation to the expenditures. When the costs expended by the contractor are not commensurate with the contractor's progress, bring this to the attention of the Contracting Officer or contract administrator/specialist for immediate action.

The COTR will review the contractor's invoices/vouchers for reasonableness and applicability to the contract and recommend to the Contracting Officer approval, conditional approval, or disapproval for payment.

Inspection of Contract Items

When notified by the contractor or the Contracting Officer, the COTR will perform, in accordance with the terms of the contract, inspection, acceptance or rejection of the services or deliverables under the contract. Immediately notify the Contracting Officer of all rejections and the reason for the action. The COTR will review progress reports from the Contractor and advise the Contracting Officer of any contractor problems or action required to be taken by the Government.

15 PAYMENT METHOD

All invoices shall be submitted by the contractor in electronic format via email; no other form of invoice submission shall be accepted. The contractor shall send all invoices and supplemental information (to include a detailed labor breakdown of the invoice charges submitted) to, at a minimum the following four email addresses:

To: opsdirect-invoices.dfc@dhs.gov
To: OFO-invoice@dhs.gov
cc: christina.bapst@hq.dhs.gov
cc: danielle.richardson1@dhs.gov

The data elements indicated below shall be included on each invoice:

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The contractor shall provide invoice backup data in accordance with the contract type, including detail such as labor categories, rates and quantities of labor hours per labor category.

16 OPTION TO EXTEND THE TERM OF THE CONTRACT
(FAR 52.217-9)(MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor within **30 days**; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **60 days** before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed **36 months**, excluding an extension under 52.217-8.

17 FAIR OPPORTUNITY FOR FUTURE TASK ORDER COMPETITIONS

All EAGLE contractors under the applicable Functional Category will be provided a fair opportunity to be considered for award of the Task Order resulting from this competition. However, the government reserves the right to issue logical follow-on orders on a sole source basis subject to the Fair Opportunity exceptions to the successful Offeror of this competition.

Fair opportunity competitions will be conducted for future task orders unless an exception is allowed in accordance with the Fair Opportunity exceptions under FAR 16.505, Ordering. For task orders with a value expected to exceed \$3,000, the FAR 16.505(b)(2) statutory exceptions consist of:

- (i) The agency need for the supplies or services is so urgent that providing a fair opportunity would result in unacceptable delays.
- (ii) Only one awardee is capable of providing the supplies or services required at the level of quality required because the supplies or services ordered are unique or highly specialized.
- (iii) The order must be issued on a sole-source basis in the interest of economy and efficiency because it is a logical follow-on to an order already issued under the contract, provided that all awardees were given a fair opportunity to be considered for the original order.
- (iv) It is necessary to place an order to satisfy a minimum guarantee.

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18 **ORGANIZATIONAL CONFLICTS OF INTEREST (HSAR 3052.209-72 JUN 2006)**

(a) Determination. The Government has determined that this effort may result in an actual or potential conflict of interest, or may provide one or more Offerors with the potential to attain an unfair competitive advantage. The nature of the conflict of interest and the limitation on future contracting is described below.

- (1) Potential offerors may have had access to non-public Government information that would provide an unfair competitive advantage under the present RFQ,
- (2) Potential offerors may have an unfair competitive advantage because they developed or established the ground rules for the present RFQ, or
- (3) Potential offerors may have unfair competitive advantage because they have been in a position to evaluate other potential competitors or they had access to the non-public information of other potential competitors under this RFQ.

(b) If any such conflict of interest is found to exist, the Contracting Officer may (1) disqualify the Offeror, or (2) determine that it is otherwise in the best interest of the United States to contract with the Offeror and include the appropriate provisions to avoid, neutralize, mitigate, or waive such conflict in the contract awarded. After discussion with the Offeror, the Contracting Officer may determine that the actual conflict cannot be avoided, neutralized, mitigated or otherwise resolved to the satisfaction of the Government, and the Offeror may be found ineligible for award.

(c) Disclosure: The Offeror hereby represents, to the best of its knowledge that:

- ___ (1) It is not aware of any facts which create any actual or potential organizational conflicts of interest relating to the award of this contract, or
- ___ (2) It has included information in its proposal, providing all current information bearing on the existence of any actual or potential organizational conflicts of interest, and has included a mitigation plan in accordance with paragraph (d) of this provision.

(d) Mitigation. If an Offeror with a potential or actual conflict of interest or unfair competitive advantage believes the conflict can be avoided, neutralized, or mitigated, the Offeror shall submit a mitigation plan to the Government for review. Award of a contract where an actual or potential conflict of interest exists shall not occur before Government approval of the mitigation plan. If a mitigation plan is approved, the restrictions of this provision do not apply to the extent defined in the mitigation plan.

(e) Other Relevant Information: In addition to the mitigation plan, the Contracting Officer may require further relevant information from the Offeror. The Contracting Officer will use all information submitted by the Offeror, and any other relevant information known to DHS, to determine whether an award to the Offeror may take place, and whether the mitigation plan adequately neutralizes or mitigates the conflict.

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(f) Corporation Change. The successful Offeror shall inform the Contracting Officer within thirty calendar days of the effective date of any corporate mergers, acquisitions, and/or divestures that may affect this provision.

19 DHS AND FAR CLAUSES

In accordance with Federal Acquisition Regulation (48 CFR Chapter 1) Solicitation Clauses 52.252-2 Clauses Incorporated by Reference:

(<http://www.arnet.gov/far/>)

FAR Clause No.	Title	Date
52.251-1	Government Supply Sources	Apr 1984
52.204-9	Personal Identity Verification of Contractor Personnel	Sep 2007
52.215-21	Requirements For Cost Or Pricing Data Or Information Other Than Cost Or Pricing Data – Modifications	Oct 1997
52.217-8	Option To Extend Services (Fill-in: 30 days)	Nov 1999
52.219-8	Utilization Of Small Business Concerns	May 2004
52.219-9	Small Business Subcontracting Plan	Sep 2006
52.227-14	Rights In Data – General Alternates IV And V	Jun 1987
52.227-21	Technical Data Declaration Revision And Withholding Of Payment – Major Systems	Jan 1997
52.232-18	Availability Of Funds	Apr 1984
52.237-3	Continuity of Services	Jan 1991
52.244-6	Subcontracts For Commercial Items	Mar 2007
52.245-1	Government Property	Jun 2007
52.245-2	Government Property Installation Operation Services	Jun 2007

Homeland Security Acquisition Regulation (HSAR) Clauses Incorporated by Reference
(<http://farsite.hill.af.mil/vfhsara.htm>)

HSAR Clause No.	Title	Date
3052.204-70 (EAGLE I.2)	Security Requirements for Unclassified Information Technology Resources	Dec 2003
3052.204-71 (EAGLE I.13)	Contractor Employee Access	Jun 2006
3052.222-70	Strikes or Picketing Affecting Timely Completion of the Contract Work	Dec 2003

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3052.222-71	Strikes or Picketing Affecting Access to a DHS Facility	Dec 2003
3052.245-70	Government Property Reports	Jun 2006

20 **HSAR 3052.209-73 LIMITATION OF FUTURE CONTRACTING**
(JUN 2006)

(a) The Contracting Officer has determined that this acquisition may give rise to a potential organizational conflict of interest. Accordingly, the attention of prospective offerors is invited to FAR Subpart 9.5--Organizational Conflicts of Interest.

(b) The nature of this conflict is:

- (1) The contractor may gain access to non-public Government information that would provide an unfair competitive advantage under a future acquisition,
- (2) The contractor may gain an unfair competitive advantage because they developed or established the ground rules for a future acquisition, or,
- (3) The contractor may gain an unfair competitive advantage because they will be placed in a position to evaluate potential competitors or gain access to the non-public information of other potential competitors under a future acquisition.

(c) The restrictions upon future contracting are as follows:

(1) If the Contractor, under the terms of this contract, or through the performance of tasks pursuant to this contract, is required to develop specifications or statements of work that are to be incorporated into a solicitation, the Contractor shall be ineligible to perform the work described in that solicitation as a prime or first-tier subcontractor under an ensuing DHS contract. This restriction shall remain in effect for a reasonable time, as agreed to by the Contracting Officer and the Contractor, sufficient to avoid unfair competitive advantage or potential bias (this time shall in no case be less than the duration of the initial production contract). DHS shall not unilaterally require the Contractor to prepare such specifications or statements of work under this contract.

(2) To the extent that the work under this contract requires access to proprietary, business confidential, or financial data of other companies, and as long as these data remain proprietary or confidential, the Contractor shall protect these data from unauthorized use and disclosure and agrees not to use them to compete with those other companies.

(End of clause)

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21 INFORMATION TECHNOLOGY ACCESSIBILITY REQUIREMENTS
(SECTION 508)

Section 508 of the Rehabilitation Act (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), August 7, 1998, requires that when Federal agencies develop, procure, maintain, or use electronic and information technology, they must ensure that it is accessible to people with disabilities. Federal employees and members of the public who have disabilities must have access to and use of information and services that is comparable to the access and use available to non-disabled Federal employees and members of the public.

All EIT deliverables within this work statement shall comply with the applicable technical and functional performance criteria of Section 508 unless exempt. Specifically, the following applicable standards have been identified:

36 CFR 1194.21 – Software Applications and Operating Systems, applies to all EIT software applications and operating systems procured or developed under this work statement including but not limited to GOTS and COTS software. In addition, this standard is to be applied to Web-based applications when needed to fulfill the functional performance criteria. This standard also applies to some Web based applications as described within 36 CFR 1194.22.

36 CFR 1194.22 – Web-based Intranet and Internet Information and Applications, applies to all Web-based deliverables, including documentation and reports procured or developed under this work statement. When any Web application uses a dynamic (non-static) interface, embeds custom user control(s), embeds video or multimedia, uses proprietary or technical approaches such as, but not limited to, Flash or Asynchronous JavaScript and XML (AJAX) then “1194.21 Software” standards also apply to fulfill functional performance criteria.

36 CFR 1194.24 – Video and Multimedia Products, applies to all video and multimedia products that are procured or developed under this work statement. Any video or multimedia presentation shall also comply with the software standards (1194.21) when the presentation is through the use of a Web or Software application interface having user controls available.

36 CFR 1194.31 – Functional Performance Criteria applies to all EIT deliverables regardless of delivery method. All EIT deliverable shall use technical standards, regardless of technology, to fulfill the functional performance criteria.

36 CFR 1194.41 – Information Documentation and Support, applies to all documents, reports, as well as help and support services. To ensure that documents and reports fulfill the required “1194.31 Functional Performance Criteria”, they shall comply with the technical standard associated with Web-based Intranet and Internet Information and Applications at a minimum. In addition, any help or support provided in this work statement that offer telephone support, such as, but not limited to, a help desk shall have the ability to transmit and receive messages using TTY.

DHS EDMO Information Sharing & Exchange Support
Statement of Work

Exceptions for this work statement have been determined by DHS and only the exceptions described herein shall be applied. Any request for additional exceptions shall be sent to the COTR and determination will be made in accordance with DHS MD 4010.2. DHS has identified the following exceptions that may be applied:

36 CFR 1194.3(b) – Incidental to Contract, all EIT that is exclusively owned and used by the contractor to fulfill this work statement does not require compliance with Section 508. This exception does not apply to any EIT deliverable, service or item that will be used by any Federal employee(s) or member(s) of the public. This exception only applies to those contractors assigned to fulfill the obligations of this work statement and for the purposes of this requirement, are not considered members of the public.

22 GOVERNMENT –FURNISHED EQUIPMENT/GOVERNMENT-FURNISHED INFORMATION

Government expects to provide office space and necessary systems and business services on DHS premises. The Government will furnish all property referenced in this contract. In the case of equipment located in Government facilities, it will provide access to the equipment in a timely manner to accomplish the task described, as applicable.

UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR REMOVE ANY GOVERNMENT EQUIPMENT FROM GOVERNMENT PREMISES WITHOUT PRIOR WRITTEN APPROVAL FROM THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE.

When contractor personnel are required to use Government facilities, the Government will provide contractor personnel a work area to include: personal computers (PCs) with appropriate software tools, desks, telephones, and the use of fax machines and copiers. Processing of information under this contract shall take place on DHS authorized equipment. The equipment will be able to support the security clearance of the work being performed by the contractor.

23 SECURITY REQUIREMENTS

Assigned contractor personnel must meet or exceed basic DHS suitability requirements for Entry on Duty (EOD). A TOP SECRET clearance for task lead is required. All others will be required to have or to obtain a SECRET CLEARANCE.

For efforts required by this order performed at specified government facilities, the contractor shall abide by the Department of Homeland Security management directives MD-4300 and publication: it systems security, regarding provisions for authorized entrance and facilitates.

DHS EDMO Information Sharing & Exchange Support
Statement of Work

24 **ADMINISTRATION POINTS OF CONTACT**

Government Contracting Officer POC:

Danielle H. Richardson

Contract Specialist

(b) (6)

danielle.richardson1@dhs.gov

Government Program POC:

Christina Bapst

EDMO, PM

(b) (6)

christina.bapst@hq.dhs.gov

25 **DISCLOSURE OF "OFFICIAL USE ONLY" INFORMATION SAFEGUARDS:**

Any Government information made available or to which access is provided, and which is marked or should be marked "Official Use Only", shall be used only for the purpose of carrying out the provisions of this contract and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of the contract. Disclosure to anyone other than an officer or employees of the Contractor or Subcontractor at any tier shall require prior written approval of the TO Contracting Officer. Requests to make such disclosure should be addressed to the TO Contracting Officer.

26 **DISCLOSURE OF INFORMATION – OFFICIAL USE ONLY:**

Each officer or employee of the Contractor or Subcontractor at any tier to whom "Official Use Only" information may be made available or disclosed shall be notified in writing by the Contractor that "Official Use Only" information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such "Official Use Only" information, by any means, for a purpose or to an extent unauthorized herein, may subject the offender to criminal sanctions imposed by 18 U.S.C. Sections 641 and 3571. Section 641 of 18 U.S.C. provides, in pertinent part, that whoever knowingly converts to his use or the use of another, or without authority sells, conveys, or disposes of any record of the United States or whoever receives the same with the intent to convert it to his use or gain, knowing it to have been converted, shall be guilty of a crime punishable by a fine or imprisoned up to ten years or both.

2 AMENDMENT/MODIFICATION NO. 3. EFFECTIVE DATE 4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (# applicable)
 P00001 09/08/2009 RUIC-09-A0069

6. ISSUED BY CODE DHS/OPO/ITAC 7. ADMINISTERED BY (# other than item 6) CODE DHS/OPO/ITAC
 Department of Homeland Security Office of Procurement Operations Information Tech. Acquisition Div. 245 Murray Lane, SW Building 410 Washington DC 20528
 Department of Homeland Security Office of Procurement Ops. (ITAC) 245 Murray Drive Bldg. 410 Washington DC 20528

8 NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code) 9A. AMENDMENT OF SOLICITATION NO.
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC
 2525 NETWORK PLACE
 HERNDON VA 201713514
 9B. DATED (SEE ITEM 11)
 10A. MODIFICATION OF CONTRACT/ORDER NO. HSHQDC-06-D-00028
 HSHQDC-09-J-00168
 10B. DATED (SEE ITEM 13) 07/23/2009
 CODE 6109470090000 FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS
 The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended. is not extended
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (# required) Net Increase: \$636,862.80
 RMT9116-000-IT-21-12-00-000-02-05-0300-00-00-00-00-GE-OE-25-37-000000

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.
 CHECK ONE
 A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
 D. OTHER (Specify type of modification and authority)
 X FAR 43.103(a) Mutual Agreement between both parties.

E. IMPORTANT: Contractor is not is required to sign this document and return _____ 1 _____ copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)
 DUNS Number: 610947009+0000
 This is a Firm-Fixed Price and Time and Material Hybrid. The purpose of this modification is to exercise CLIN 0004 and CLIN 0005 as follows:
 A.) Increase CLIN 0004 by \$258,367.20 from 0.00 to \$258,367.20.
 B.) Increase CLIN 0005 by \$378,495.65 from 0.00 to \$378,495.65.
 The total obligated amount increased by \$636,862.80 from \$1,531,553.84 to \$2,168,416.64.
 The total Level-of-Effort Not-to-Exceed for CLIN 0004 is 1,960 and CLIN 0005 is 1,960.
 Continued ...

Except as provided herein, all terms and conditions of the document referenced in item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
 (b) (6) Danielle H. Richardson
 15B. CONTRACTING OFFICER 15C. DATE SIGNED 15D. UNITED STATES OF AMERICA 15E. DATE SIGNED
 (b) (6) 8/31/09 8/31/2009
 (Signature of Contracting Officer)

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
 HSHQDC-06-D-00028/HSHQDC-09-J-00168/P00001

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 2 3

NAME OF OFFEROR OR CONTRACTOR
 BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	All other terms and conditions remain unchanged. No other changes are authorized. Delivery: 2 Days After Award Discount Terms: Net 30 Delivery Location Code: DHS Department of Homeland Security 245 Murray Lane Bldg. 410 Washington DC 20528 FOB: Destination Period of Performance: 07/23/2009 to 07/22/2012 Change Item 0004 to read as follows (amount shown is the obligated amount):				
0004	Base Period - Task G Optional CLIN - One Enterprise Architect - Junior. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$258,367.20. The total Level-of-Effort is [redacted] labor hours. Period of Performance is September 8, 2009 - July 22, 2010. T&M Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES Change Item 0005 to read as follows (amount shown is the obligated amount):	[redacted]	HR	[redacted]	258,367.20
0005	Base Period - Task H Optional CLIN - One Enterprise Architect - Intermediate. IAW with the Statement of Work entitled "DHS EDMO Information Sharing & Exchange Support". Total Not-to-Exceed for this CLIN is \$378,495.60. The total Level-of-Effort is [redacted] labor hours. Period of Performance is September 8, 2009 - July 22, 2010. T&M Product/Service Code: R408 Product/Service Description: PROGRAM MANAGEMENT/SUPPORT SERVICES Points-of-Contact Contracting Officer: Continued ...	[redacted]	HR	[redacted]	378,495.60

NAME OF OFFEROR OR CONTRACTOR
BAE SYSTEMS INFORMATION TECHNOLOGY SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Danielle H. Richardson danielle.richardson1@dhs.gov (b) (6)				
	Contracting Officer's Technical Representative Christina Bapst christina.bapst@dhs.gov (b) (6)				
	BAE Contract Manager Deena Razik deena.razik@baesystems.com 703-563-8146				