

**Department of Homeland Security
Federal Emergency Management Agency
U.S. Fire Administration
Board of Visitors for the National Fire Academy
December 5, 2012
Building H, Room 300
Teleconference**

Attendees:

The following members of the Board of Visitors for the National Fire Academy were in attendance for the teleconference:

Chief Adam Thiel (Vice Chairman)
Alexandria Fire Department
900 Second St.
Alexandria, VA 22314

Mr. Randy Novak
Bureau Chief
Iowa Fire Service Training
3100 Fire Service Road
Ames, IA 50011-3100

Dr. Sandy Bogucki
Associate Professor
Section of Emergency Medicine
Yale University School of Medicine
464 Congress Ave.
New Haven, CT 06519-1315

Mr. Chris Neal
Senior Executive Advisor
Oklahoma Council on Firefighter Training
13801 South Western
Edmond, OK 73025

Dr. Manuel Fonseca
Assistant Chief
Nashville Fire Department
63 Hermitage Ave.
P.O. Box 196332
Nashville, TN 37210

Chief Kwame Cooper
Assistant Chief
Los Angeles City Fire Department
3010 Wilshire Blvd., Suite 453
Los Angeles, CA 90010

Mr. Robert Cumberland
Director for Maryland
Cumberland Valley Volunteer Firemen's
Association
222 Shipley Ave.
Westminster, MD 21157

Captain Jack Reall
President, Columbus Firefighters Union
IAFF 67
379 West Broad St.
Columbus, OH 43215

Federal Emergency Management Agency/U.S. Fire Administration/National Fire Academy staff in attendance:

- Ms. Julie Davis, Field Training Specialist, NFA
- Mr. Ronald Face, Director, Management, Operations and Support Services, NETC
- Ms. Juliann Frantz, Training Specialist, NFA
- Ms. Terry Gladhill, Supervisory Program Specialist, NFA
- Ms. Tracey Hefelfinger, Program Support Assistant, NFA
- Ms. Deborah Gartrell Kemp, Program Support Assistant, NFA
- Dr. Kirby Kiefer, Deputy Superintendent, NFA
- Ms. Ruth MacPhail, Secretary, NFA
- Chief Ernest Mitchell, Fire Administrator, USFA
- Mr. Rob Neale, Deputy Superintendent, NFA
- Ms. Jennifer Ogle, Program Analyst, NFA
- Dr. Denis Onieal, Superintendent, NFA
- Ms. Yvonne Walker, Program Support Assistant, NFA
- Ms. Cindy Wivell, Program Support Specialist, NFA

Guests in attendance:

- Mr. Justin Beal
- Mr. Ron Dennis
- Mr. William Hayes
- Mr. Keith Padgett

**Convene NFA Board of Visitors Meeting/Welcome
Chief Adam Thiel, Vice Chair, Board of Visitors
Chief Ernest Mitchell, Fire Administrator, USFA
Dr. Denis Onieal, Superintendent, NFA**

Dr. Denis Onieal stated that he will be the Designated Federal Officer for this meeting. He noted that there are several NFA and USFA staff present. He also stated that all board members are present.

Chief Adam Thiel introduced Chief Ernest Mitchell to the group. Chief Mitchell stated that he will not be able to stay on the call, but he thanked the board for their hard work and efforts and he welcomed the new members. He also stated that he looks forward to working with everyone, and he wishes everyone happy holidays.

Approval of July 26, 2012, Meeting Minutes

Chief Randy Novak motioned for the approval of the minutes. Dr. Sandy Bogucki seconded the motion. All were in favor.

Election of Board Officers

Mr. Bob Cumberland nominated Chief Thiel for chairperson. There was a second by Mr. Chris Neal. Mr. Novak motioned for close of nominations. Mr. Cumberland seconded that motion. All were in favor of closing nominations. All members were in favor.

Mr. Cumberland nominated Mr. Novak as the new vice chairperson. There was a second by Mr. Neal. Dr. Bogucki motioned for close of nominations. Captain Jack Reall seconded that motion. All members were in favor.

Deferred Maintenance/Capital Improvements/Budget Update Mr. Ron Face, Director, Management, Operations and Support Services

Mr. Ron Face provided a handout of a slide presentation to the board members. He reviewed the deferred maintenance items, capital improvements, and the fiscal year 2013 budget.

Mr. Face discussed the status of the heating, ventilating, and air conditioning upgrade. Two buildings, out of 30, are not completed but will be by the end of January 2013. There are two other buildings that are still waiting on the contract to be finalized. There will be one building that does not have the new system, and that is S building. This is one of the two newest buildings on campus. A bid has been put in for an upgrade to S building's system for FY13 or FY14.

Mr. Face discussed the renovations to the cafeteria and the new dishwashing room. The previous dishwashing room has been demolished. Equipment delivery is expected for the new kitchen by December 17, 2012, and a full installation completed by December 19, 2012. The dining area renovation is in the planning stages. The initial concept is complete and submitted for approval. The target completion date is April 1, 2013.

The National Emergency Training Center has received its new bus. It is a full, commercial-sized coach bus with 57 seats, equipped with seatbelts, bathroom, handicap lift, and DVD and audio system. NETC is currently looking into a DVD to be played on the bus so that first-time students know what to expect upon arrival to campus. Starting April 1, 2013, NETC will be stepping down to one airport pickup. This is to cut back on expenses. Everyone will be aware of this change before it is implemented.

Mr. Face discussed the surge training that took place from November 5 to 13, 2012. On November 2, 2012, the decision was made for over 1,200 people to go over three tracts of training and be deployed to areas impacted by Hurricane Sandy.

Mr. Face briefly touched on the new realignment of the Management, Operations and Support Services Division, which is now divided into four sections.

There are currently 133 authorized employees within USFA with six vacancies. As soon as a decision is made from sequestration and the staff on deployment return, these employment opportunities will be made a priority.

National Fire Academy Update

Dr. Onieal discussed the decreases in budget. One of the adjustments was a travel cut for the Board of Visitors. The BOV typically meets four times a year. It was recommended that travel would be one on-campus meeting per annual basis and held in conjunction with Congressional Fire Service Institute activities with all other interaction in teleconference mode. The Board members all agreed that this would be the best solution to the budget issues. Ms. Cindy Wivell will be soliciting how many Board members have access to video teleconference capability.

Dr. Onieal stated that there is a continuing resolution for FY13 and possible sequestration. The continuing resolution expires on March 27, 2013. The challenge will be that regardless of what money is spent, we are going to have to make up the difference in 6 months as opposed to 12 months.

Mr. Rob Neale discussed the proposed course developments for 2013. The goal is to emphasize courses that enhance data-driven decision making at the state and local levels, repackaging existing material and pushing it out in different modes without a whole lot of expense. He is looking into outreach methods in terms of online classes as well as mediated learning. The course "First Time Fire Chief," from Mr. Ken Farmer, will not only be training for new fire chiefs but will also serve as outreach to show what the USFA can do for them. In the online world, we are capturing material from former 2-day classes including "Fire Modeling" and "Fire Safe Building Design." The resident courses being developed include "Urban Fire Safety," "Rural Risk Reduction," and "Best Practices in Community Risk Reduction." We are also updating some of the National Fire Incident Report System classes, 2-day and online. A pilot delivery of "Managing Effective Fire Prevention Programs" is being held the week of December 3.

Ms. Julie Davis discussed the curriculum assessment status report and American Council on Education report. The review was held in September, and 26 courses were reviewed. There were nine new courses and 17 courses up for re-review. The unofficial document given to the board members states the credit recommendations and level. There was one conditional recommendation about the final exam for "Fire Protection for the Built Environment." Mr. Woody Stratton, who is the Training Specialist, revised the exam, and it is ready for review.

Ms. Jennifer Ogle provided an update on NFA Online courses, stating that there were two new courses released, "Data Gathering Instruments to Support Applied Research Projects" (Q170) and "Designing An Applied Research Project Proposal" (Q171). Both courses support the Executive Fire Officer Program students in their applied research papers. NFA currently is testing the Learning Management System to support blended approaches using the W349 "Fire

Service Safety Culture: Who Protects Firefighters from Firefighters?” course. Selected participants will take 2-day training, and then 17 days after the course they will take an exam. This is a pilot testing for this type of system.

Ms. Terry Gladhill reported out on the mediated instructor-led online course pilot, “Advanced Principles of Fire and Emergency Services Safety and Survival.” She is happy to report that the course was completed in late August. Mr. Jim Wentzel was the seasoned instructor who led this pilot, which began with 25 registered students and ended with 18 participants, and 16 final course completions. Approximately 130 applications were received for this course through the 2-week course recruitment effort. The course consisted of five modules; each was run for 2 weeks. This was a fairly writing-intensive course using the AP Style Guide. After the course was completed, very valuable feedback was received. Students enjoyed the collaboration and discussion forum. Ms. Juliann Frantz created the alternate discussion board using ProBoards. NFA Online team members met with Mr. Wayne Yoder, Training Specialist, who is the new Training Specialist responsible for this curriculum area. Mr. Yoder is interested in examining the course content and conducting a follow-on long-term evaluation with the students and their supervisors.

Ms. Gladhill also reported on the changes to the state training system and course call. We are going to be testing new approaches to the annual course call process. We will now be breaking the course call into two pieces. The states and regions will select courses for a 6-month period. Courses for the first semester of 2014 will be selected in March, and the second semester will be selected in September. The State Weekend Program will not change; we will be asking states to select their dates in that first course call period. We are also asking them to coordinate with Ms. Jean Harkins if their course selection changes or a new course is offered and they would like to switch.

Ms. Juliann Frantz reported on the status of the Fire and Emergency Services Higher Education institutional recognition and certificate program as Ms. Diane Close could not attend the meeting. The deadline for requests was October 26, 2012. For the first quarter, we received 11 new requests. Two schools were approved so far, and the other schools have additional questions. There are a total of 25 recognized schools to date.

Dr. Onieal discussed the requirement to have student identification numbers. During Thanksgiving week, the system went down. There were students who needed student identification numbers and couldn't get them. The application period has been extended from December 15 to December 30.

The recommendations for the Executive Fire Officer Program (EFOP) prerequisite/accreditation have been submitted to the Fire Administrator. Once a decision is made, it will be distributed to the media. Mr. Ron Dennis stated that the new criterion is posted on the EFOP website. Dr. Onieal stated that this needs to be removed and that he will look into it.

Dr. Onieal discussed the future of the Degrees at a Distance Program (DDP). It may be combined into the professional development model and associated with the FESHE recognition program and professional development. The DDP will be more or less replaced by FESHE.

Dr. Onieal also discussed the Training Resources and Data Exchange program budget issues. The budget for this program has been \$93,000 for the program divided among the 10 regions. This money was used to hold meetings and conferences. In addition, once every other year, money was budgeted for stipends for the TRADE members to travel to NFA for a conference. He stated that he continues to support the TRADE program but is withdrawing financial support.

FESHE/Professional Development Subcommittee

Chief Thiel stated that the program has been very active thanks to Mr. Mike McCabe doing Adobe Connect sessions. The group is currently working on the agenda for the “National Professional Development Summit” in June. FESHE subcommittees will be meeting in January.

Adjournment

A letter from Todd Tuesdale, Fire Chief, Shawnee Township Fire Department, regarding the EFOP Admissions Criteria Subcommittee Recommendations, was read into the record.

An on-campus BOV meeting is tentatively scheduled for May 8 and 9, 2013. There were no further comments. Mr. Neal motioned to adjourn and Mr. Cumberland seconded. All were in favor. The meeting adjourned at 2:30 p.m.

Department of Homeland Security Federal Emergency Management Agency U.S. Fire Administration

**NETC Management, Operations and Support Services
Updates for NFA Board of Visitors' Meeting
for December 5, 2012**

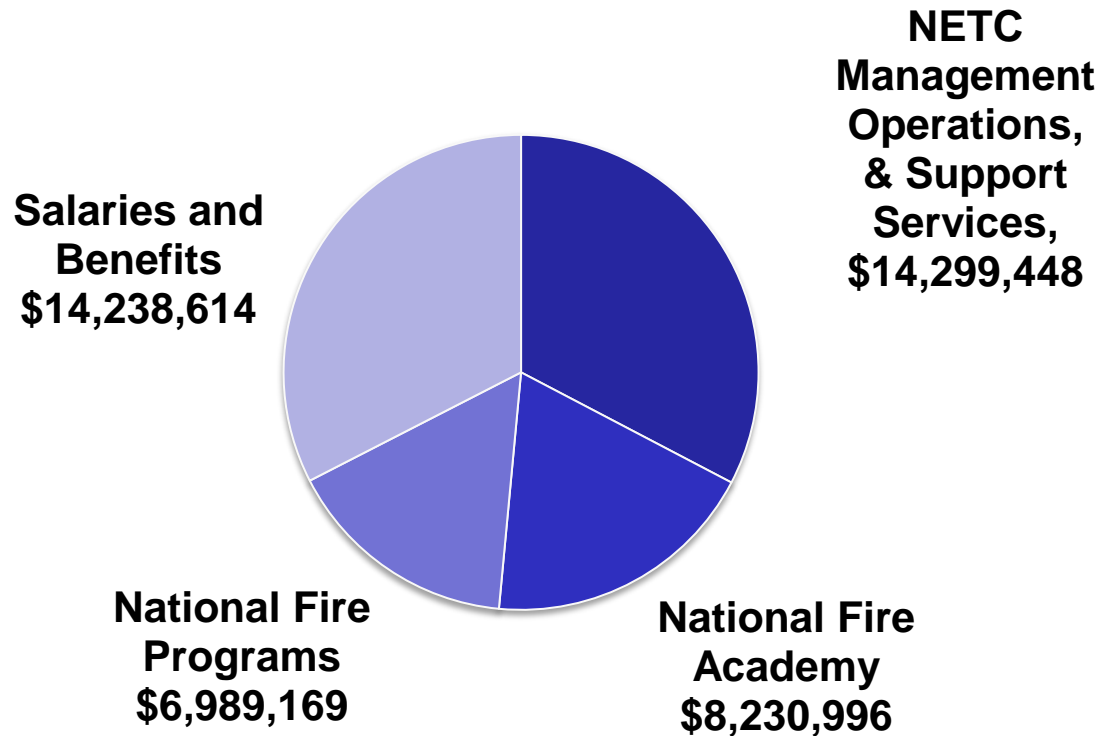


FEMA



USFA 2012 Actual

\$43,758,227



FEMA

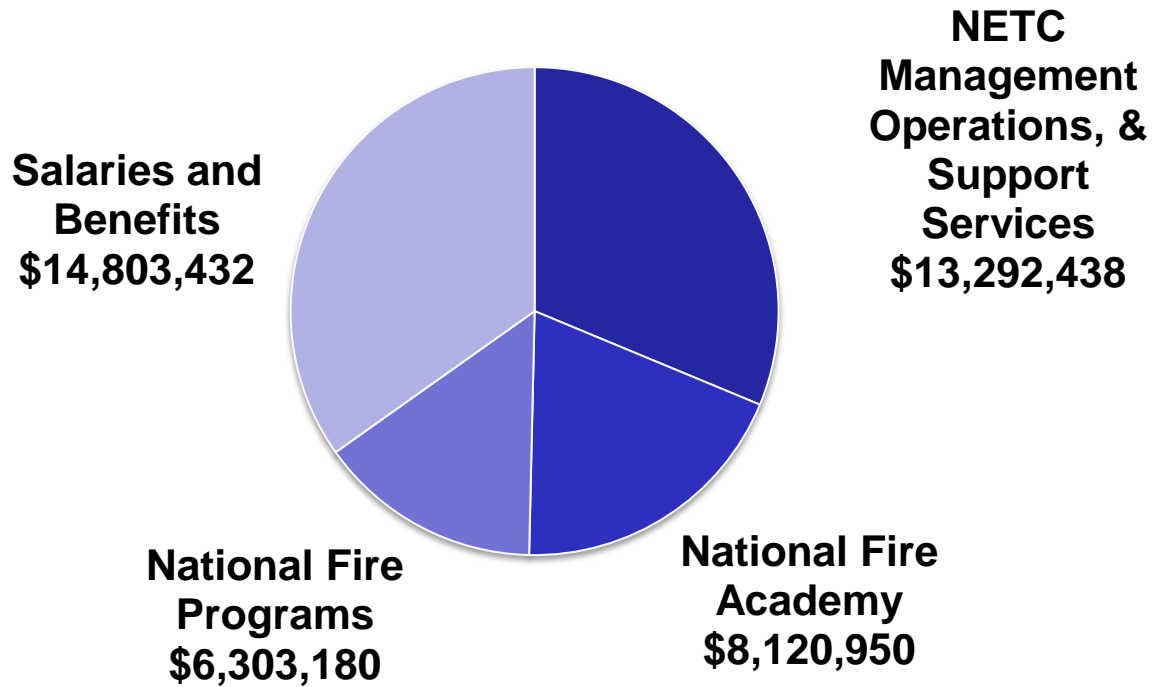


Nov 29, 2012



USFA 2013 Request

\$42,520,000



FEMA



Nov 29, 2012



NETC Repairs and Capital Improvements

FY 2012 \$9,177,196

- Replacement of gutter and downspouts on Bldg. I**
- Replacement of all campus fire protection system sprinkler heads in all buildings**
- Replacement of Bldg. K slate roof**
- Installation of new roof on Bldgs. R, M, S and C-West**
- Upgrade of campus fire alarm system campus wide including backbone cabling**
- Electric Sub Metering**
- Complete redesign of kitchen area in Bldg. K**
- Replacement of copper downspouts in Bldgs. N and O**
- Installation of flush mount floor receptacles in Bldg. J classrooms**



FEMA

Nov 29, 2012



NETC Repairs and Capital Improvement (continued)

FY 2012 \$9,177,196

- Inspection of campus storm and sewage lines to determine condition and the need for repair and/or replacement**
- Upgrade of building potable water supply mains and installation of individual building water meters**
- Removal and replacement of HVAC systems in Bldgs. K and I**
- New interior doors and hardware in Bldgs. A and C-East**
- Renovation to dish room in Building K**
- Upgrade of mechanical starters on elevators in Bldgs. C, E, G, H, I, J, K and N**
- Building H step repair**
- Upgrade of electrical service at the Burn Range**
- Installation of building Public Address System**
- Installation of new campus Water Supply Main**



FEMA

Nov 29, 2012



NETC Repairs and Capital Improvement FY 13 Total Funding \$3,422,883

- Renovation of the Kitchen**
- Radio Communications Replacement**
- Sidewalk Replacement**
- Installation of Surge Protection on Generator Automatic Transfer Switches in Buildings O, N, G, H and J**
- Surge Protection System Installation in Buildings P, M, L, F, D, C West, C East, B, and S**
- Sealing asphalt roadways**



FEMA

Nov 29, 2012



Status of the HVAC Upgrade

We are 90% complete with the funded HVAC upgrade. Buildings J and N will be completed by January 30, 2013.

Buildings I and K will be started once all submittals are received from the contractor.

Building S is the only remaining building not yet funded (requested for FY 13-14).



FEMA

Nov 29, 2012



Renovation of the Entrance to the Cafeteria and the New Dish Washing Room

The renovation has begun. All work is on schedule with the demolition complete and the initiation of the rough carpentry. The equipment is expected on the 17th of December and full installation no later than the 19th. The contractor is hoping to be done ahead of schedule but would like the shutdown weeks to ensure all equipment is running as it should. Final acceptance upon commissioning is scheduled for January 4, 2013.



FEMA

Nov 29, 2012



Planned Renovation of the Cafeteria

The initial design concept is complete and submitted for approval. This contract for the design is in three phases: initial concept, design scope (engineering), and the final complete package. Target completion date is April 1, 2013.



FEMA

Nov 29, 2012



New Bus

The new bus has been delivered. Training for operator level maintenance was conducted on November 27, 2012.

This eco-friendly bus transports 57 passengers, and is equipped with seatbelts, bathroom, handicap lift, and DVD and audio system.



FEMA

Nov 29, 2012



Surge Training Nov 5 – Nov 13

Number of DHS SCF Surge Personnel Trained

Group 1	392
Group 2	367
Group 3	373
Total	1132

Number of Training Completions during Surge Efforts including NETC Personnel

Group 1	416
Group 2	382
Group 3	373
Group 3	45 (Logistics)
Total	1216

Number of Training Completions by Course

Community Relations	416
Individual Assistance	755
Logistics	45
Total	1216

Number of Training Completions by NETC Staff

Community Relations	24
Individual Assistance	15
Total	39

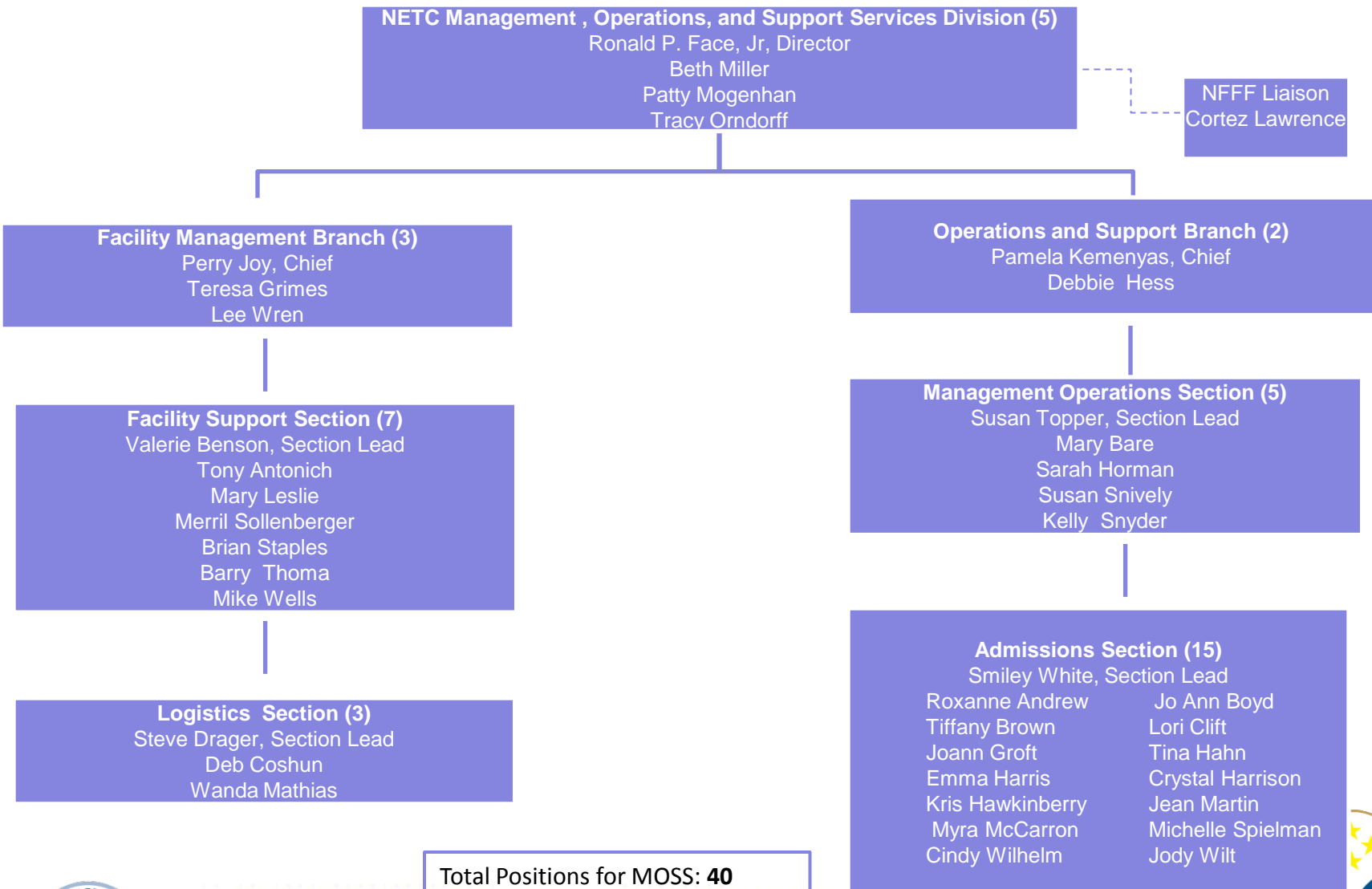


FFMA



Nov 29, 2012

USFA NETC Management, Operations and Support Services Division Realignment



Total Positions for MOSS: 40
Division Director Office: 5
Facility Mgmt Branch: 13
Operations & Support Branch: 22

Nov 29, 2012



FEMA



****UNOFFICIAL****

Course Number	Course Title	Previous Credit				New Credit				New Ver	Notes
		VC	LD	UD	GD	VC	LD	UD	GD		
FW166	Emergency Medical Services Functions in the Incident Command System							1			New
FW321	Incident Command for Highrise Operations		1			1					
FW349	Fire Service Safety Culture: Who Protects Firefighters from Firefighters					1					New
FW458	Preparation for Initial Company Operations		1			1					
FW520	Executive Skills Series: Exercising Leadership Within Communities					1					New
FW521	Executive Skills Series: Exercising Leadership to Facilitate Adaptive Change					1					New
FW522	Executive Skills Series: Exercising Leadership Through Difficult Conversations					1					New
F455; w455	Strategy and Tactics for Initial Company Operations		1			1					
R125	Executive Leadership				3			3	X		
R135; N135	Fire Protection for the Built Environment			3				3			Conditional Credit
R138	Hot Topics in Fire Protection					1					New
R147 R847 N847	Emergency Medical Service Incident Operations							3			New
R200 R833 N833	Leadership Strategies and Community Risk Reduction							3			New
R233 O233	Chemistry for Emergency Response		3			3					
R247	Advanced Life Support Response to Hazardous Materials Incidents			3				4			
R297	Command and Control of Decision Making at Multiple Alarm Incidents		3					3			
R308	Command and Control of Fire Department Operations at Natural and Man-Made Disasters			3				3			
R333	Fire Service Financial Management				3				3		
R335	Administration of Public Assistance for Community Recovery			2				2			
R629	Youth Foresetter Intervention and Prevention							3			New
R810	Leadership and Administration (VIP)			2				2			
R815; N815	Challenges for Local Training Officers			2				2			
R816 N816	Community Education Leadership			3				3			
R822 R154 N822	Safety Program Operations			3				3			
R826 N826 R116	Presenting Effective Public Education Programs			2				2			
R831 R312 N831	Command and Control of Incident Operations		1					1			

****UNOFFICIAL****

FY2014 NFA-sponsored Off-campus Course Call Process/Schedule (10/15/12)

<u>Identification of Courses</u> (including pre/post/technology requirements and instructor availability):	<u>30 Day Course Call Period:</u>	<u>Selecting Courses For:</u>	<u>Program Manager Approval/Processing:</u>	<u>Instructor Bid Period:*</u>
<p>January, 2013 (TAPA Staff will work with Training Specialists to develop a preliminary list of courses and requirements)</p> <p>February, 2013 (TAPA staff will work with the CMC to finalize the list of courses and requirements)</p>	<p>March, 2013 <i>(States will be selecting courses 7-12 months in advance versus the traditional 10-21 months in advance)</i></p>	<p>First Semester FY2014 (October, 2013 – March, 2014)</p>	<p>April, 2013</p>	<p>June, 2013 September, 2013</p>
<p>July 2013 (TAPA Staff will work with the Training Specialists to develop a preliminary list of courses and requirements)</p> <p>August, 2013 (TAPA staff will work with the CMC to finalize the list of course and requirements)</p>	<p>September, 2013 <i>(States will be selecting courses 7-12 months in advance versus the traditional 10-21 months in advance)</i></p>	<p>Second Semester FY2014 (April, 2014 – September, 2014)</p>	<p>October, 2013</p>	<p>December, 2013 March, 2014</p>

NOTE: During the first Course Call period, states will be required to submit their first/second choice for State Weekend dates as well as the number of courses they plan to offer during their weekend (this will guarantee a hold on the bed space). The State Weekend/Program Manager will then follow-up with the individual states to discuss potential pairings and efficiencies by merging states and weekend dates. After which, the states will be given the opportunity to select their courses.

*The current instructor bidding process includes four bidding periods, each with a six-month window which gives instructors the opportunity to submit bids for the same course during multiple bidding periods. With the new, semi-annual course call process, this six-month window will be discontinued and instructors will be asked to submit bids for a three-month window instead.

National Fire Prevention Professional Development Committee Update



**FESHE
XIV
CONFERENCE
MAY 31, 2012**



COMMITTEE MEMBERS

FESHE EMERITOUS COACHES:

Chief Ronny J.
Coleman
Fireforce1

Chief Don Oliver
Wilson Fire Rescue
Services

Gerri Penney
Palm Beach County FR
CHAIR

- Don Beckering, State Director; MN State Colleges & Universities
- Debra K. Carlin, Fire Marshal, City of Dallas Fire Rescue
- Jim Crawford, Vision 20/20
- Earl Diment, Chief Safety Officer
- Lisa Jones, FM, Spokane Fire Dept.
- W. Faron Taylor (Ret. MD Deputy FM)
- Daniel W. Uthe (IAFC) (Ret. FM)
- Jim Wenzel, Fire Chief

NFPPDC Meeting January 27-29, 2012



- Committee Membership – Revised policies – new member(s)- Look for diversity in background and geography
- OK for retired members to continue-
- i. Importance recognized in not losing committee's continuity, momentum, institutional knowledge, experience, influence
- ii. Recommended changing committee membership rules for this committee to allow retired fire service professionals

NFPPDC Meeting January 27-29, 2012



- Follow-up on “Lessons Learned” from Chief Ronny J. Coleman and MERLOT
- FI Fire Code Administrator/Fire Marshal - SFM rule (update) FL SFMO established a rule to create a Fire Code Administrator (Fire Marshal) certification based on NFPA 1037
- Updates on NFPA pro-qual committees in cycle

NFPPDC Meeting January 27-29, 2012



- Imperative to include State Fire Marshal's offices, State Fire Marshal's associations, and Fire Chief's associations for involvement.
- The question was asked whether each state had Dept. of Education inclusion to help get the word out?
- Gerry Bassett updated the committee on new curricula

FESHE XIV

May 31 – June 2, 2012

High School to College Pathway Committee

High School to College Pathway DVD

- High School to College Pathways DVD will be ready for viewing and distribution during the FESHE XIV Conference
- Describes four FESHE core courses that are offered to high school students through dual enrollment

DVD Roll Out

- Share information about preparation for a profession in fire and emergency services
- Display diversity in student population
- Utilize as a recruitment tool
- Generate interest in Fire Science courses as a pathway into a career
- Encourage students to continue their educational pathways at post-secondary institutions

DVD Information

- Available for:
 - Students
 - Parents
 - High school and career counselors
 - Recruiters
 - University grant writers
 - Fire Science Technology program chairs
 - EMS program chairs
 - Civic Groups
 - Chambers of Commerce

DVD Recipients

- High School Counselors
- American School Counselor Association
- Career Clusters
- ACTE Regional and National Conferences
- IAFC/VCOS
- NVFC
- IAFF
- ISFSI
- TRADENET
- NAFTD
- FESHE Virtual Lamp Post
- Publishers
- Skills USA

DVD Distribution

- FESHE Conference
- YouTube
 - “FESHE High School to College Firefighting Program”
- Trade Journals
- Mass mailing
- Mass e-mailing
- QR codes
- Twitter feed
- USFA Press Release
- NFA Online
- IA FESHE
- University websites

DVD Distribution

- Effective distribution
 - Who influences the students?
 - Who do the students trust?
- Enrich high school experience
- Enhance college application
- Social media
 - Twitter
 - Dedicated feed for Pathways
 - Has established audience
 - Gets attention and gets shared
 - Repurpose current material for Twitter
 - Organically develop audience
 - Promote video through social media to bring traffic to the YouTube posting

Next Steps

- Marketing Campaign
- Career Clusters Institute 2012/June 18-20
 - Who is the national contact for this cluster?
 - Share video with national cluster
 - Committee member will be in attendance
- Career Clusters Institute 2013
 - Submit proposal for panel presentation and/or discussion

Next Steps


- Available funding sources
 - Recruitment and marketing materials
 - Travel
 - Conference registration
 - Supplies/materials
- Stakeholder partnerships

Questions or Comments?

- The High School to College Pathways Committee
 - Buddy Hyde
 - Paula Simone
 - Travis Ford
 - Doug Ott
 - Walter Thieme
 - Ann Jarvis
 - Bob DePietro
 - Steve Gervais
- Thank you!

DATE: September 12, 2012

TO: Ernie Mitchell, U S Fire Administrator

FROM: Helen Johnson, Chair 
National Fire Academy Board of Visitors

SUBJECT: BOV EFOP Admissions Criteria Final Report

The Board of Visitors, at its July 26, 2012 meeting, reviewed the recommendations by the EFOP Admissions Criteria Subcommittee for full Board approval. The board made some changes to the subcommittee recommendations, and the following represents the final recommendations as approved by the BOV.

- The EFOP selection process will become a two-tiered process
- Qualified EFOP applicants must have a minimum of 120 college credit hours with a Bachelor's Degree awarded by an institution accredited by an accrediting body recognized by the U. S. Department of Education.
- Applicants qualified under Tier 1 must have the following:
 1. No more than 30 college credit hours from "Credit by Examination" – i.e. DANTES Subject Standardized Tests (DSST), College Level Examination Program (CLEP), etc.
 2. No more than 30 college credit hours from "life experiences" (including credit for non-academic certificate courses and/or professional certifications).
 3. A minimum of 60 college credit hours must come from course work not associated with "Credit by Examination" and/or "life experiences" (including credit for non-academic certificate courses and/or professional certifications).

4. An official transcript AND one of the following:
 - a. a letter from the degree granting institution certifying that no more than 30 hours of the college credit came from "Credit by Examination" and/or 30 hours of the college credit came from "life experiences" (including credit for non-academic certificate courses and/or professional certifications).
 - b. a copy of the policy of the degree granting institution indicating that no more than 30 hours of the college credit towards a bachelor's degree may be gained through "Credit by Examination", **and** no more than 30 hours of college credit towards a bachelor's degree may be gained through "life experiences" (including credit for non-academic certificate courses and/or professional certifications).

- Applicants with degrees from nationally and regionally accredited institutions recognized by the U.S. Department of Education yet not meeting the 30/30/60 credit hours distribution described above would be considered under Tier 2.
- Other selection criteria (e.g. rank/position) currently in force will remain in practice. Similarly, NFA staff may consider additional and/or changes in required documentation necessary to facilitate this modified selection process.
- The effective implementation date will be October 1, 2014. All EFOP applicants who finish a bachelor's degree before the effective date of implementation will be considered. However, the earned bachelor's degree must be from an institution accredited by an accrediting body recognized by the U.S. Department of Education.
- The NFA will provide a review of the process to the NFA BOV at the end of each year.

Chief Mitchell, it is my pleasure to present this final documentation to you. I commend the Sub-committee, headed up by Chris Neal, the committee members, and the Board of Visitors for the pro-active manner that this issue was addressed. A special thank to the Superintendent and his Staff for their assistance in working through this most important project.

**2013 TRADE/FESHE
ADOBE CONNECT SCHEDULE**

TRADE						
Co-Chair	Time (ET)	1st Notification	2nd Notification	Log Sheet	Note taker	Classroom/ Conference Room
14-Mar	10:00-12:00				Yes	
11-Jul	2-4:00pm				Yes	
10-Oct	2-4:00pm				Yes	
9-Jan-14	2-4:00pm				Yes	
Symposium Planning						
24-Jun	3-4:00:pm					
15-Jul	3-4:00:pm					
29-Jul	3-4:00:pm					
12-Aug	3-4:00:pm					
26-Aug	3-4:00:pm					
7-Oct	3-4:00:pm					
FESHE						
Committees	Time (ET)	1st Notification	2nd Notification	Log Sheet		Conference call phone/ pin
HS Pathways						
25-Mar	11:00-1:00					
5-Aug	11:00-1:00					
18-Nov	11:00-1:00					
Fire Prevention						
25-Mar	2-4:00pm					
5-Aug	2-4:00pm					
18-Nov	2-4:00pm					
Associates						
18-Mar	11:00-1:00					
12-Aug	11:00-1:00					
19-Nov	11:00-1:00					

**2013 TRADE/FESHE
ADOBE CONNECT SCHEDULE**

Bachelors					
18-Mar	2-4:00pm				
12-Aug	2-4:00pm				
19-Nov	2-4:00pm				
Steering					
21-Mar	3-5:00pm				
15-Aug	3-5:00pm				
21-Nov	3-5:00pm				
EMS					
19-Mar	10-12:00				
13-Aug	10-12:00				
20-Nov	10-12:00				
FESHE Regions		1st Notification	2nd Notification	Log Sheet	
I	Jan 22	10 -12:00			
II	Feb 19	10 -12:00			
III	Mar19	10 -12:00			
IV	APR 16	10 -12:00			
V	May 14	10 -12:00			
VI	May 14	3 - 5:00			
VII	Apr 16	3 - 5:00			
VIII	Mar 19	3 - 5:00			
IX	Feb 19	3 - 5:00			
X	Jan 22	3 - 5:00			