



Travel for the Secretary and the Deputy Secretary

First Quarter, Fiscal Year 2015

January 28, 2015

Fiscal Year 2015 Report to Congress



Homeland
Security

Office of the Chief Financial Officer

Message from the Chief Financial Officer

I am pleased to present the following report, "Travel for the Secretary and the Deputy Secretary" for the first quarter of Fiscal Year (FY) 2015, which has been prepared by U.S. Department of Homeland Security (DHS) Office of the Chief Financial Officer.

This plan was compiled pursuant to the Joint Explanatory Statement and House Report 113-91 accompanying the *FY 2014 DHS Appropriations Act* (P.L. 113-76). This report describes the travel for the Secretary and the Deputy Secretary from October 1, 2014, to December 31, 2014.

Pursuant to congressional requirements, this report is being provided to the following Members of Congress:

The Honorable John R. Carter
Chairman, House Appropriations Subcommittee on Homeland Security

The Honorable Lucille Roybal-Allard
Ranking Member, House Appropriations Subcommittee on Homeland Security

The Honorable John H. Hoeven
Chairman, Senate Appropriations Subcommittee on Homeland Security

The Honorable Jeanne Shaheen
Ranking Member, Senate Appropriations Subcommittee on Homeland Security

Inquiries related to this report may be directed to me at (202) 447-5751.

Sincerely,


Chip Fulghum
Chief Financial Officer





Travel for the Secretary and the Deputy Secretary First Quarter, Fiscal Year 2015

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I. Legislative Language

This document has been prepared in response to the Joint Explanatory Statement and House Report 113-91 accompanying the *FY 2014 DHS Appropriations Act* (P.L. 113-76).

The Joint Explanatory Statement includes the following provision:

Per the direction in the House report, the costs of official travel and non-official travel using government aircraft by both the Secretary and Deputy Secretary shall be provided to the Committees quarterly, beginning on April 1, 2014.

House Report 113-91 states:

To gain better insight into the appropriateness of DHS use of travel funding, the Committee directs the Department to provide a quarterly report to the Committee not later than 30 days after the end of each fiscal quarter, beginning with the end of the first quarter after the date of enactment of this Act. The report shall detail all costs of official and nonofficial travel by the Secretary and the Deputy Secretary (both direct and indirect), delineated by each trip for that quarter within all DHS appropriations.

II. U.S. Coast Guard Indirect Costs

Total U.S. Coast Guard (USCG) Indirect Costs

The chart provides both the amounts derived from the total amount billed relative to total indirect costs reported.

| 2015 | Total Costs | Amount Billed | USCG Indirect Costs |
|-------------|--------------------|----------------------|----------------------------|
| Q1 | \$747,891 | \$260,230 | \$487,661 |

The “Total Costs” column in the chart reflects the total costs associated with DHS hours flown. Per USCG’s standard rate instruction, total costs are calculated from the USCG’s inside government rate, which includes direct, support, and general and administrative categories of expenses.

The “Amount Billed” reflects the categories included in the 2014 USCG/DHS memorandum of agreement rate, which includes fuel, operations and maintenance, and support costs. Support costs are defined as costs allocated to a particular asset class and associated with USCG support activities, including but not limited to Area Commands, Districts, Groups, Base Support Units, Personnel Services and Support United, and Naval Engineering Support Units.

USCG indirect costs reflect those addressed within the USCG standard rate above and beyond the negotiated DHS rate, including labor, employee benefits, and general and administrative costs. USCG labor, employee benefits, and general and administrative costs are part of the USCG’s base budget and are required regardless of the number of flight hours. Per USCG instruction, general and administrative costs are allocated to personnel associated with each asset class and include expenses such as legal services, payroll processing, etc.

III. Table of Trips

| Traveler | Start Date | End Date | Purpose of Travel | Destination | Primary Transportation Cost | Mode of Transportation | State Dept. Fees | Misc. Travel Expenses |
|------------------|------------|------------|--|--|-----------------------------|-------------------------------------|------------------|-----------------------|
| Secretary | 10/2/2014 | 10/2/2014 | Visit to Federal Law Enforcement Training Center (FLETC), and presented DHS Award to Senator Chambliss for his support of FLETC Facility | Glynco, Georgia | \$18,200 | USCG Plane | \$0 | \$0 |
| Deputy Secretary | 10/8/2014 | 10/10/2014 | Conduct bilateral meetings and press interview. | Los Angeles, California | \$747 | Commercial Plane | \$0 | \$675 |
| Deputy Secretary | 10/27/2014 | 10/28/2014 | Conduct bilateral meetings with Chiefs of Police, attend annual International Association of Chiefs of Police (IACP) meeting, meet and view DHS exhibits at IACP and give remarks at an Immigration and Customs Enforcement (ICE) meeting. | Orlando, Florida | \$223 | Commercial Plane | \$0 | \$435 |
| Deputy Secretary | 11/3/2014 | 11/7/2014 | London: Chair Joint Contact Group Plenary, conduct bilateral meetings with UK counterparts, press interview with BBC4, meet with DHS employees in London, and give remarks at the London School of Economics. Paris: Attend G6 Summit and conduct bilateral meetings. | London, United Kingdom; Paris, France | \$1,492 | Commercial Plane and EUROSTAR train | \$9,200 | \$1,577 |
| Secretary | 11/7/2014 | 11/7/2014 | Countering Violent Extremism focused roundtable and meetings with the local Muslim-American communities in the Minneapolis-Saint Paul area; press availability. | Minneapolis, Minnesota | \$30,885 | USCG Plane | \$0 | \$0 |

| Traveler | Start Date | End Date | Purpose of Travel | Destination | Primary Transportation Cost | Mode of Transportation | State Dept. Fees | Misc. Travel Expenses |
|------------------|-------------------|-----------------|---|-------------------------|------------------------------------|-------------------------------|-------------------------|------------------------------|
| Secretary | 11/13/2014 | 11/16/2014 | Countering Violent Extremism / Foreign Fighter discussions with local Muslim-American communities and organizations; Remarks at a naturalization ceremony, as well as an event hosted by the Pacific Council on International Policy; Panel Discussion at the Ronald Reagan National Defense Forum. | Los Angeles, California | \$63,590 | USCG Plane | \$0 | \$724 |
| Secretary | 11/21/2014 | 11/21/2014 | Series of DHS workforce engagements with local leadership, as well as Customs and Border Protection, ICE, and US Citizenship & Immigration Services personnel; Press statement and availability. | McAllen, Texas | \$45,543 | USCG Plane | \$0 | \$0 |
| Deputy Secretary | 11/25/2014 | 11/25/2014 | Conduct ICE town hall meeting with respect to Executive Action on Immigration. | Miami, Florida | \$525 | Commercial Plane | \$0 | \$95 |
| Deputy Secretary | 12/1/2014 | 12/2/2014 | Provide keynote remarks at annual Hispanic American Police Command Officers Association, conference, and conduct ICE town hall meeting with respect to Executive Action on Immigration. | San Antonio, Texas | \$398 | Commercial Plane | \$0 | \$279 |
| Secretary | 12/5/2014 | 12/5/2014 | Series of engagements with law enforcement officials and community stakeholders in the Boston area; press availability. | Boston, Massachusetts | \$30,290 | USCG Plane | \$0 | \$0 |

| Traveler | Start Date | End Date | Purpose of Travel | Destination | Primary Transportation Cost | Mode of Transportation | State Dept. Fees | Misc. Travel Expenses |
|-----------------|-------------------|-----------------|--|---|------------------------------------|-------------------------------|-------------------------|------------------------------|
| Secretary | 12/8/2014 | 12/8/2014 | Mayor's summit, hosted by Mayor Bill de Blasio, on the implementation of the Administration's Executive Actions on Immigration. | New York, New York | \$534 | AMTRAK | \$0 | \$68 |
| Secretary | 12/15/2014 | 12/16/2014 | Visit to newly opened facility in Dilley, Texas. In Dallas, visited George W. Bush's Presidential Library and had a meeting with former President Bush. Series of bilateral meetings in Mexico City, Mexico; press availabilities. | Dilley, TX; Dallas, TX; Mexico City, Mexico | \$71,721 | USCG Plane | \$800 | \$259 |