Workflow 1: Creating PDF Files Using MicroStation Print

1. *Open a file; fence the sheet to be plotted.*

2. *CFL employees can run the CFL Plot utility VBA by Key-in: vba run CFLplot. Select the Design Group, and then select the PDF tab.*

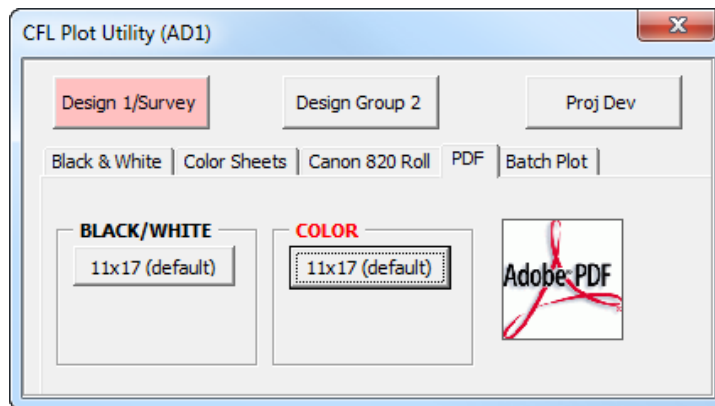3. *Select the button for the appropriate orientation and color.*

Figure 13-1: CFL Plot Utility – PDF

4. *When you select the appropriate orientation and color, the standard plot driver and pentable is automatically attached. To manually attach the pentable, Select PenTable>Attach. For CFLHD employees PenTables are located in N:\V8i_resource\CFL_Local\MicroStation\Print\PenTables*
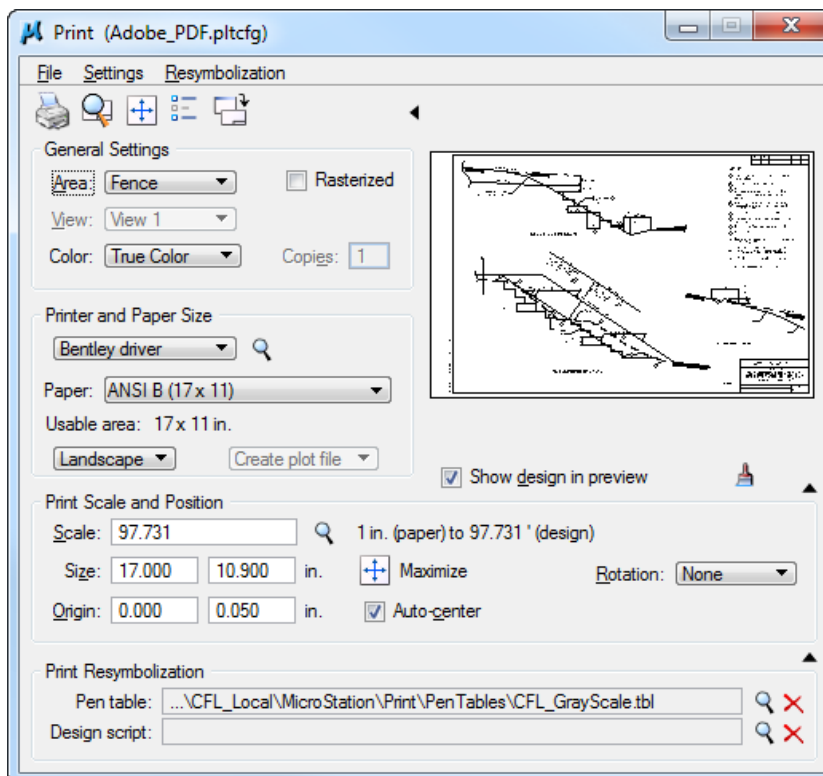

Figure 13-2: Print Dialog

5. *Select* File > Print.

6. *Navigate to location you want to store the PDF file and enter the name of the file. PDF files should be named as shown in the example: A sheets - A001.pdf*

7. *Select Save and follow screen prompts.*