
Instructions

Who must file a Form D-4A?

You must file a Form D-4A with your employer to establish that you are not a resident of DC and, therefore, not subject to DC income tax withholding. You qualify as a nonresident if:

- Your permanent residence is outside DC during all of the tax year **and**
- You do not reside in DC for 183 days or more in the tax year.

Employees who are residents of DC should file a Form D-4, Employee Withholding Allowance Certificate.

What if your resident status changes?

If you become a DC resident any time after you have filed a Form D-4A with your employer, you must file a Form D-4, Employee Withholding Allowance Certificate, promptly so that the proper amount of DC income tax can be withheld from your wages.

How do you file the Form D-4?

After completing this form, give it to your employer to keep on file.