



Overview of Transportation Performance Management (TPM) State Workshops and TPM Peer-to-Peer Assistance

TPM State Workshops and TPM Peer-to-Peer (P2P) assistance activities are designed to help State Departments of Transportation (SDOT), metropolitan planning organizations (MPO), transit providers, and other State/local agencies work together to identify and collectively overcome roadblocks that impede efforts to implement thriving transportation performance management programs. Through TPM State Workshops and P2P assistance, FHWA is committed to providing support and assistance to advance the practice of performance management. While any public entity is eligible to apply for TPM Professional Capacity Building (PCB) assistance, requests will be prioritized primarily, but not exclusively, on the

- perceived readiness of the State (includes the SDOT and MPOs) to implement TPM,
- geographic location and population density (to ensure for a diverse mix)
- complexity of SDOT and MPO coordination (i.e., number of multi-State MPOs)
- FHWA's ability to coordinate internal resources in concert with other scheduled PCB activities (e.g., trainings on final rulemakings)

For more information, visit www.fhwa.dot.gov/tpm/tpmrequest/.

TPM State Workshops

TPM State Workshops are one-and-a-half-day workshops that use a structured TPM Capability Maturity Model (CMM) assessment tool to help transportation agencies and planning organizations identify and address gaps in their ability to deliver a transportation performance management program. The workshops:

- Use the TPM CMM, TPM Guidebook, and other relevant TPM resources to create a customized agenda that meets the needs of the requesting State (including the SDOT, MPOs, and other partners).
- Equip the participating State agencies with the capabilities to better understand how to align and restructure their available resources to implement transportation performance management provisions and best practices.
- Culminate in the creation of PCB assistance plan that outlines the actions that the State, MPOs, and FHWA can undertake to improve the TPM processes/activities in that State. After the workshop, FHWA will continue to provide assistance to aid in implementing the action plan developed during the workshop.

Peer-to-Peer (P2P) Assistance

Peer-to-Peer (P2P) assistance activities facilitate TPM technology and knowledge transfer among participating transportation agencies. The program emphasizes peer learning by facilitating more interactions where *Leading Agencies* and *Opportunity Agencies* can work together to advance the TPM and Performance-based Planning and Programming (PbPP) state-of-the-practice.

- **Leading Agencies** are agencies widely acknowledged by their peers to have advanced the TPM and PbPP state-of-the-practice. Leading Agencies will be identified to share noteworthy practices and lessons learned as well as transfer technology and knowledge.
- **Opportunity Agencies** self-identify as wanting to advance their own state-of-the-practice. Opportunity Agencies will be encouraged to share their plans to move forward, participate in technology and knowledge transfer activities, and share the progress they make.



P2P assistance can be provided onsite or virtually. PCB assistance can be on programmatic TPM topics or project- and topic-specific issues. Generally, P2P will be provided in one of three formats:

- **A forum** or roundtable discussion allows peer experts to share best practices with other practitioners seeking to grow their TPM capabilities. When warranted, the Office of TPM will work with the requesting agencies to coordinate this type of P2P assistance and will assist with making travel arrangements, agenda development, and onsite meeting facilitation.
- **A mini-scan** can be conducted on a specific topic area or project where the designated peer hosts visiting agencies and exposes them to features or techniques to implement or improve TPM practices. In addition to the field review, visiting agency personnel may have the option to shadow hosting agency personnel. When warranted, the Office of TPM program manager will assist with coordinating a schedule for the visit, and make travel arrangements for visiting agency personnel.
- **A large-group meeting** allows invited peers to present best practices, usually to the hosting agency and a broader range of invited guests. This P2P format generally uses breakout groups to focus on the key elements of the requesting agency's TPM challenge. The breakout groups then report their findings and recommendations to the larger meeting for examination and further discussion. When warranted, the Office of TPM program manager will assist with coordinating a schedule for the visit, and make travel arrangements for visiting agency personnel.

Evaluation Requirements for the Requesting Agency

For TPM State Workshops and TPM P2P assistance activities, the requesting agencies are required to complete the following evaluations:

- **PCB Assistance Report (for all forms of PCB assistance):** The agency is required to submit the PCB Assistance Report no later than 10 business days after assistance is provided. This evaluation solicits feedback from the State about the overall effectiveness and usefulness of the P2P assistance. It also asks for feedback on the process and mechanics of holding an onsite PCB assistance workshop (i.e., what worked and what could be improved).
- **Follow-Up:** Six months after assistance has been provided, Office of TPM staff will contact the requesting agency to determine the level of progress. Office of TPM staff will document actions that the agency has taken and note benefits that the agency has recognized.

Contact Us

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Visit www.fhwa.dot.gov/tpm/ to learn more about TPM.